

**CORCORAN CITY COUNCIL,  
JOINT POWERS FINANCE AUTHORITY,  
SUCCESSOR AGENCY FOR CORCORAN RDA,  
& HOUSING AUTHORITY  
AGENDA**

City Council Chambers  
1015 Chittenden Avenue  
Corcoran, CA 93212

*Tuesday, June 22, 2021  
5:30 P.M*

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**Public Inspection:** A detailed City Council packet is available for review at the City Clerk's Office, located at Corcoran City Hall, 832 Whitley Avenue.

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**Notice of ADA Compliance:** In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (559) 992-2151.

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**ROLL CALL**

Mayor:	Patricia Nolen
Vice Mayor:	Jeanette Zamora-Bragg
Council Member:	Greg Ojeda
Council Member:	Sidonio "Sid" Palmerin
Council Member:	Jerry Robertson

**INVOCATION**

**FLAG SALUTE**

**1-A. OATH OF OFFICE FOR RECENTLY APPOINTED CITY MANAGER**

1. Oath conducted by Mayor Nolen.

**1-B. PUBLIC DISCUSSION**

Members of the audience may address the Council on non-agenda items; however, in accordance with government code section 54954.2, the Council may not (except in very specific instances) take action on an item not appearing on the posted agenda.

This is the time for members of the public to comment on any matter within the jurisdiction of the Corcoran City Council. This is also the public's opportunity to request that a Consent Calendar item be removed from that section and made a regular agenda item. The

councilmembers ask that you keep your comments brief and positive. Creative criticism, presented with appropriate courtesy, is welcome.

After receiving recognition from the chair, speakers shall state their name and address and proceed with comments. Each speaker will be limited to five (5) minutes.

**2. CONSENT CALENDAR (VV)**

All items listed under the consent calendar are considered to be routine and will be enacted by one motion. If anyone desires discussion of any item on the consent calendar, the item can be removed at the request of any member of the City Council and made a part of the regular agenda.

- 2-A. Approval of minutes of the meeting of the City Council on June 8, 2021 and June 11, 2021 Special Meeting.
- 2-B. Authorization to read ordinances and resolutions by title only.
- 2-C. Approve Resolution No. 3085, approving the Compensation and Benefit Plan for Fiscal Year 2021-2022.
- 2-D. Waive second reading and consider approval of Ordinance No. 641, Recycling and Diversion of Construction and Demolition Waste
- 2-E. Consider Resolution No. 3089 Adopting updated language in the Drug and Alcohol Policy for the Corcoran Area Transit Division (CAT).

**3. APPROPRIATIONS (VV)**

Approval of Warrant Register dated June 22, 2021. *(Ruiz-Nuñez) (VV)*

**4. PRESENTATIONS – None**

**5. PUBLIC HEARINGS – None**

**6. WRITTEN COMMUNICATIONS – None**

**7. STAFF REPORTS**

7-A. Approve Resolution No. 3084 Budget Amendment for Fiscal Year 2020-2021. *(Ruiz-Nuñez) (VV)*

7-B. Approve Resolution No. 3086 adopting the City of Corcoran 2021-2022 Fiscal Year budget and appropriation for July 2021 to June 2022. *(Ruiz-Nuñez) (VV)*

7-C. Approving Resolution 3088 accepting Temporary Emergency Vehicle Access Easement Grant Deed from Stonefield Home, Inc. **(Tromborg) (VV)**

8. **MATTERS FOR MAYOR AND COUNCIL**

8-A. Information Items

8-B. Staff Referral Items - *Items of Interest (Non-action items the Council may wish to discuss)*

8-C. Committee Reports

9. **CLOSED SESSION** – None

10. **ADJOURNMENT**

I certify that I caused this Agenda of the Corcoran City Council meeting to be posted at the City Council Chambers, 1015 Chittenden Avenue on June 17, 2021.

  
Marlene Spain, City Clerk





**MINUTES  
CORCORAN CITY COUNCIL,  
JOINT POWERS FINANCE AUTHORITY,  
SUCCESSOR AGENCY FOR CORCORAN RDA,  
& HOUSING AUTHORITY REGULAR MEETING**

**Tuesday, June 08, 2021**

The regular session of the Corcoran City Council was called to order by Mayor Nolen, in the City Council Chambers, 1015 Chittenden Avenue, Corcoran, CA at 5:33 P.M.

**ROLL CALL**

Councilmembers present: Greg Ojeda, Pat Nolen, Sidonio Palmerin, and Jeanette Zamora-Bragg and Jerry Robertson

Councilmembers absent:

Staff present: Joseph Beery, Joseph Faulkner, Soledad Ruiz-Nuñez, Reuben Shortnacy and Marlene Spain

Press present: None

**INVOCATION** - Invocation was led by Councilmember Robertson

**FLAG SALUTE** – Flag salute was led by Councilmember Ojeda

1. **PUBLIC DISCUSSION** – None

2. **CONSENT CALENDAR**

Following Council discussion, a **motion** was made by Palmerin and seconded by Ojeda to approve Consent Calendar. Motion carried by the following vote:

**AYES:** Nolen, Ojeda, Palmerin, Robertson and Zamora-Bragg

**NOES:**

**ABSENT:**

3. **APPROPRIATIONS (VV)**

Following Council discussion, a **motion** was made by Zamora-Bragg and seconded by Robertson to approve warrant register dated June 8, 2021. Motion carried by the following vote:

**AYES:** Nolen, Ojeda, Palmerin, Robertson and Zamora-Bragg

**NOES:**

**ABSENT:**

4. **PRESENTATIONS**

4-A. Presentation by GovInvest Pension Funding regarding CalPERS Pension Funding and the City Unfunded Liability.

5. **PUBLIC HEARINGS** – None

6. **WRITTEN COMMUNICATIONS** – None

7. **STAFF REPORTS**

7-A. Following Council discussion a **motion** was made by Palmerin and seconded by Ojeda to authorize the use of Measure A funds for the renovation of the City of Corcoran Council Chambers. Motion carried by the following vote:

**AYES:** Nolen, Ojeda, Palmerin, Robertson and Zamora-Bragg  
**NOES:**  
**ABSENT:**

8. **MATTERS FOR MAYOR AND COUNCIL**

- 8-A. Council received information items.
- 8-B. Staff received referral items.
- 8-C. Committee reports.

**CLOSED SESSION**

The City Council convened in closed session at 6:48 p.m.

9-A. **CONFERENCE WITH LABOR NEGOTIATOR(S)** (Government Code § 54957.6). It is the intention of this governing body to meet in closed-session to review its position and to instruct is designated representatives:

- Designated representatives: \_\_\_\_\_
- Name of employee organization: \_\_ CPOA, Local 39, and CLOCEA \_\_\_\_\_
- Position title(s) of unrepresented employee(s): \_ Management Team \_.

**9-B. CONFERENCE INVOLVING JOINT POWERS AGENCY**

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54956.96:

Joint Powers Agency: Kings County Fire Department

Local Agency Representative: \_\_\_\_\_

**9-C. CONFERENCE INVOLVING JOINT POWERS AGENCY**

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54956.96:

Joint Powers Agency: Kings Waste and Recycling Authority (KWRA)

**9-D. PERSONNEL (Government Code § 54957(b)).** It is the intention of this governing body to meet in closed-session to:

- Consider the discipline, dismissal or release of a public employee.
- Hear complaints or charges against a public employee.
- Consider public employee appointment/employment for the position of:  
City Manager
- Consider public employee performance evaluation for the position of:  
\_\_\_\_\_

The regular meeting was reconvened at 7:53 p.m.

Item 9-D was requested to be moved up by the Acting City Manager due to time restraint. Mayor Nolen reported that Robertson motioned the authorization for Mayor Nolen to sign the agreement and appointment of Greg Gatzka as the new Corcoran City Manager. Council member Ojeda seconded the motion. Motion was carried by the following vote:

**AYES:** Nolen, Palmerin, Ojeda, Robertson and Zamora-Bragg  
**NOES:**  
**ABSENT:**

Mayor Nolen reported that Robertson made the motion to authorize Mayor to sign the contract with Kings County Fire Department. Zamora-Bragg seconded the motion. Motion was carried by the following vote:

**AYES:** Nolen, Palmerin, Ojeda, Robertson and Zamora-Bragg  
**NOES:**  
**ABSENT:**

Mayor Nolen reported that Zamora-Bragg motioned the authorization of KWRA Board member Jerry Robertson to take action at the KWRA on behalf of the City if needed. Ojeda seconded the motion. Motion was carried by the following vote:

**AYES:** Nolen, Palmerin, Ojeda, Robertson and Zamora-Bragg

**NOES:**

**ABSENT:**

Council gave direction to staff for Items 9-A.

**ADJOURNMENT**

**7:55 P.M.**

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Patricia Nolen, Mayor

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Marlene Spain, City Clerk

**APPROVED DATE:** \_\_\_\_\_

**MINUTES  
CORCORAN CITY COUNCIL MEETING,  
SPECIAL BUDGET REVIEW MEETING**

**Tuesday, June 10, 2021**

The special meeting of the Corcoran City Council was held at Corcoran City Council Chambers, 1015 Chittenden Ave and was called to order by Mayor Nolen at 5:33 P.M.

**1. ROLL CALL**

Councilmembers present: Patricia Nolen, Sidonio Palmerin, Greg Ojeda, and Jeanette Zamora-Bragg

Councilmembers absent: Jerry Robertson

Staff present: Joseph Faulkner, Reuben Shortnacy, Soledad Ruiz-Nunez, Marlene Spain and Kevin Tromborg

Press present: None

Council member Robertson arrived at 5:37 P.M.

**2.**

**2-A.** Reviewed the City of Corcoran 2021-2022 Draft Fiscal Year Proposed Budget.

**ADJOURNMENT**

**6:38 P.M.**

\_\_\_\_\_  
Patricia Nolen, Mayor

\_\_\_\_\_  
Marlene Spain, City Clerk

**APPROVED DATE:** \_\_\_\_\_



City of

# CORCORAN

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## CONSENT CALENDAR

ITEM #: 2 C

### MEMORANDUM

**TO:** City Council

**FROM:** Soledad Ruiz-Nuñez, Finance Director

**DATE:** June 16, 2021

**MEETING DATE:** June 22, 2021

**SUBJECT:** Compensation and benefit plan resolution for 2021-2022.

**Recommendation:**

Approve Resolution No. 3085, approving the Compensation and Benefit Plan for Fiscal Year 2021-2022.

**Discussion:**

The attached resolution reflects the current agreement with the three bargaining units and the unrepresented management group.

**Budget Impact:**

The new budget reflects the MOU agreements.





RESOLUTION NO. 3086

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN  
ADOPTING A COMPENSATION AND BENEFIT PLAN  
FOR THE FISCAL YEAR 2021-22

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Corcoran that adjustments to the compensation and benefits plan for the 2021-22 fiscal year be made and compensation shall be as indicated effective on the date specified below for the years above written:

I. Effective first full pay period after July 1, 2021, monthly compensation shall be as indicated for the following represented classifications:

Hourly rate may be calculated by dividing the monthly salary by 173.33.

<u>Classification</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	
Account Clerk	2,987	3,136	3,293	3,457	3,630	A,D,G,O
Administrative Assistant	3,315	3,480	3,655	3,837	4,029	A,D,G,O
Building Inspector	4,291	4,505	4,731	4,967	5,215	A,D,G,I,O
Chief Fleet Mechanic	3,760	3,948	4,145	4,353	4,570	C,D,F,G,I,O
Clerk/Dispatcher I	3,314	3,480	3,654	3,837	4,029	B,D,H,I,P
Clerk/Dispatcher II	3,513	3,689	3,873	4,067	4,270	B,D,H,I,P
Code Enforcement Officer	3,548	3,725	3,912	4,106	4,312	C,D,G,I,O
CSO/Animal Control	3,282	3,446	3,619	3,800	3,990	B,D,E,H,I,P
CSO/Prop & Evidence Tech	3,282	3,446	3,619	3,800	3,990	B,D,E,G,I,O
Fleet Mechanic	3,426	3,597	3,777	3,966	4,164	C, D, F, G, I, O
Maintenance Worker I	2,919	3,065	3,219	3,379	3,548	C,D,F,G,I,O
Maintenance Worker II	3,267	3,430	3,601	3,781	3,971	C,D,F,G,I,O
Parks & Streets Maint Supervisor	4,353	4,570	4,799	5,039	5,291	C,D,F,G,I,O
Police Corporal	4,941	5,188	5,447	5,720	6,006	B,D,H,I,P
Police Officer I	4,483	4,708	4,943	5,190	5,450	B,D,H,I,P
Police Officer II	4,707	4,942	5,190	5,449	5,721	B,D,H,I,P
Police Sergeant	5,636	5,918	6,213	6,524	6,850	B,D,H,I,P
Records Clerk I	2,975	3,124	3,280	3,444	3,617	B,D,G,I,O
Records Clerk II	3,187	3,346	3,513	3,689	3,873	B,D,G,I,O
Senior Account Clerk	3,299	3,464	3,637	3,819	4,010	A,D,G,O
Senior Clerk/Dispatcher	3,873	4,067	4,270	4,483	4,708	B,D,H,I,P
Senior Records Clerk	3,512	3,688	3,872	4,066	4,269	B,D,G,I,O
Transit Coordinator	3,549	3,726	3,913	4,108	4,314	C,D,G,O
Transit Operator	2,622	2,753	2,891	3,035	3,187	C,D,G,I,O
Water Chief Plant Operator	6,768	7,107	7,462	7,835	8,227	C,D,E,F,G,I,O
Water Shift Operator	4,552	4,780	5,019	5,270	5,533	C,D,E,F,G,I,O
Water Lead Shift Operator	5,346	5,613	5,894	6,188	6,498	C,D,E,F,G,I,O
Water Utility Operator	3,615	3,795	3,985	4,185	4,394	C,D,E,F,G,I,O
Water Utility Worker	3,062	3,215	3,376	3,545	3,722	C,D,E,F,G,I,O
WWTP Chief Plant Operator	5,532	5,809	6,099	6,404	6,724	C,D,E,F,G,I,O
WWTP Lead Utility Operator	4,398	4,618	4,849	5,092	5,346	C,D,E,F,G,I,O
WWTP Utility Operator I	3,331	3,497	3,672	3,855	4,048	C,D,E,F,G,I,O
WWTP Utility Operator II	3,799	3,989	4,188	4,398	4,618	C,D,E,F,G,I,O
WWTP Operator In Training	2,648	2,780	2,919	3,065	3	C,D,E,F,G,I,O

II. Effective first full pay period after July 1, 2021, monthly compensation shall be as indicated for the following unrepresented classification:

Hourly rate may be calculated by dividing the monthly salary by 173.33.

<u>Classification</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	
Accountant	4,481	4,705	4,941	5,188	5,447	C,G,O,Q
Deputy City Clerk/Executive Assistant	3,875	4,069	4,272	4,486	4,710	C,G,O,Q
Executive Assistant (PD)	4,180	4,389	4,608	4,839	5,081	C,G,O,Q

III. Effective first full pay period after July 1, 2020, monthly compensation shall be as indicated for the following management classifications:

Hourly rate may be calculated by dividing the monthly salary by 173.33.

<u>Classification</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	
Asst to the City Manager/ City Clerk	5,448	5,720	6,006	6,307	6,622	C,G,O,Q
Communications/Records Manager	4,941	5,188	5,447	5,719	6,005	C,G,I,O,Q
Community Dev Director/Bld Official	8,873	9,317	9,783	10,272	10,786	C,G,O,Q
Finance Director	9,124	9,580	10,059	10,562	11,090	C,G,O,Q
Deputy Police Chief	7,809	8,200	8,610	9,040	9,492	C,G,I,O,Q
Police Chief	9,967	10,465	10,989	11,538	12,115	C,G,I,O,Q
Public Works Director	9,318	9,784	10,273	10,787	11,326	C,G,I,O,Q
Public Works Superintendent	5,721	6,007	6,307	6,622	6,953	C,G,I,O,Q

Step 1. The first step of the salary range of the City of Corcoran's Compensation Plan.

Step 2. Available to those employees who have completed one year of satisfactory performance in Step 1 of the compensation plan and have met all other merit increase provisions.

Step 3. Available to those employees who have completed one year of satisfactory performance in Step 2 of the compensation plan and have met all other merit increase provisions.

Step 4. Available to those employees who have completed one year of satisfactory performance in Step 3 of the compensation plan and have met all other merit increase provisions.

Step 5. Available to those employees who have completed one year of satisfactory performance in Step 4 of the compensation plan and have met all other merit increase provisions.

Police Officers assigned to the following specialty assignments will receive a base pay rate 5% above their current step:

- MCTF/Narcotics Task Force/Gang Task Force
- School Resource Officer
- Detective
- K-9

Police Officers assigned as Field Training Officers will receive a base pay rate 3% above their current step, for any pay period during which they perform this function.

Clerk/Dispatchers will receive specialty assignment pay of \$50 per pay period for any dispatcher assigned to train a newly employed dispatcher.

Clerk/Dispatcher and Record Clerks will receive a \$50 stipend for each occurrence when asked to serve as jail matron with a maximum of \$200 per month.

Longevity Pay as per MOU.

VI. Effective first full pay period after July 1, 2021, compensation shall be as indicated for the following part-time positions:

Administrative Assistant	\$16.00
Clerk Dispatcher	\$17.68
Crossing Guard	\$15.00
Office Clerk	\$16.00
Police Officer Trainee (Aca)	\$22.94

Records Clerk	\$16.00
Reserve Police Officer-Level 1	\$24.15
Transit Driver	\$15.00

CONDITION NOTES/FULL-TIME EMPLOYEES, conditions J, K, L, M and R apply to all full-time employees.

- A. Works 40 hour per week on weekdays.
- B. Works shifts assigned by the Department Head
- C. Works 40 hours per week and/or as necessary.
- D. Authorized overtime compensated at one and one-half times the hourly shift rate as per Sections 517 and 519 of the City of Corcoran Personnel Manual and current Memorandums of Understanding.
- E. Authorized to receive standby pay at the rate of \$150 per week, with an additional \$25 for each holiday that falls within a standby period.
- F. Authorized to receive a minimum of two hours overtime accumulation when called back to duty. This compensation to be in addition to any standby pay received.
- G. Observes eleven municipal holidays on a guaranteed basis.
- H. Does not observe municipal holidays, but receives holiday in-lieu compensation of 4 ½% of the employee's annual salary.
- I. Eligible for uniform maintenance and allowance as provided below and to be disbursed as indicated:

1. Police Officers, Chief and Deputy Chief	\$1,000.00	paid in December and June (in arrears)
2. Community Service Officers	\$700.00	paid in December and June (in arrears)
3. Dispatchers, Records Clerks and Communications/Records Manager	\$500.00	paid in December and June (in arrears)
4. Public Works Director	\$500.00	paid in July (in advance)
5. Building Division	\$300.00	paid in July (in advance)
6. Reserves	\$400.00	paid in December and June (in arrears)

J. Effective July 1, 2018

CPOA: The City's contribution towards the employees' monthly premiums for health and welfare insurance programs for employees will continue to be 80% of the total cost for employees hired before January 1, 2013. For employees hired after January 1, 2013 the City's contribution towards the employees' monthly premiums for health and welfare insurance programs will be 70% of the total cost.

Employees in CLOCEA, Local 39, or Unrepresented: The City contribution towards the employees' monthly premium for health and welfare insurance programs for employees will be 75% of the total cost.

Employees who have medical coverage elsewhere and opt out of the City's plan are eligible to receive \$150 a month in the form of a contribution to a Deferred Comp account.

K. Effective July 1, 2015, sick leave shall continue to be accrued as follows:

- 1. 3.69 hours per biweekly pay period for employees on 8 hour shifts, 4.06 hours per biweekly pay period for employees on 10 hour shifts and 4.43 hours per biweekly pay period for employees on 12 hour shifts.
- 2. Unused sick leave may be sold back to the City as per the current Memorandum of Understanding and/or City Personnel Manual.

L. Effective July 1, 2015, vacation leave hours shall be accrued per biweekly pay period as follows:

<u>Years of Service</u>	<u>8 hour shifts</u>	<u>10 hour shifts</u>	<u>12 hour shifts</u>
0 - 4	3.08	3.39	3.70
5 - 9	4.62	5.08	5.54
- 10 or more	6.15	6.77	7.39

Administrative leave shall be credited to the following positions in the amounts shown on an annual basis.

4 days	Executive Assistant--Police Department Accountant Human Resources Coordinator
7 days	City Manager

Departments Heads  
Assistant to the City Manager/City Clerk  
Assistant Community Development Director/Building Official  
Deputy Police Chief  
Communications/Records Manager  
Public Works Superintendent

No employee shall accumulate more than thirty (30) (45 for management) days vacation leave regardless of length of service without approval from the City Manager.

Employees may sell up to 5 days of accumulated vacation a year as long as they maintain 20 days accumulation, as per the current Memorandum of Understanding. CPOA employees may sell up to an additional 160 hours at 60% of hourly rate per Memorandum of Understanding.

- M. Effective July 1, 2015, the reimbursement rate for use of a personal vehicle for City Business will continue to be the current IRS reimbursement rate or per the Travel and Training Policy.
- O. Eligible to receive one floating holiday a year.
- P. Eligible to receive two floating holidays a year.
- Q. Eligible for a City match of \$1 for every \$1 of contributions to a deferred compensation plan by the employee, up to a maximum of 5% of the employee's salary.
- R. Retirement benefits for full-time employees are provided by contract with CalPERS. Employees as of July 1, 2012 are covered under 2%@55(single highest year) for miscellaneous employees and 3%@55(single highest year) for safety employees. Effective January 1, 2013 a two-tier plan was established with new employees covered under 2%@62(final three years) for miscellaneous employees and 2.7%@57(final three years) for safety employees. Plan costs are split between the City and employee in accordance with the current MOU.

Passed and approved at the regular meeting of the City Council of the City of Corcoran held on the 23rd day of June, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED: \_\_\_\_\_  
Patricia Nolen, Mayor

ATTEST: \_\_\_\_\_  
Marlene Lopez, City Clerk

**CLERKS CERTIFICATE**

City of Corcoran        }  
County of Kings        } ss.  
State of California     }

I, \_\_\_\_\_, hereby certify that the foregoing is a full, true and correct copy of a resolution passed and adopted by the City Council of the City of Corcoran at a regular meeting held on the \_\_\_ th day of \_\_\_\_\_, by the vote as set forth therein.

DATED:

ATTEST:

\_\_\_\_\_  
City Clerk

[ seal ]

City of

# CORCORAN

A MUNICIPAL CORPORATION

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**CONSENT CALENDAR  
ITEM #: 2-D**

**MEMO**

**TO:** Corcoran City Council

**FROM:** Kevin J. Tromborg, Community Development Director

**DATE:** June 16, 2021

**MEETING DATE:** June 22, 2021

**SUBJECT:** Waive second reading and consider approval of Ordinance No. 641, Recycling and Diversion of Construction and Demolition Waste

**Recommendation:**

Move to approve Ordinance No. 641 as part of the consent calendar.

**Discussion:**

At the City Council meeting held on April 13, 2021, Ordinance No. 641 was introduced to the Council. After review and discussion the council voted to approve Ordinance 641. Staff is requesting further reading to be waived and consider final approval of Ordinance No. 641, Recycling and Diversion of Construction and Demolition waste of the City of Corcoran. As part of the required second reading, attached for your review is Ordinance No. 641 as approved on April 13, 2021

After waiving the second reading and approval, the ordinance will be effective in thirty-one days. The effective date would not be scheduled until July 23, 2021.

Before fifteen days expiration after tonight's adoption the summary of ordinance will be published in The Corcoran Journal, a newspaper of general circulation.

**Budget Impact:**

Minimal advertising costs.

**CITY OFFICES:**

832 Chittenden Avenue \* Corcoran, CA 93212 \* Phone 559-992-2151 \* [www.cityofcorcoran.com](http://www.cityofcorcoran.com)



**ORDINANCE NO. 641**

**ORDINANCE 641 OF THE CITY OF CORCORAN AMENDING THE CORCORAN MUNICIPAL CODE, ADDING SECTION 9-2, ONE THROUGH FOURTEEN TO TITLE 9, (BUILDING REGULATIONS) RELATING TO RECYCLING AND DIVERSION OF CONSTRUCTION AND DEMOLITION WASTE**

**The City Council of Corcoran does hereby enact as follows:**

**Chapter 9.2 [Recycling and Diversion of Construction and Demolition Waste] is hereby added to Title [9] Building Regulations of the City of Corcoran's Municipal Code to read as follows:**

**Chapter 9.2: Recycling and Diversion of Construction and Demolition (C&D) Waste**

**Section 9-2-1: Findings and Statement of Intent**

**Section 9-2-2: Definitions**

**Section 9-2-3: CALGreen Building Code**

**Section 9-2-4: Diversion Requirement**

**Section 9-2-5: Diversion Requirement Exemption**

**Section 9-2-6: Thresholds for Covered Projects**

**Section 9-2-7: Waste Management Plan**

**Section 9-2-8: Deposit Required (Not applicable at this time)**

**Section 9-2-9: On-Site Practices**

**Section 9-2-10: Reporting**

**Section 9-2-11: Fines/Penalties**

**Section 9-2-12: Appeals**

**Section 9-2-13: Option to Revise**

**Section 9-2-14: Severability**

**Section 9-2-1: Findings and Statement of Intent**

**RESOLVED**, by the City Council of the City of Corcoran California, that:

**WHEREAS**, under California law as embodied in the California Waste Management Act of 1989 (California Public Resources Code Sections 40000 et seq.), the City of **Corcoran** is required to prepare, adopt and implement source reduction and recycling plans to reach landfill diversion goals, and is required to make substantial reductions in the volume of waste materials going to the landfills, or face fines up to \$10,000 per day;

**WHEREAS**, in order to meet these goals it is necessary that the City promote the reduction of solid waste, and reduces the stream of solid waste going to landfills; and

**WHEREAS**, waste from construction, demolition, and renovation of buildings represents a significant portion of the volume of waste presently coming from the City of Corcoran, and much of this waste is particularly suitable for recycling and reuse;

**WHEREAS**, the City's commitment to the reduction of waste requires the establishment of programs for recycling and salvaging of construction and demolition (C&D) waste;

**WHEREAS**, certain types of projects are exempt from these requirements;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CORCORAN, CALIFORNIA, ORDAINS THAT:**

Chapter 9-2 is added to **Title 9** (*Building Regulations*) of the Corcoran Municipal Code.



## **Section 9-2: Definitions**

For the purpose of this section, the following words and phrases shall have the following meaning(s) unless the context otherwise requires:

**Accessory Structure:** means a structure containing no kitchen or bathroom located upon the same lot or parcel as the principal building or structure or the principal use of the land. The structure is customary, incidental and subordinate to the use of the principal building or the principal use of the land. All accessory structures shall be constructed with, or subsequent to, the construction of the principal structure or activation of the principal use.

**Applicant:** Means any individual, firm, limited liability company, association, partnership, political subdivision, government agency, municipality, industry, public or private corporation, or any other entity whatsoever who applies to the city for the applicable permits to undertake any construction, demolition or renovation project within the city boundaries and who is therefore responsible for meeting the requirements of this section.

**Building Official or Director:** means the official or other designated authority charged with the administration and enforcement of this section or chapter.

**Construction:** means all buildings or structures, landscaping, remodeling, including the addition, removal or destruction of buildings or structures and landscaping.

**Construction and demolition debris:** means and includes:

1. Used or commonly discarded materials generally considered to be not water soluble and non-hazardous in nature, including but are not limited to, steel, copper, aluminum, glass, brick, concrete, asphalt material, pipe, gypsum, wallboard and lumber from the construction or destruction of a structure as part of a construction or demolition project or from the renovation of a structure and/or landscaping, including rocks, soils, tree remains, trees, and other vegetative matter that normally results from land clearing, landscaping and development operations for a construction project; or
2. Remnants of new materials, including but are not limited to, cardboard, paper, plastic, wood and metal scraps from any construction, demolition and/or landscape project.

**Contractor:** means any person or entity holding, or required to hold, a contractor's license of any type under the laws of the State of California, or who performs (whether as contractor, subcontractor, owner-builder, or otherwise) any construction, demolition, remodeling, renovation or landscaping service relating to buildings or accessory structures in the city's jurisdictional boundaries.

**Covered project:** means and includes any project which consists of one or more of the following:

1. Demolition projects that are 500 square feet or greater.
2. Any project involving renovation of a kitchen and/or bath facility irrespective of total square footage or value.
3. The renovation, remodel or addition to an existing residential structure that is equal to or greater than 500 square feet and/or projects that exceed \$20,000 in construction cost.
4. The renovation, remodel or addition to an existing commercial or multi-family residential structure that is equal to or greater than 1,000 square feet and/or projects that exceed \$20,000 in construction cost.
5. Residential development and any new residential structure that is equal to or greater than 1,000 square feet and/or projects that exceed \$20,000.
6. Commercial or multi-family residential development, and any new structure that is equal to or greater than 1,000 square feet and/or projects that exceed \$20,000.
7. All city sponsored construction, demolition and renovation projects that are equal to or greater than 1,000 square feet.
8. All city public works and construction projects which are awarded pursuant to the competitive bid procedures.

**Deconstruction:** means a process to dismantle or remove useable materials from structures, in a manner which maximizes the recovery of building materials for reuse and recycling and minimizes the amount of waste transported for disposal in landfills and transformation facilities.

**Demolition:** means the deconstructing, razing, ruining, tearing down or wrecking of any structure, wall, fence or paving, whether in whole or in part, whether interior or exterior. Demolition needs to be done by a contractor or owner-builder.

**Designated recyclable and reusable materials:** means and includes:

1. Inert solids, asphalt and masonry building materials generally used in construction including, but are not limited to, concrete, rock, stone and brick.
2. Wood materials including any and all dimensional lumber, fencing or construction wood that is not chemically treated, creosoted, CCA pressure treated, contaminated or painted.
3. Vegetative materials including trees, tree parts, shrubs, stumps, logs, brush or any other type of plants that are cleared from a site for construction or other use. The following materials are excluded as the materials are not recyclable and should be land filled: bamboo, palm fronds and yucca.
4. Metals including all metal scrap such as, but are not limited to, pipes, siding, window frames, door frames and fences.
5. Roofing materials including wood shingles and shakes as well as asphalt, stone and slate based roofing material.
6. Salvageable materials and structures including, but are not limited to, doors, windows, fixtures, hardwood flooring, sinks, bathtubs and appliances.

7. Any other materials that the Building Official or Director determines can be diverted due to the identification of a recycling facility, reuse facility or market accessible from the county.

**Director:** means the city's Director of Community Development or his/her authorized representative.

**Divert:** and "Diversion" means to use material for any lawful purpose other than disposal in a landfill, transformation facility or alternative daily cover. Methods to divert materials from landfills include reuse, salvage and recycling. Diversion does not include illegal dumping.

**Emergency demolition:** means an emergency demolition can be performed only when a facility is determined to be structurally unsound and in danger of imminent collapse and a state or local government agency has issued an immediate demolition order. The order for emergency demolition only applies to the part of the building that is unsound; attached buildings may not be demolished under this order and must be treated as a regular demolition.

**Facilities:** means recycling, salvage and reuse establishments and landfills.

**Inert solids:** includes asphalt, concrete, rock, stone, brick, sand, soil and fines.

**Non-covered projects:** Construction, demolition and renovation projects within the city that do not meet the established thresholds for covered projects.

**Owner-builder:** see "Contractor".

**Permit:** means an official document or certificate issued by the Building Official authorizing performance of a specified activity.

**Project:** means any activity involving construction, demolition or renovation, and which requires issuance of a permit from the city.

**Recyclables:** means materials which would otherwise become solid waste but which are capable of or suitable for recycling.

**Recycling:** means the process of collecting, sorting, cleansing, treating and reconstituting or converting construction and demolition debris that would otherwise become solid waste, and returning them to the economic mainstream in the form of raw materials for new, reused or reconstituted products which meet the quality standards necessary to be used in the marketplace or in the form of useable energy. Recycling does not include transformation.

**Recycling and Reuse Plan, Construction Waste Management Plan:** means a form provided by the city for the purpose of compliance with this chapter that must be submitted by the applicant for any covered project.

**Renovation:** means any change, addition or modification to an existing structure.

**Reuse:** means further or repeated use of construction and demolition debris.

**Salvage:** means the controlled removal of materials from a covered project for the purpose of recycling, reuse or storage for later reuse.

**Source separated:** means recyclables that have been segregated from solid waste by or for the generator thereof on the premises at which they were generated for handling different from that of solid waste.

**Structure:** means that which is built or constructed, an edifice or building of any kind, or any piece of work artificially built up or composed of parts joined together in some definite manner

**Section: 9-2-3: CALGreen Building Code – State Minimum Standards:**

This section sets forth that all covered projects must comply with the following provisions of the most current California Green Building Standards Code (CALGreen) Sections:

- 4.408.1 Construction Waste Management Residential (recycling requirements)
- 5.408.1 Construction Waste Management Non-Residential (recycling requirements)
- 4.410.2 Recycling by Occupants Residential (recycling enclosure requirements)
- 5.410.1 Recycling by Occupants Non-Residential (recycling enclosure requirements)

Failure to comply with any of the terms of Section 9.2 of Title 9 shall subject the Project Applicant to the full range of enforcement mechanisms set forth in Title 1 Section 11 of the City of Corcoran Municipal Code.

**Section: 9-2-4: Diversion Requirement**

Construction and Demolition Debris diversion must comply with the most current California Green Building Standards Code (CALGreen) requirement of generated construction and demolition materials and any future changes to the diversion rate under that Code.

**Section: 9-2-5: Diversion Requirement Exemption**

- A. Application: If an Applicant for a covered project experiences circumstances that the Applicant believes make it infeasible to comply with the diversion requirement, the Applicant may apply for a diversion requirement exemption at the time that he or she submits the Waste Management Plan (WMP) required under Section 9-2-7 (A ii). (Waste Management Plan) of this Ordinance.
- B. Meeting with Building Official: The Building Official shall review the information supplied by the Applicant and may meet with the Applicant to discuss feasible ways of meeting the diversion requirement. Upon request of the jurisdiction, the Building Official may request that staff from any or all of the following agencies: Kings Waste, Cal Recycle or Tule Trash attend this meeting or may require the Applicant to request a separate meeting with any or all of these agencies. Based on the information supplied by the Applicant and, if applicable, the Building Official for the City of Corcoran or his or her designee shall determine whether it is feasible for the Applicant to meet the diversion requirement.
- C. Granting of Exemption: If the Building Official or his or her designee determines that it is infeasible for the Applicant to meet the diversion requirements, he or she shall determine the maximum feasible diversion rate for waste generated by the project and shall indicate the new diversion requirement the Applicant shall be required to meet, and will inform the Applicant in writing of the new requirement. The Applicant shall then have 15 days to resubmit another WMP, which is in compliance with the new diversion requirement. If the Applicant fails to resubmit, or if the resubmitted WMP does not comply with Section 9-2-7 (Waste Management Plan), the Building Official or his or her designee shall disapprove the WMP in accordance with Section 9-2-7 (Waste Management Plan).

**Section: 9-2-6 Thresholds for Covered Projects**

**2019 CALGreen Thresholds – State Minimum Standards**

- A. Covered Projects (New Construction and Demolition): All new construction and demolition projects within the City of Corcoran shall comply with Title 9 section 9-2, shall submit a Waste Management Plan prior to beginning any construction and demolition activities or utilize a waste management company that certifies to:
  - 1. Divert project-related construction and demolition waste that complies with the most current CALGreen requirement and any future changes to the diversion rate under that Code and shall be subject to the provisions of this Chapter.

*Or*

2. Divert 65 percent of all project-related construction and demolition waste and shall be subject to the provisions of this Chapter.

Failure to comply with any of the terms of Title 9 section 9-2 shall subject the Project Applicant to the full range of enforcement mechanisms set forth in Title 1 section 11 of the City of Corcoran Municipal Code.

- B. Covered Projects (New Construction): Non-residential new construction projects and new construction multi-family dwellings with 5 or more units must provide readily accessible areas that serve the entire building and are identified for the depositing, storage and collection of nonhazardous materials for recycling, including (at minimum) paper, corrugated cardboard, glass, plastics, organic waste and metals.

Failure to comply with any of the terms of Title 9 section 2 shall subject the Project Applicant to the full range of enforcement mechanisms set forth in Title 1 section 11 of the Corcoran Municipal Code.

- C. Covered Projects (Existing Construction): Residential existing construction projects that increases the building's conditioned area, volume, or size and all non-residential existing construction projects shall comply with Title 9 section, shall submit a Waste Management Plan prior to beginning any construction and demolition activities or utilize a waste management company that certifies to:

1. Divert project-related construction and demolition waste that complies with the most current CALGreen requirement and any future changes to the diversion rate under that Code and shall be subject to the provisions of this Chapter.

*Or*

2. Divert 65 percent of all project-related construction and demolition waste and shall be subject to the provisions of this Chapter.

Failure to comply with any of the terms of Title 9 section 2 shall subject the Project Applicant to the full range of enforcement mechanisms set forth in Title 1 Section 11 of the City of Corcoran Municipal code.

- D. Non-Covered Projects (Residential Existing Construction): Applicants for residential existing construction projects within the City/County that does not increase the building's conditioned area, volume, or size are not required, but shall be encouraged, to divert at least 65 percent of all project-related construction and demolition waste.

- E. Covered Projects (Non-Residential Existing Construction): All non-residential additions resulting in an increase of 30 percent or more in floor area, shall provide readily accessible recycling areas onsite that serve the entire building and are identified for the depositing, storage and collection of nonhazardous materials for recycling, including (at minimum) paper, corrugated cardboard, glass, plastics, organic waste and metals.

Failure to comply with any of the terms of Title 9 section 2 shall subject the Project Applicant to the full range of enforcement mechanisms set forth in Title 1 Section 11 of the City of Corcoran Municipal code.

Option Two (Threshold Based on square footage)

- A. Covered Projects (Demolition): All demolition projects (with demolition-only permit) within the City that are 300 square feet or greater shall comply with Title 9 Section 2, shall submit a Waste Management Plan prior to beginning any demolition activities, and shall be subject to the provisions of this Chapter. Failure to comply with any of the terms of Title 9 section 2 shall subject the Project Applicant to the full range of enforcement mechanisms set forth in Title 1 Section 11
- B. Non-Covered Projects (Demolition): Applicants for demolition projects (with demolition-only permit) within the City/County whose projects are less than 150 square feet are not required, but shall be encouraged, to divert at least 65% of all project-related demolition waste.
- C. City/County-sponsored Projects (Demolition): All City/County-sponsored demolition projects that are 150 square feet or greater, shall be considered "covered projects" for the purposes of this Chapter, shall submit a Waste Management Plan prior to beginning any demolition activities, and shall be subjected to the provisions of this Chapter. City/County sponsored demolition projects that are less than 150 shall be considered non-covered projects and are not required, but shall be encouraged, to divert at least 65% of all project-related demolition waste.
- D. Deconstruction/Recovery Interval for Covered Demolition Projects: Recovered and salvaged designated recyclable and reusable materials from the deconstruction phase shall be counted towards the diversion requirements.
- E. Compliance with this Chapter shall be listed as a condition of approval on any building or demolition permit issued for a covered project.

**Section 9-2-7: Waste Management Plan**

Prior to starting the project, every Applicant shall submit a properly completed "Waste Management Plan" (WMP) to the Building Official, in a form as prescribed by the Building Official, as a portion of the building or demolition permit process. The completed WMP shall contain the following:

- A. The estimated volume or weight of project waste to be generated by material type;
- B. Determine if materials will be sorted on-site or mixed;
- C. The maximum volume or weight of such materials that can feasibly be diverted via reuse, recycling or salvage for future use or sale by material type;
- D. The vendor(s) that the Applicant proposes to use to haul the materials;
- E. Facility(s) the materials will be hauled to, and their expected diversion rates (by volume or weight) by material type; and
- F. Estimated volume or weight of construction and demolition waste that will be disposed.

Because actual material weights are not available in this stage, estimates are used. In estimating the volume or weight of materials as identified in the WMP, the Applicant shall use the standardized conversion rates approved by the City of Corcoran for this purpose. Approval of the WMP as complete and accurate shall be a condition precedent to the issuance of any building or demolition permit. If the Applicant calculates the projected feasible diversion rate as described above, and finds the rate does not meet the diversion goal, the Applicant must then submit information supporting the lower diversion rate. If this documentation is not included, the WMP shall be deemed incomplete.

- a. Approval: No building or demolition permit shall be issued for any covered project unless and until the Building Official has approved the WMP. Approval shall not be required, however, where emergency demolition is required to protect public health or safety. The Building Official shall only approve a WMP if he or she determines that all of the following conditions have been met:
  - b.
    - i. The WMP provides all of the information set forth in this section.
    - ii. The WMP indicates that 65% percent of all construction and demolition waste generated by the project shall be diverted (or new diversion goal set in accordance with the Applicant's approved Diversion Exemption request); and
    - iii. The Applicant has submitted an appropriate Deposit for the project
- c. Non-Approval: If the Building Official determines that the WMP is incomplete or fails to indicate that at least 65% percent (or new diversion goal set in accordance with the Applicant's approved Diversion Exemption request) of all construction and demolition waste generated by the project will be diverted, he or she shall either:



- i. Return the WMP to the Applicant marked "Disapproved," including a statement of reasons, and will notify the building department, which shall then immediately stop processing the building or demolition permit application, or
- ii. Return the WMP to the Applicant marked "Further Explanation Required."

**Section 9-2-8: Deposit Required (Not uses at this time)**

*(Note to jurisdictions: Some jurisdictions base the deposit amount on project type, e.g., new construction, demolition, or renovation. In deciding whether to utilize a deposit as part of your ordinance, be aware that cities and counties may have some limitations on their use of this enforcement mechanism. You should check with your city attorney's office or county counsel's office before making any decisions on how to proceed.)*

As a condition precedent to the issuance of any permit for construction or demolition for a covered project, the Applicant shall post a deposit (cash, letter of credit, performance or surety bond, money order) in the amount of \$ \_\_\_\_\_ (insert deposit amount) for each estimated \_\_\_\_\_ (insert applicable standard of measurement; e.g., ton of waste, square footage, project cost, fixed amount, etc.) waste, but not less than \_\_\_\_\_ (insert minimum deposit amount). The deposit shall be returned, without interest, in total or pro-rated, upon proof of satisfaction by the WMP Compliance Official that no less than the required percentage of construction and demolition waste tonnage generated by the covered project has been diverted from disposal and has been recycled or reused or stored for later reuse or recycling. If a lesser percentage of construction and demolition waste tonnage than required is diverted, a proportionate share of the deposit shall be returned. The deposit shall be forfeited entirely or to the pro-rated extent that there is a failure to comply with the requirements of this chapter. The City/County may, by formal resolution, modify the amount of the required deposit.

**Section 9-2-9: On-site Practices**

During the term of the Covered project, the Applicant shall recycle and reuse the required percentage of waste, and keep records of the tonnage or other measurements approved by the City/County that can be converted to tonnage amounts. The Building Official will evaluate and may monitor each covered project to determine the percentage of waste salvaged and recycled or reused from the covered project. For covered projects including both construction and demolition, diversion of materials shall be tracked and measured separately. To the maximum extent feasible, project waste shall be separated on-site if this practice increases diversion. For construction and/or demolition projects, on-site separation shall include salvageable materials (e.g., appliances, fixtures, plumbing, metals, etc.,) and dimensional lumber, wallboard, concrete, and corrugated cardboard.

**Section 9-2-10: Reporting**

Following the completion of the demolition phase of a covered project, and again following the completion of the construction phase of a covered project, the Applicant

shall, as a condition precedent to final inspection and to issuance of any certificate of occupancy or final approval of project, submit documentation to the Building Official that proves compliance with the requirements of Sections 9-2-7 (Waste Management Plan) and 9-2-4 (Diversion Requirement). The documentation shall consist of a final completed WMP showing actual waste tonnage data, supported by original or certified photocopies of receipts and weight tags or other records of measurement from recycling companies, deconstruction contractors, and/or landfill and disposal companies. Receipts and weight tags will be used to verify whether waste generated from the covered project has been or are to be recycled, reused, salvaged or disposed. The Applicant shall make reasonable efforts to ensure that all designated recyclable and reuse waste salvaged or disposed are measured and recorded using the most accurate method of measurement available.

To the extent practical, all construction and demolition waste shall be weighed in compliance with all regulatory requirements for accuracy and maintenance. For construction and demolition waste for which weighing is not practical due to small size or other considerations, a volumetric measurement shall be used. For conversion of volumetric measurements to weight, the Applicant shall use the standardized conversion rates approved by the City for this purpose.

If a covered project involves both demolition and construction, the report and documentation for the demolition project must be submitted and approved by the Building Official before issuance of a building permit for the construction phase of a covered project. Alternatively, the Applicant may submit a letter stating that no waste or recyclable materials were generated from the covered project, in which case this statement shall be subject to verification by the Building Official. ~~Any deposit posted pursuant to Section 9-2-8 (Deposit Required) shall be forfeited if the Applicant does not meet the timely reporting requirements of this section~~

#### **Section 9-2-11: Fines/Penalties**

All fines shall be in accordance with Title 1 section 11 of the City of Corcoran Municipal Code.

#### **Section 9-2-12.: Appeals**

**All appeals shall be in accordance with Title 1 section 11-14 of the City of Corcoran Municipal Code.**

#### **Section 9-2-13: Option to Revise**

Beginning January 1, 2023, the City will evaluate the Recycling and Diversion of Construction and Demolition Waste Ordinance to determine its effectiveness in reducing the amount of construction and demolition waste disposed. In this determination, the City will update the ordinance to reflect CALGreen Code updates and consider issues

such as the amount of construction and demolition waste disposed, volume of construction and demolition activity, markets for construction and demolition waste, and other barriers encountered by applicants. If the City/County determines the construction and demolition disposed had the potential for diversion, then the City/County may amend these provisions and implement the necessary measures to divert more construction and demolition waste.

**Section 9-2-14: Severability**

If any section, subsection, subdivision, paragraph, sentence, clause, or phrase of this ordinance, or any part thereof, is for any reason held to be unconstitutional, invalid, or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this ordinance or any part thereof. The City/County Governing Body hereby declare that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phrase of this Ordinance irrespective of the fact that one or more sections, subsections, subdivisions, paragraphs, sentences, clauses, or phrases be declared unconstitutional, invalid, or ineffective. To this end, the provisions of this Ordinance are declared severable.

**THE FOREGOING ORDINANCE 641 is hereby PASSED and ADOPTED** by the City of Corcoran City Council, State of California, on April 13, 2021 at a regular meeting of said Council duly and regularly conveyed on said day by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
PATRICIA NOLEN, Mayor

ATTEST:

\_\_\_\_\_  
MARLENE SPAIN, City Clerk

**CLERK'S CERTIFICATE**

I, Marlene Spain, hereby certify that the foregoing is a full, true, and correct copy of an ordinance passed and adopted by the City Council of the City of Corcoran at a meeting held on the 13<sup>th</sup> day of April 2021, by the vote as set forth therein.

DATED:

\_\_\_\_\_  
Marlene Spain, City Clerk



City of

# CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

STAFF REPORT

ITEM #: 2-E

## MEMORANDUM

**TO:** Corcoran City Council

**FROM:** Kevin J. Tromborg, Community Development Director

**DATE:** June 17, 2021

**MEETING DATE:** June 22, 2021

**SUBJECT:** Consider Resolution No. 3089 Adopting updated language in Drug and Alcohol Policy for the Corcoran Area Transit Division (CAT).

### **RECOMMENDATION:** (Voice Vote)

Consider adopting updated Drug and Alcohol Policy to meet Department of Transportation (DOT) requirements.

### **DISCUSSION:**

Recently Marlene Spain, City Clerk had a Desk Review with Caltrans. Caltrans recommended we update certain language (highlighted) to our Drug and Alcohol Policy of which ensures (CAT) is in compliance with the DOT and the Federal Transit Administration (FTA).

### **BUDGET IMPACT:**

The updated Drug and Alcohol Policy updates are required in order to obtain the Federal Funds for the City of Corcoran Transit Division, Corcoran Area Transit.

### **ATTACHMENTS:**

Resolution No. 3889  
Drug and Alcohol Policy

City Offices:

832 Whitley Avenue \* Corcoran, CA 93212 \* Phone 559.992.2151 \* [www.cityofcoran.com](http://www.cityofcoran.com)



RESOLUTION NO. 3089

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN  
AMENDING THE CORCORAN AREA TRANSIT (CAT) DRUG & ALCOHOL TESTING  
POLICY

WHEREAS, the City provides public transit and paratransit services for the residents of the City of Corcoran and the surrounding Kings County fringe areas through the services of the Corcoran Area Transit; and,

WHEREAS, the Corcoran City Council has an established and approved the Corcoran Area Transit (CAT) Drug and Alcohol Testing Policy which was revised and approved on June 22, 2021 and the City recognizes the need to make changes in the policy; and,

WHEREAS, the new policy applies to safety-sensitive employees (full- or part-time) and Corcoran Area Transit employees that do not perform safety-sensitive functions;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Corcoran, State of California, does hereby revise the Drug and Alcohol Testing Policy for Corcoran Area Transit employees in the Manual of City Policies to no longer use the terminology opiate or meth in turn will use the terminology of opioids and methylenedioxyamphetamin (MDA) which is required by the Department of Transportation (DOT).

PASSED AND ADOPTED at a meeting of the City Council of the City of Corcoran duly called and held on the 22<sup>nd</sup> day of June 2021, by the following vote of the members thereof:

AYES:

NOES:

ABSENT:

APPROVED: \_\_\_\_\_  
Patricia Nolen, Mayor

ATTEST: \_\_\_\_\_  
Marlene Spain, City Clerk

CERTIFICATE

STATE OF CALIFORNIA )  
COUNTY OF KINGS ) ss.  
CITY OF CORCORAN )

I, Marlene Spain City Clerk of the City of Corcoran, do hereby certify that the foregoing Resolution was duly passed and adopted at a regular meeting of the Corcoran City Council called and held on June 22, 2021, by the vote as set forth therein.

DATED: June 22, 2021

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DRAFT



**DRUG AND ALCOHOL TESTING POLICY**  
**City of Corcoran – Corcoran Area Transit (CAT)**  
**Adopted as of [June 22, 2021]**

**A. PURPOSE**

- 1) The City of Corcoran's Transit Division Corcoran Area Transit (CAT) provides public transit and paratransit services for the residents of City of Corcoran, and the fringe area. Part of our mission is to ensure that this service is delivered safely, efficiently, and effectively by establishing a drug and alcohol-free work environment, and to ensure that the workplace remains free from the effects of drugs and alcohol in order to promote the health and safety of employees and the general public. In keeping with this mission, The City of Corcoran's Transit Division CAT declares that the unlawful manufacture, distribution, dispense, possession, or use of controlled substances or misuse of alcohol is prohibited for all employees.
- 2) Additionally, the purpose of this policy is to establish guidelines to maintain a drug and alcohol-free workplace in compliance with the Drug-Free Workplace Act of 1988, and the Omnibus Transportation Employee Testing Act of 1991. This policy is intended to comply with all applicable Federal regulations governing workplace anti-drug and alcohol programs in the transit industry. Specifically, the Federal Transit Administration (FTA) of the U.S. Department of Transportation has published 49 CFR Part 655, as amended, that mandates urine drug testing and breath alcohol testing for safety-sensitive positions, and prohibits performance of safety-sensitive functions when there is a positive test result, or a refusal to test. The U. S. Department of Transportation (USDOT) has also published 49 CFR Part 40, as amended, that sets standards for the collection and testing of urine and breath specimens.
- 3) Any provisions set forth in this policy that are included under the sole authority of The City of Corcoran's Transit Division CAT and are not provided under the authority of the above named Federal regulations are underlined. Tests conducted under the sole authority of City of Corcoran's Transit Division CAT will be performed on non-USDOT forms and will be separate from USDOT testing in all respects.

**B. APPLICABILITY**

This Drug and Alcohol Testing Policy applies to all safety-sensitive employees (full- or part-time) when performing safety sensitive duties. See Attachment A for a list of employees and the authority under which they are included.

A safety-sensitive function is operation of public transit service including the operation of a revenue service vehicle (whether or not the vehicle is in revenue service), maintenance of a revenue service vehicle or equipment used in revenue service, security personnel who carry firearms, dispatchers or persons controlling the movement of revenue service vehicles and any transit employee who operates a non-revenue service vehicle that requires a Commercial Driver's License to operate. Maintenance functions include the repair, overhaul, and rebuild of engines, vehicles and/or equipment used in revenue service. A list of safety-sensitive positions who perform one or more of the above mentioned duties is provided in Attachment A. Supervisors are only safety sensitive if they perform one of the above functions. Volunteers are considered safety sensitive and subject to testing if they are required to hold a CDL, or receive remuneration for service in excess of actual expense.

### **C. DEFINITIONS**

*Accident:* An occurrence associated with the operation of a vehicle even when not in revenue service, if as a result:

- a. An individual dies;
- b. An individual suffers a bodily injury and immediately receives medical treatment away from the scene of the accident; or,
- c. One or more vehicles incur disabling damage as the result of the occurrence and is transported away from the scene by a tow truck or other vehicle. For purposes of this definition, *disabling damage* means damage which precludes departure of any vehicle from the scene of the occurrence in its usual manner in daylight after simple repairs. Disabling damage includes damage to vehicles that could have been operated but would have been further damaged if so operated, but does not include damage which can be remedied temporarily at the scene of the occurrence without special tools or parts, tire disablement without other damage even if no spare tire is available, or damage to headlights, taillights, turn signals, horn, or windshield wipers that makes them inoperative.

*Adulterated specimen:* A specimen that has been altered, as evidence by test results showing either a substance that is not a normal constituent for that type of specimen or showing an abnormal concentration of an endogenous substance.

*Alcohol:* The intoxicating agent in beverage alcohol, ethyl alcohol, or other low molecular weight alcohols contained in any beverage, mixture, mouthwash, candy, food, preparation or medication.

*Alcohol Concentration:* Expressed in terms of grams of alcohol per 210 liters of breath as indicated by a breath test under 49 CFR Part 40.

*Aliquot:* A fractional part of a specimen used for testing, It is taken as a sample representing the whole specimen.

*Canceled Test:* A drug or alcohol test that has a problem identified that cannot be or has not been corrected, or which is cancelled. A canceled test is neither positive nor negative.

*Confirmatory Drug Test:* A second analytical procedure performed on a different aliquot of the original specimen to identify and quantify the presence of a specific drug or metabolite.

*Confirmatory Validity Test:* A second test performed on a different aliquot of the original urine specimen to further support a validity test result.

*Covered Employee Under FTA Authority:* An employee who performs a safety-sensitive function including an applicant or transferee who is being considered for hire into a safety-sensitive function (See Attachment A for a list of covered employees).

*Designated Employer Representative (DER):* An employee authorized by the employer to take immediate action to remove employees from safety-sensitive duties and to make required decisions in testing. The DER also receives test results and other communications for the employer, consistent with the requirements of 49 CFR Parts 40 and 655.

*DOT, The Department, DOT Agency:* These terms encompass all DOT agencies, including, but not limited to, the Federal Aviation Administration (FAA), the Federal Railroad Administration (FRA), the Federal Motor Carrier Safety Administration (FMCSA), the Federal Transit Administration (FTA), the National Highway Traffic Safety Administration (NHTSA), the Pipeline and Hazardous Materials Safety Administration (PHMSA), and the Office of the Secretary (OST). For purposes of 49 CFR Part 40, the United States Coast Guard (USCG), in the Department of Homeland Security, is considered to be a DOT agency for drug testing purposes. These terms include any designee of a DOT agency.

*Dilute specimen:* A urine specimen with creatinine and specific gravity values that are lower than expected for human urine.

*Disabling damage:* Damage which precludes departure of any vehicle from the scene of the occurrence in its usual manner in daylight after simple repairs. Disabling damage includes damage to vehicles that could have been operated but would have been further damaged if so operated, but does not include damage which can be remedied temporarily at the scene of the occurrence without special tools or parts, tire disablement without other damage even if no

spare tire is available, or damage to headlights, taillights, turn signals, horn, or windshield wipers that makes them inoperative.

*Evidentiary Breath Testing Device (EBT):* A device approved by the NHTSA for the evidential testing of breath at the 0.02 and the 0.04 alcohol concentrations, and appears on ODAPC's Web page for "Approved Evidential Breath Measurement Devices" because it conforms with the model specifications available from NHTSA.

*Initial Drug Test: (Screening Drug Test)* The test used to differentiate a negative specimen from one that requires further testing for drugs or drug metabolites.

*Initial Specimen Validity Test:* The first test used to determine if a urine specimen is adulterated, diluted, substituted, or invalid

*Invalid Result:* The result reported by an HHS-certified laboratory in accordance with the criteria established by the HHS Mandatory Guidelines when a positive, negative, adulterated, or substituted result cannot be established for a specific drug or specimen validity test.

*Laboratory:* Any U.S. laboratory certified by HHS under the National Laboratory Certification program as meeting standards of Subpart C of the HHS Mandatory Guidelines for Federal Workplace Drug Testing Programs; or, in the case of foreign laboratories, a laboratory approved for participation by DOT under this part.

*Limit of Detection (LOD):* The lowest concentration at which a measurand can be identified, but (for quantitative assays) the concentration cannot be accurately calculated.

*Limit of Quantitation:* For quantitative assays, the lowest concentration at which the identity and concentration of the measurand can be accurately established.

*Medical Review Officer (MRO):* A licensed physician (medical doctor or doctor of osteopathy) responsible for receiving laboratory results generated by the drug testing program who has knowledge of substance abuse disorders, and has appropriate medical training to interpret and evaluate an individual's confirmed positive test result, together with his/her medical history, and any other relevant bio-medical information.

*Negative Dilute:* A drug test result which is negative for the five drug/drug metabolites but has creatinine and specific gravity values that are lower than expected for human urine.

*Negative result:* The result reported by an HHS-certified laboratory to an MRO when a specimen contains no drug or the concentration of the drug is less than the cutoff concentration for the drug or drug class and the specimen is a valid specimen. An alcohol concentration of less than 0.02 BAC is a negative test result.

*Non-negative test result:* A urine specimen that is reported as adulterated, substituted, invalid, or positive for drug/drug metabolites.

*Oxidizing Adulterant:* A substance that acts alone or in combination with other substances to oxidize drugs or drug metabolites to prevent the detection of the drug or metabolites, or affects the reagents in either the initial or confirmatory drug test.

*Performing (a safety-sensitive function):* A covered employee is considered to be performing a safety-sensitive function and includes any period in which he or she is actually performing, ready to perform, or immediately available to perform such functions.

*Positive result:* The result reported by an HHS- Certified laboratory when a specimen contains a drug or drug metabolite equal or greater to the cutoff concentrations.

*Prohibited drug:* Identified as marijuana, cocaine, opioids, amphetamines, or phencyclidine as specified in 49 CFR Part 40, as amended.

*Reconfirmed:* The result reported for a split specimen when the second laboratory is able to corroborate the original result reported for the primary specimen.

*Rejected for Testing:* The result reported by an HHS- Certified laboratory when no tests are performed for specimen because of a fatal flaw or a correctable flaw that has not been corrected.

*Revenue Service Vehicles:* All transit vehicles that are used for passenger transportation service.

*Safety-sensitive functions:* Employee duties identified as:

- (1) The operation of a transit revenue service vehicle even when the vehicle is not in revenue service.
- (2) The operation of a non-revenue service vehicle by an employee when the operation of such a vehicle requires the driver to hold a Commercial Drivers License (CDL).
- (3) Maintaining a revenue service vehicle or equipment used in revenue service.

- (4) Controlling the movement of a revenue service vehicle and
- (5) Carrying a firearm for security purposes.

*Split Specimen Collection:* A collection in which the urine collected is divided into two separate bottles, the primary specimen (Bottle A) and the split specimen (Bottle B).

*Substance Abuse Professional (SAP):* A licensed physician (medical doctor or doctor of osteopathy) or licensed or certified psychologist, social worker, employee assistance professional, state-licensed or certified marriage and family therapist, or drug and alcohol counselor (certified by an organization listed at <https://www.transportation.gov/odapc/sap>) with knowledge of and clinical experience in the diagnosis and treatment of drug and alcohol related disorders.

*Substituted specimen:* A urine specimen with creatinine and specific gravity values that are so diminished or so divergent that they are not consistent with normal human urine.

*Test Refusal:* The following are considered a refusal to test if the employee:

- (1) Fail to appear for any test (except a pre-employment test) within a reasonable time, as determined by the employer.
- (2) Fail to remain at the testing site until the testing process is complete. An employee who leaves the testing site before the testing process commences for a pre-employment test has not refused to test.
- (3) Fail to attempt to provide a breath or urine specimen. An employee who does not provide a urine or breath specimen because he or she has left the testing site before the testing process commenced for a pre-employment test has not refused to test.
- (4) In the case of a directly-observed or monitored urine drug collection, fail to permit monitoring or observation of your provision of a specimen.
- (5) Fail to provide a sufficient quantity of urine or breath without a valid medical explanation.
- (6) Fail or decline to take a second test as directed by the collector or the employer for drug testing.
- (7) Fail to undergo a medical evaluation as required by the MRO or the employer's Designated Employer Representative (DER).
- (8) Fail to cooperate with any part of the testing process.
- (9) Fail to follow an observer's instructions to raise and lower clothing and turn around during a directly-observed test.
- (10) Possess or wear a prosthetic or other device used to tamper with the collection process.
- (11) Admit to the adulteration or substitution of a specimen to the collector or MRO.
- (12) Refuse to sign the certification at Step 2 of the Alcohol Testing Form (ATF).

- (13) Fail to remain readily available following an accident.
- (14) As a covered employee, if the MRO reports that you have a verified adulterated or substituted test result, you have refused to take a drug test.

*Vehicle:* A bus, electric bus, van, automobile, rail car, trolley car, trolley bus, or vessel. A public transit vehicle is a vehicle used for public transportation or for ancillary services.

*Verified negative test:* A drug test result reviewed by a medical review officer and determined to have no evidence of prohibited drug use at or above the minimum cutoff levels established by the Department of Health and Human Services (HHS).

*Verified positive test:* A drug test result reviewed by a medical review officer and determined to have evidence of prohibited drug use at or above the minimum cutoff levels specified in 49 CFR Part 40 as revised.

*Validity testing:* The evaluation of the specimen to determine if it is consistent with normal human urine. Specimen validity testing will be conducted on all urine specimens provided for testing under DOT authority. The purpose of validity testing is to determine whether certain adulterants or foreign substances were added to the urine, if the urine was diluted, or if the specimen was substituted.

#### **D. EDUCATION AND TRAINING**

- 1) Every covered employee will receive a copy of this policy and will have ready access to the corresponding federal regulations including 49 CFR Parts 655 and 40, as amended. In addition, all covered employees will undergo a minimum of 60 minutes of training on the signs and symptoms of drug use including the effects and consequences of drug use on personal health, safety, and the work environment. The training also includes manifestations and behavioral cues that may indicate prohibited drug use.
- 2) All supervisory personnel or company officials who are in a position to determine employee fitness for duty will receive 60 minutes of reasonable suspicion training on the physical, behavioral, and performance indicators of probable drug use and 60 minutes of additional reasonable suspicion training on the physical, behavioral, speech, and performance indicators of probable alcohol misuse.

#### **E. PROHIBITED SUBSTANCES**

- 1) Prohibited substances addressed by this policy include the following.
  - a. Illegally Used Controlled Substance or Drugs Under the Drug-Free Workplace Act of 1988 any drug or any substance identified in Schedule I through V of Section 202 of the Controlled Substance Act (21 U.S.C. 812), and as further defined by 21 CFR 1308.11 through 1308.15 is prohibited at all times in the workplace unless a legal prescription has been written for the substance. This includes, but is not limited to: marijuana, amphetamines, opioids, phencyclidine (PCP), and cocaine, as well as any drug not approved for medical use by the U.S. Drug Enforcement Administration or the U.S. Food and Drug Administration. Illegal use includes use of any illegal drug, misuse of legally prescribed drugs, and use of illegally obtained prescription drugs. It is important to note that the use of marijuana in any circumstances remains completely prohibited for any safety-sensitive employee subject to drug testing under USDOT regulations. The use of marijuana in any circumstance (including under state recreational and/or medical marijuana laws) by a safety-sensitive employee is a violation of this policy and a violation of the USDOT regulation 49 CFR Part 40, as amended.

Federal Transit Administration drug testing regulations (49 CFR Part 655) require that all employees covered under FTA authority be tested for marijuana, cocaine, amphetamines, opioids, and phencyclidine as described in this policy. Illegal use of these five drugs is prohibited at all times and thus, covered employees may be tested for these drugs anytime that they are on duty.

- b. Legal Drugs: The appropriate use of legally prescribed drugs and non-prescription medications is not prohibited. However, the use of any substance which carries a warning label that indicates that mental functioning, motor skills, or judgment may be adversely affected must be reported to a The City of Corcoran's Transit Division CAT supervisor and the employee is required to provide a written release from his/her doctor or pharmacist indicating that the employee can perform his/her safety-sensitive functions.
  - c. Alcohol: The use of beverages containing alcohol (including mouthwash, medication, food, candy) or any other substances containing alcohol in a manner which violates the conduct listed in this policy is prohibited.

## **F. PROHIBITED CONDUCT**



- 1) Illegal use of the drugs listed in this policy and as defined in 49 CFR Part 40, as amended is prohibited at all times. All covered employees are prohibited from reporting for duty or remaining on duty if they have used a prohibited drug as defined in 49 CFR Part 40, as amended.
- 2) Each covered employee is prohibited from consuming alcohol while performing safety-sensitive job functions or while on-call to perform safety-sensitive job functions. If an on-call employee has consumed alcohol, they must acknowledge the use of alcohol at the time that they are called to report for duty. The covered employee will subsequently be relieved of his/her on-call responsibilities and subject to discipline for not fulfilling his/her on-call responsibilities.
- 3) The Transit Department shall not permit any covered employee to perform or continue to perform safety-sensitive functions if it has actual knowledge that the employee is using alcohol
- 4) Each covered employee is prohibited from reporting to work or remaining on duty requiring the performance of safety-sensitive functions while having an alcohol concentration of 0.04 or greater regardless of when the alcohol was consumed.
  - a. An employee with a breath alcohol concentration which measures 0.02-0.039 is not considered to have violated the USDOT-FTA drug and alcohol regulations, provided the employee hasn't consumed the alcohol within four (4) hours of performing a safety-sensitive duty. However, if a safety-sensitive employee has a breath alcohol concentration of 0.02-0.039, USDOT-FTA regulations require the employee to be removed from the performance of safety-sensitive duties until:
    - i. The employee's alcohol concentration measures less than 0.02; or
    - ii. The start of the employee's next regularly scheduled duty period, but not less than eight hours following administration of the test.
- 5) No covered employee shall consume alcohol for eight (8) hours following involvement in an accident or until he/she submits to the post-accident drug/alcohol test, whichever occurs first.
- 6) No covered employee shall consume alcohol within four (4) hours prior to the performance of safety-sensitive job functions.

- 7) The City of Corcoran's Transit Division CAT, under its own authority, also prohibits the consumption of alcohol at all times the employee is on duty, or anytime the employee is in uniform.
- 8) Consistent with the Drug-free Workplace Act of 1988, all The City of Corcoran's Transit Division CAT employees are prohibited from engaging in the unlawful manufacture, distribution, dispensing, possession, or use of prohibited substances in the work place including transit system premises and transit vehicles.

#### **G. DRUG STATUTE CONVICTION**

Consistent with the Drug Free Workplace Act of 1998, all employees are required to notify the City of Corcoran's Transit Division CAT management of any criminal drug statute conviction for a violation occurring in the workplace within five days after such conviction. Failure to comply with this provision shall result in disciplinary action as defined in Section Q of this policy.

#### **H. TESTING REQUIREMENTS**

- 1) Analytical urine drug testing and breath testing for alcohol will be conducted as required by 49 CFR Part 40 as amended. All employees covered under FTA authority shall be subject to testing prior to performing safety-sensitive duty, for reasonable suspicion, following an accident, and random as defined in Section K, L, M, and N of this policy, and return to duty/follow-up.
- 2) A drug test can be performed any time a covered employee is on duty. A reasonable suspicion, random, or follow-up alcohol test can only be performed just before, during, or after the performance of a safety-sensitive job function. Under The City of Corcoran's Transit Division CAT authority, a non-DOT alcohol test can be performed any time a covered employee is on duty.
- 3) All covered employees will be subject to urine drug testing and breath alcohol testing as a condition of ongoing employment with The City of Corcoran's Transit Division CAT. Any safety-sensitive employee who refuses to comply with a request for testing shall be removed from duty and subject to discipline as defined in Section Q of this policy.

## **I. DRUG TESTING PROCEDURES**

- 1) Testing shall be conducted in a manner to assure a high degree of accuracy and reliability and using techniques, equipment, and laboratory facilities which have been approved by the U.S. Department of Health and Human Service (HHS). All testing will be conducted consistent with the procedures set forth in 49 CFR Part 40, as amended. The procedures will be performed in a private, confidential manner and every effort will be made to protect the employee, the integrity of the drug testing procedure, and the validity of the test result.
- 2) The drugs that will be tested for include marijuana, cocaine, opioids, amphetamines, and phencyclidine. After the identity of the donor is checked using picture identification, a urine specimen will be collected using the split specimen collection method described in 49 CFR Part 40, as amended. Each specimen will be accompanied by a DOT Custody and Control Form and identified using a unique identification number that attributes the specimen to the correct individual. The specimen analysis will be conducted at a HHS certified laboratory. An initial drug screen and validity test will be conducted on the primary urine specimen. For those specimens that are not negative, a confirmatory Gas Chromatography/Mass Spectrometry (GC/MS) or Liquid Chromatography/Mass Spectrometry (LC/MS) test will be performed. The test will be considered positive if the amounts of the drug(s) and/or its metabolites identified by the GC/MS or LC/MS test are at or above the minimum thresholds established in 49 CFR Part 40, as amended.
- 3) The test results from the HHS certified laboratory will be reported to a Medical Review Officer. A Medical Review Officer (MRO) is a licensed physician with detailed knowledge of substance abuse disorders and drug testing. The MRO will review the test results to ensure the scientific validity of the test and to determine whether there is a legitimate medical explanation for a confirmed positive, substitute, or adulterated test result. The MRO will attempt to contact the employee to notify the employee of the non-negative laboratory result, and provide the employee with an opportunity to explain the confirmed laboratory test result. The MRO will subsequently review the employee's medical history/medical records as appropriate to determine whether there is a legitimate medical explanation for a non-negative laboratory result. If no legitimate medical explanation is found, the test will be verified positive or refusal to test and reported to the City of Corcoran's Transit Division CAT. If a legitimate explanation is found, the MRO will report the test result as negative.

- 4) If the test is invalid without a medical explanation, a retest will be conducted under direct observation. Employees do not have access to a test of their split specimen following an invalid result.
- 5) Any covered employee who questions the results of a required drug test may request that the split sample be tested. The split sample test must be conducted at a second HHS-certified laboratory. The test must be conducted on the split sample that was provided by the employee at the same time as the primary sample. The method of collecting, storing, and testing the split sample will be consistent with the procedures set forth in 49 CFR Part 40, as amended. The employee's request for a split sample test must be made to the Medical Review Officer within 72 hours of notice of the original sample verified test result. Requests after 72 hours will only be accepted at the discretion of the MRO if the delay was due to documentable facts that were beyond the control of the employee. The City of Corcoran's Transit Division CAT will ensure that the cost for the split specimen analysis is covered in order for a timely analysis of the sample, however the City of Corcoran's Transit Division CAT will seek reimbursement for the split sample test from the employee.
- 6) If the analysis of the split specimen fails to confirm the presence of the drug(s) detected in the primary specimen, if the split specimen is not able to be analyzed, or if the results of the split specimen are not scientifically adequate, the MRO will declare the original test to be canceled.
- 7) The split specimen will be stored at the initial laboratory until the analysis of the primary specimen is completed. If the primary specimen is negative, the split will be discarded. If the primary specimen is positive, it will be retained in frozen storage for one year and the split specimen will also be retained for one year. If the primary is positive, the primary and the split will be retained for longer than one year for testing if so requested by the employee through the Medical Review Officer, or by the employer, by the MRO, or by the relevant DOT agency.
- 8) Observed collections
  - a. Consistent with 49 CFR Part 40, as amended, collection under direct observation (by a person of the same gender) with no advance notice will occur if:
    - i. The laboratory reports to the MRO that a specimen is invalid, and the MRO reports to The City of Corcoran's Transit Division CAT that there was not an adequate medical explanation for the result;

- ii. The MRO reports to the City of Corcoran's Transit Division CAT that the original positive, adulterated, or substituted test result had to be cancelled because the test of the split specimen could not be performed;
- iii. The laboratory reported to the MRO that the specimen was negative-dilute with a creatinine concentration greater than or equal to 2 mg/dL but less than or equal to 5 mg/dL, and the MRO reported the specimen as negative-dilute and that a second collection must take place under direct observation (see §40.197(b)(1)).
- iv. The collector observes materials brought to the collection site or the employee's conduct clearly indicates an attempt to tamper with a specimen;
- v. The temperature on the original specimen was out of range;
- vi. Anytime the employee is directed to provide another specimen because the original specimen appeared to have been tampered with.
- vii. All follow-up-tests; or
- viii. All return-to-duty tests

## **J. ALCOHOL TESTING PROCEDURES**

- 1) Tests for breath alcohol concentration will be conducted utilizing a National Highway Traffic Safety Administration (NHTSA)-approved Evidential Breath Testing device (EBT) operated by a trained Breath Alcohol Technician (BAT). A list of approved EBTs can be found on ODAPC's Web page for "Approved Evidential Breath Measurement Devices". Alcohol screening tests may be performed using a non-evidential testing device (alcohol screening device (ASD)) which is also approved by NHTSA. A list of approved ASDs can be found on ODAPC's Web page for "Approved Screening Devices to Measure Alcohol in Bodily Fluids". If the initial test indicates an alcohol concentration of 0.02 or greater, a second test will be performed to confirm the results of the initial test. The confirmatory test must occur on an EBT. The confirmatory test will be conducted no sooner than fifteen minutes after the completion of the initial test. The confirmatory test will be performed using a NHTSA-approved EBT operated by a trained BAT. The EBT will identify each test by a unique sequential identification number. This number, time, and unit

identifier will be provided on each EBT printout. The EBT printout, along with an approved alcohol testing form, will be used to document the test, the subsequent results, and to attribute the test to the correct employee. The test will be performed in a private, confidential manner as required by 49 CFR Part 40, as amended. The procedure will be followed as prescribed to protect the employee and to maintain the integrity of the alcohol testing procedures and validity of the test result.

- 2) A confirmed alcohol concentration of 0.04 or greater will be considered a positive alcohol test and in violation of this policy. The consequences of a positive alcohol test are described in Section Q. of this policy. Even though an employee who has a confirmed alcohol concentration of 0.02 to 0.039 is not considered positive, the employee shall still be removed from duty for at least eight hours or for the duration of the work day whichever is longer and will be subject to the consequences described in Section Q of this policy. An alcohol concentration of less than 0.02 will be considered a negative test.
- 3) The City of Corcoran's Transit Division CAT affirms the need to protect individual dignity, privacy, and confidentiality throughout the testing process. If at any time the integrity of the testing procedures or the validity of the test results is compromised, the test will be canceled. Minor inconsistencies or procedural flaws that do not impact the test result will not result in a cancelled test.
- 4) The alcohol testing form (ATF) required by 49 CFR Part 40 as amended, shall be used for all FTA required testing. Failure of an employee to sign step 2 of the ATF will be considered a refusal to submit to testing.

#### **K. PRE-EMPLOYMENT TESTING**

- 1) All applicants for covered transit positions shall undergo urine drug testing prior to performance of a safety-sensitive function.
  - a. All offers of employment for covered positions shall be extended conditional upon the applicant passing a drug test. An applicant will not be allowed to perform safety-sensitive functions unless the applicant takes a drug test with verified negative results.
  - b. An employee shall not be placed, transferred or promoted into a position covered under FTA authority or company authority until the employee takes a drug test with verified negative results.

- c. If an applicant fails a pre-employment drug test, the conditional offer of employment shall be rescinded and the applicant will be provided with a list of at least two (2) USDOT qualified Substance Abuse Professionals. Failure of a pre-employment drug test will disqualify an applicant for employment for a period of at least one year. Before being considered for future employment the applicant must provide the employer proof of having successfully completed a referral, evaluation and treatment plan as described in section 655.62 of subpart G. The cost for the assessment and any subsequent treatment will be the sole responsibility of the applicant.
- d. When an employee being placed, transferred, or promoted from a non-covered position to a position covered under FTA authority or company authority submits a drug test with a verified positive result, the employee shall be subject to disciplinary action in accordance with Section Q herein.
- e. If a pre-employment test is canceled, The City of Corcoran's Transit Division CAT will require the applicant to take and pass another pre-employment drug test.
- f. In instances where a FTA covered employee does not perform a safety-sensitive function for a period of 90 consecutive days or more regardless of reason, and during that period is not in the random testing pool the employee will be required to take a pre-employment drug test under 49 CFR Part 655 and have negative test results prior to the conduct of safety-sensitive job functions.
- g. Following a negative dilute the employee will be required to undergo another test. Should this second test result in a negative dilute result, the test will be considered a negative and no additional testing will be required unless directed to do so by the MRO.
- h. Applicants are required (even if ultimately not hired) to provide The City of Corcoran's Transit Division CAT with signed written releases requesting USDOT drug and alcohol records from all previous, USDOT-covered, employers that the applicant has worked for within the last two years. Failure to do so will result in the employment offer being rescinded. *The City of Corcoran's Transit Division CAT* is required to ask all applicants (even if ultimately not hired) if they have tested positive or refused to test on a pre-employment test for a USDOT covered employer within the last two years. If the applicant has tested positive or refused to test on a pre-employment test for a USDOT covered employer, the applicant must provide The City of Corcoran's Transit Division CAT proof of

having successfully completed a referral, evaluation and treatment plan as described in section 655.62 of subpart G.

#### **L: REASONABLE SUSPICION TESTING**

- 1) All City of Corcoran's Transit Division CAT, FTA covered employees will be subject to a reasonable suspicion drug and/or alcohol test when the employer has reasonable suspicion to believe that the covered employee has used a prohibited drug and/or engaged in alcohol misuse. Reasonable suspicion shall mean that there is objective evidence, based upon specific, contemporaneous, articulable observations of the employee's appearance, behavior, speech or body odor that are consistent with possible drug use and/or alcohol misuse. Reasonable suspicion referrals must be made by one or more supervisors who are trained to detect the signs and symptoms of drug and alcohol use, and who reasonably concludes that an employee may be adversely affected or impaired in his/her work performance due to possible prohibited substance abuse or alcohol misuse. A reasonable suspicion alcohol test can only be conducted just before, during, or just after the performance of a safety-sensitive job function. However, under The City of Corcoran's Transit Division CAT authority, a non-DOT reasonable suspicion alcohol test may be performed any time the covered employee is on duty. A reasonable suspicion drug test can be performed any time the covered employee is on duty.
- 2) The City of Corcoran's Transit Division CAT shall be responsible for transporting the employee to the testing site. Supervisors should avoid placing themselves and/or others into a situation which might endanger the physical safety of those present. The employee shall be placed on administrative leave pending disciplinary action described in Section Q of this policy. An employee who refuses an instruction to submit to a drug/alcohol test shall not be permitted to finish his or her shift and shall immediately be placed on administrative leave pending disciplinary action as specified in Section Q of this policy.
- 3) A written record of the observations which led to a drug/alcohol test based on reasonable suspicion shall be prepared and signed by the supervisor making the observation. This written record shall be submitted to the City of Corcoran's Transit Division CAT.
- 4) When there are no specific, contemporaneous, articulable objective facts that indicate current drug or alcohol use, but the employee (who is not already a participant in a treatment program) admits the abuse of alcohol or other substances to a supervisor in his/her chain of command, the



employee shall be referred for assessment and treatment consistent with Section Q of this policy. The City of Corcoran's Transit Division CAT shall place the employee on administrative leave in accordance with the provisions set forth under Section Q of this policy. Testing in this circumstance would be performed under the direct authority of the City of Corcoran's Transit Division CAT. **Since the employee self-referred to management, testing under this circumstance would not be considered a violation of this policy or a positive test result under Federal authority.** However, self-referral does not exempt the covered employee from testing under Federal authority as specified in Sections L through N of this policy or the associated consequences as specified in Section Q.

#### **M. POST-ACCIDENT TESTING**

- 1) **FATAL ACCIDENTS** – A covered employee will be required to undergo urine and breath testing if they are involved in an accident with a transit vehicle, whether or not the vehicle is in revenue service at the time of the accident, that results in a fatality. This includes all surviving covered employees that are operating the vehicle at the time of the accident and any other whose performance could have contributed to the accident, as determined by the employer using the best information available at the time of the decision.
- 2) **NON-FATAL ACCIDENTS** – A post-accident test of the employee operating the public transportation vehicle will be conducted if an accident occurs and at least one of the following conditions is met:
  - a. The accident results in injuries requiring immediate medical treatment away from the scene, unless the covered employee can be completely discounted as a contributing factor to the accident.
  - b. One or more vehicles incurs disabling damage as a result of the occurrence and must be transported away from the scene, unless the covered employee can be completely discounted as a contributing factor to the accident

In addition, any other covered employee whose performance could have contributed to the accident, as determined by the employer using the best information available at the time of the decision, will be tested.

As soon as practicable following an accident, as defined in this policy, the transit supervisor investigating the accident will notify the transit employee operating the transit vehicle and all other covered employees whose performance could have contributed to the accident of the need for the test.

The supervisor will make the determination using the best information available at the time of the decision.

The appropriate transit supervisor shall ensure that an employee, required to be tested under this section, is tested as soon as practicable, but no longer than eight (8) hours of the accident for alcohol, and no longer than 32 hours for drugs. If an alcohol test is not performed within two hours of the accident, the Supervisor will document the reason(s) for the delay. If the alcohol test is not conducted within (8) eight hours, or the drug test within 32 hours, attempts to conduct the test must cease and the reasons for the failure to test documented.

Any covered employee involved in an accident must refrain from alcohol use for eight (8) hours following the accident, or until he/she undergoes a post-accident alcohol test.

An employee who is subject to post-accident testing who fails to remain readily available for such testing, including notifying a supervisor of his or her location if he or she leaves the scene of the accident prior to submission to such test, may be deemed to have refused to submit to testing.

Nothing in this section shall be construed to require the delay of necessary medical attention for the injured following an accident, or to prohibit an employee from leaving the scene of an accident for the period necessary to obtain assistance in responding to the accident, or to obtain necessary emergency medical care.

In the rare event that The City of Corcoran's Transit Division CAT is unable to perform an FTA drug and alcohol test (i.e., employee is unconscious, employee is detained by law enforcement agency), The City of Corcoran's Transit Division CAT may use drug and alcohol post-accident test results administered by local law enforcement officials in lieu of the FTA test. The local law enforcement officials must have independent authority for the test and the employer must obtain the results in conformance with local law.

#### **N. RANDOM TESTING**

- 1) All covered employees will be subjected to random, unannounced testing. The selection of employees shall be made by a scientifically valid method of randomly generating an employee identifier from the appropriate pool of safety-sensitive employees. Employees who may be covered under company authority will be selected from a pool of non-DOT-covered employees.

- 2) The dates for administering unannounced testing of randomly selected employees shall be spread reasonably throughout the calendar year, day of the week and hours of the day.
- 3) The number of employees randomly selected for drug/alcohol testing during the calendar year shall be not less than the percentage rates set each year by the FTA administrator. The current year testing rates can be viewed online at <https://www.transportation.gov/odapc/random-testing-rates>.
- 4) Each covered employee shall be in a pool from which the random selection is made. Each covered employee in the pool shall have an equal chance of selection each time the selections are made. Employees will remain in the pool and subject to selection, whether or not the employee has been previously tested. There is no discretion on the part of management in the selection.
- 5) Covered transit employees that fall under the Federal Transit Administration regulations will be included in one random pool maintained separately from the testing pool of non-safety-sensitive employees that are included solely under The City of Corcoran's Transit Division CAT authority.
- 6) Random tests can be conducted at any time during an employee's shift for drug testing. Alcohol random tests can only be performed just before, during, or just after the performance of a safety sensitive duty. However, under The City of Corcoran's Transit Division CAT authority, a non-DOT random alcohol test may be performed any time the covered employee is on duty. Testing can occur during the beginning, middle, or end of an employee's shift.
- 7) Employees are required to proceed immediately to the collection site upon notification of their random selection.

#### **O. RETURN-TO-DUTY TESTING**

The City of Corcoran will terminate the employment of any employee that tests positive or refuses a test as specified in section Q of this policy. However, in the rare event an employee is reinstated with court order or other action beyond the control of the transit system, the employee must complete the return-to-duty process prior to the performance of safety-sensitive functions. All covered employees who previously tested positive on a drug or alcohol test or refused a test, must test negative for drugs, alcohol (below 0.02 for alcohol), or both and be evaluated and released by the Substance Abuse Professional before returning to

work. Following the initial assessment, the SAP will recommend a course of rehabilitation unique to the individual. The SAP will recommend the return-to-duty test only when the employee has successfully completed the treatment requirement and is known to be drug and alcohol-free and there are no undue concerns for public safety. The SAP will determine whether the employee returning to duty will require a return-to-duty drug test, alcohol test, or both.

#### **P. FOLLOW-UP TESTING**

Covered employees that have returned to duty following a positive or refused test will be required to undergo frequent, unannounced drug and/or alcohol testing following their return-to-duty test. The follow-up testing will be performed for a period of one to five years with a minimum of six tests to be performed the first year. The frequency and duration of the follow-up tests (beyond the minimums) will be determined by the SAP reflecting the SAP's assessment of the employee's unique situation and recovery progress. Follow-up testing should be frequent enough to deter and/or detect a relapse. Follow-up testing is separate and in addition to the random, post-accident, reasonable suspicion and return-to-duty testing.

In the instance of a self-referral or a management referral, the employee will be subject to non-USDOT follow-up tests and follow-up testing plans modeled using the process described in 49 CFR Part 40. However, all non-USDOT follow-up tests and all paperwork associated with an employee's return-to-work agreement that was not precipitated by a positive test result (or refusal to test) does not constitute a violation of the Federal regulations will be conducted under company authority and will be performed using non-DOT testing forms.

#### **Q. RESULT OF DRUG/ALCOHOL TEST**

- 1) Any covered employee that has a verified positive drug or alcohol test, or test refusal, will be removed from his/her safety-sensitive position, informed of educational and rehabilitation programs available, and will be provided with a list of at least two (2) USDOT qualified Substance Abuse Professionals (SAP) for assessment, and will be terminated.
- 2) Following a negative dilute the employee will be required to undergo another test. Should this second test result in a negative dilute result, the test will be considered a negative and no additional testing will be required unless directed to do so by the MRO.
- 3) Refusal to submit to a drug/alcohol test shall be considered equivalent to a positive test result and a direct act of insubordination and shall result in

termination and referral to a list of USDOT qualified SAPs. A test refusal is defined as any of the following circumstances:

- a. Fail to appear for any test (except a pre-employment test) within a reasonable time, as determined by the employer.
  - b. Fail to remain at the testing site until the testing process is complete. An employee who leaves the testing site before the testing process commences for a pre-employment test has not refused to test.
  - c. Fail to attempt to provide a breath or urine specimen. An employee who does not provide a urine or breath specimen because he or she has left the testing site before the testing process commenced for a pre-employment test has not refused to test.
  - d. In the case of a directly-observed or monitored urine drug collection, fail to permit monitoring or observation of your provision of a specimen.
  - e. Fail to provide a sufficient quantity of urine or breath without a valid medical explanation.
  - f. Fail or decline to take a second test as directed by the collector or the employer for drug testing.
  - g. Fail to undergo a medical evaluation as required by the MRO or the employer's Designated Employer Representative (DER).
  - h. Fail to cooperate with any part of the testing process.
  - i. Fail to follow an observer's instructions to raise and lower clothing and turn around during a directly-observed test.
  - j. Possess or wear a prosthetic or other device used to tamper with the collection process.
  - k. Admit to the adulteration or substitution of a specimen to the collector or MRO.
  - l. Refuse to sign the certification at Step 2 of the Alcohol Testing Form (ATF).
  - m. Fail to remain readily available following an accident.
  - n. As a covered employee, if the MRO reports that you have a verified adulterated or substituted test result, you have refused to take a drug test.
- 4) An alcohol test result of  $\geq 0.02$  to  $\leq 0.039$  BAC shall result in the removal of the employee from duty for eight hours or the remainder or the work day whichever is longer. The employee will not be allowed to return to safety-sensitive duty for his/her next shift until he/she submits to a NONDOT alcohol test with a result of less than 0.02 BAC.
- 5) In the instance of a self-referral or a management referral, disciplinary action against the employee shall include:

- a. Mandatory referral for an assessment by an employer approved counseling professional for assessment, formulation of a treatment plan, and execution of a return-to-work agreement;
  - b. Failure to execute, or remain compliant with the return-to-work agreement shall result in termination from the City of Corcoran's Transit Division CAT employment.
    - i. Compliance with the return-to-work agreement means that the employee has submitted to a drug/alcohol test immediately prior to returning to work; the result of that test is negative; the employee is cooperating with his/her recommended treatment program; and, the employee has agreed to periodic unannounced follow-up testing as described in Section P of this policy; however, all follow-up testing performed as part of a return-to-work agreement required under section Q of this policy is under the sole authority of the City of Corcoran's Transit Division CAT and will be performed using non-DOT testing forms.
  - c. Refusal to submit to a periodic unannounced follow-up drug/alcohol test shall be considered a direct act of insubordination and shall result in termination. **All tests conducted as part of the return-to-work agreement will be conducted under company authority and will be performed using non-DOT testing forms.**
  - d. **A self-referral or management referral to the employer's counseling professional that was not precipitated by a positive test result does not constitute a violation of the Federal regulations and will not be considered as a positive test result in relation to the progressive discipline defined in Section Q of this policy.**
  - e. Periodic unannounced follow-up drug/alcohol testing conducted as a result of a self-referral or management referral which results in a verified positive shall be considered a positive test result in relation to the progressive discipline defined in Section Q of this policy.
  - f. A Voluntary Referral does not shield an employee from disciplinary action or guarantee employment with the City of Corcoran's Transit Division CAT.
  - g. A Voluntary Referral does not shield an employee from the requirement to comply with drug and alcohol testing.
- 6) Failure of an employee to report within five days a criminal drug statute conviction for a violation occurring in the workplace shall result in termination.

## **R. GRIEVANCE AND APPEAL**

The consequences specified by 49 CFR Part 40.149 (c) for a positive test or test refusal is not subject to arbitration.

#### **S. PROPER APPLICATION OF THE POLICY**

The City of Corcoran's Transit Division CAT is dedicated to assuring fair and equitable application of this substance abuse policy. Therefore, supervisors/managers are required to use and apply all aspects of this policy in an unbiased and impartial manner. Any supervisor/manager who knowingly disregards the requirements of this policy, or who is found to deliberately misuse the policy in regard to subordinates, shall be subject to disciplinary action, up to and including termination.

#### **T. INFORMATION DISCLOSURE**

- 1) Drug/alcohol testing records shall be maintained by the City of Corcoran's Transit Division CAT Drug and Alcohol Program Manager and, except as provided below or by law, the results of any drug/alcohol test shall not be disclosed without express written consent of the tested employee.
- 2) The employee, upon written request, is entitled to obtain copies of any records pertaining to their use of prohibited drugs or misuse of alcohol including any drug or alcohol testing records. Covered employees have the right to gain access to any pertinent records such as equipment calibration records, and records of laboratory certifications. Employees may not have access to SAP follow-up testing plans.
- 3) Records of a verified positive drug/alcohol test result shall be released to the Drug and Alcohol Program Manager, and other transit system management personnel on a need-to-know basis.
- 4) Records will be released to a subsequent employer only upon receipt of a written request from the employee.
- 5) Records of an employee's drug/alcohol tests shall be released to the adjudicator in a grievance, lawsuit, or other proceeding initiated by or on behalf of the tested individual arising from the results of the drug/alcohol test. The records will be released to the decision maker in the proceeding.
- 6) Records will be released to the National Transportation Safety Board during an accident investigation.

- 7) Information will be released in a criminal or civil action resulting from an employee's performance of safety-sensitive duties, in which a court of competent jurisdiction determines that the drug or alcohol test information is relevant to the case and issues an order to the employer to release the information. The employer will release the information to the decision maker in the proceeding with a binding stipulation that it will only be released to parties of the proceeding.
- 8) Records will be released to the DOT or any DOT agency with regulatory authority over the employer or any of its employees.
- 9) Records will be released if requested by a Federal, state or local safety agency with regulatory authority over the City of Corcoran's Transit Division CAT or the employee.
- 10) If a party seeks a court order to release a specimen or part of a specimen contrary to any provision of Part 40 as amended, necessary legal steps to contest the issuance of the order will be taken
- 11) In cases of a contractor or sub-recipient of a state department of transportation, records will be released when requested by such agencies that must certify compliance with the regulation to the FTA.



This Policy was adopted by the *City Council of the City of Corcoran* on June 22, 2021.

*[APPLICABLE SIGNATURES]*

**Attachment A**

Job Title                      Job Duties                      Testing Authority

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DRAFT

## **Attachment B Contacts**

Any questions regarding this policy or any other aspect of the substance abuse policy should be directed to the following individual(s).

### **[TRANSIT SYSTEM NAME] Drug and Alcohol Program Manager**

Name:

Title:

Address:

Telephone Number:

### **Medical Review Officer**

Name:

Title:

Address:

Telephone Number:

### **Substance Abuse Professional #1**

Name:

Title:

Address:

Telephone Number:

### **Substance Abuse Professional #2**

Name:

Title:

Address:

Telephone Number:

### **HHS Certified Laboratory Primary Specimen**

Name:

Address:

Telephone Number:



City of

# CORCORAN

FOUNDED 1914

A MUNICIPAL CORPORATION

**STAFF REPORT**

**ITEM #: 3**

**MEMORANDUM**

**TO:** City Council

**FROM:** Soledad Ruiz-Nunez, Finance Director

**DATE:** June 22, 2021

**MEETING DATE:** June 22, 2021

**SUBJECT:** Warrant Register

**Recommendation:**

Consider approval of the warrant register(s).

**Discussion:**

The attached appropriations are for services and supplies utilized by City Departments in order to maintain services for the community. The warrant register(s) will be reviewed at the upcoming meeting and staff can address any questions from Council Members.

**Budget Impact:**

The warrant register includes expenses approved in the Fiscal Year 2020/2021 Budget and may include items which will be addressed through Budget Amendments.

**Attachments:**

- Warrant Register #1 for warrant request date: 06/22/2021 FY21
- Warrant Register #2 for warrant request date: 06/22/2021 FY21



# Accounts Payable

## Blanket Voucher Approval Document

User: spineda  
 Printed: 06/10/2021 - 11:29AM  
 Warrant Request Date: 6/22/2021  
 DAC Fund:



Batch: 00502.06.2021 - Wrnt Rgstr 6/22/21 FY21

Line	Claimant	Amount
1	Best Deal Food Co Inc.	65.75
2	California Boiler Inc.	1,397.38
3	Central Valley Sweeping LLC	5,800.00
4	Chemical Waste Management Inc	450.00
5	Cooks Communications	73.70
6	Corcoran Publishing Company	72.00
7	Data Ticket Inc	200.00
8	El Rico GSA	8,750.00
9	Ferguson Enterprises, Inc	1,426.45
10	Hanford Veterinary Hospital	66.26
11	Jorgensen & Company	1,542.99
12	Nolan's Plumbing	9,500.00
13	Prime Towing & Transport, Inc.	50.00
14	Prudential Overall Supply	327.04
15	Quality Pool Service	1,967.86
16	Radius Tire Co.	737.76
17	Richard A. Blak, PhD	450.00
18	Sig Sauer, Inc	1,900.00
19	Springbrook Holding Company LLC	1,602.50
20	Terminix	64.00
21	The Lawnmower Man	320.18
22	Tulare-Kings Veterinary ER Svc	219.00
23	Univar USA Inc	4,646.09
24	unWired Broadband	199.95
25	Verizon Wireless	1,815.86
26	W3i Engineering	5,678.49
	Page Total:	\$49,323.26
	Grand Total:	\$49,323.26

Page Total: \$49,323.26

# Accounts Payable Voucher Approval List

User: spineda  
 Printed: 06/10/2021 - 11:30AM  
 Batch: 00502.06.2021 - Wmt Rgstr 6/22/21 FY21



Warrant Date	Vendor	Description	Account Number	Amount
6/22/2021	Best Deal Food Co Inc.	PW ICE	104-431-300-210	51.70
6/22/2021	Best Deal Food Co Inc.	AMINAL CONTROL /DOG FOOD	104-421-300-203	14.05
6/22/2021	California Boiler Inc.	RAC POOL HEATER	138-413-300-200	1,397.38
6/22/2021	Central Valley Sweeping LLC	STREET SWEEPING MAY 2021	112-438-300-200	1,933.00
6/22/2021	Central Valley Sweeping LLC	STREET SWEEPING MAY 2021	109-434-300-200	1,933.00
6/22/2021	Central Valley Sweeping LLC	STREET SWEEPING MAY 2021	121-439-300-200	1,934.00
6/22/2021	Chemical Waste Management Inc	BIN RENTAL FEE	105-437-300-193	450.00
6/22/2021	Cooks Communications	FINANCE CHARGE	114-414-300-210	73.70
6/22/2021	Corcoran Publishing Company	NIXLE AD 4/8 & 4/22	104-421-300-156	72.00
6/22/2021	Data Ticket Inc	CODE ENFORCE CITATION APRIL 2021	104-406-300-200	200.00
6/22/2021	El Rico GSA	3RD QTR ASSESSMENT	105-437-300-200	8,750.00
6/22/2021	Ferguson Enterprises, Inc	SUPPLIES FOR WTP	105-437-300-210	226.03
6/22/2021	Ferguson Enterprises, Inc	PO#24767 MANHOLE LIDS	120-435-300-210	1,200.42
6/22/2021	Hanford Veterinary Hospital	CPD K9 FOOD	104-421-300-217	66.26
6/22/2021	Jorgensen & Company	CHANGING SMOKE DETECTORS AT WTP SHOP	105-437-300-140	1,542.99
6/22/2021	Nolan's Plumbing	SPLASH PAD RAC	138-413-500-540	9,500.00
6/22/2021	Prime Towing & Transport, Inc.	LOCKOUT SVC UNIT 265	104-421-300-260	50.00
6/22/2021	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOPS	145-410-300-200	34.86
6/22/2021	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOPS	136-415-300-200	25.54
6/22/2021	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOPS	104-432-300-200	111.44
6/22/2021	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOPS	104-432-300-200	31.75
6/22/2021	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOPS	104-432-320-200	16.25
6/22/2021	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOPS	104-433-300-200	22.94
6/22/2021	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOPS	104-433-300-200	12.22
6/22/2021	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOPS	120-435-300-200	34.86
6/22/2021	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOPS	105-437-300-200	37.18
6/22/2021	Quality Pool Service	MONTHLY SVC MAY 2021	138-413-300-200	850.00
6/22/2021	Quality Pool Service	BULK CHLORINE	138-413-300-200	1,117.86
6/22/2021	Radius Tire Co.	2 TIRES TRUCK UNIT 244	104-431-300-260	473.76
6/22/2021	Radius Tire Co.	TIRE REPAIR UNIT 217	104-421-300-260	50.00
6/22/2021	Radius Tire Co.	TIRE REPAIR UNIT 28	109-434-300-140	109.00
6/22/2021	Radius Tire Co.	TIRE MOUNT UNIT 266	104-421-300-260	35.00
6/22/2021	Radius Tire Co.	TIRE MOUNT UNIT 224	104-421-300-260	70.00
6/22/2021	Richard A. Blak, PhD	OIS PSYCHE	104-421-300-200	450.00
6/22/2021	Sig Sauer, Inc	PD DEPT FIREARMS MAGAZINES	114-414-300-210	1,900.00
6/22/2021	Springbrook Holding Company LLC	APR ONLINE PAYMENT	105-437-300-200	801.24



6/22/2021	Springbrook Holding Company LLC	APR ONLINE PAYMENT	112-436-300-200	400.63
6/22/2021	Springbrook Holding Company LLC	APR ONLINE PAYMENT	120-435-300-200	240.38
6/22/2021	Springbrook Holding Company LLC	APR ONLINE PAYMENT	121-439-300-200	160.25
6/22/2021	Terminix	PEST CONTROL 2410 BELL MAY 2021	313-605-300-200	64.00
6/22/2021	The Lawnmower Man	MAINT STICK EDGER	104-412-300-140	320.18
6/22/2021	Tulare-Kings Veterinary ER Svc	VEI SVC ANIMAL CONTROL C2100586	104-421-300-203	219.00
6/22/2021	Univar USA Inc	SODIUM HYPOCHLORITE CHEMICALS	105-437-300-219	4,646.09
6/22/2021	unWired Broadband	INTERNET SVC WTP	105-437-300-220	199.95
6/22/2021	Verizon Wireless	CELL SVC APR116-MAY 15, 2021 ACCCT#672038320-0001	104-421-300-221	1,397.75
6/22/2021	Verizon Wireless	DATA SVC APR 27-MAY 26 2021 ACCT#642052930-0001	104-421-300-221	418.11
6/22/2021	W3i Engineering	WEST LAGOON EXPANSION PROJECT	120-435-500-530	5,678.49

**Warrant Total: 49,323.26**



# Accounts Payable

## Blanket Voucher Approval Document



User: spineda  
Printed: 06/14/2021 - 1:49PM  
Warrant Request Date: 6/22/2021  
DAC Fund:

Batch: 00522.06.2021 - Wrnt Rgstr 6/22/21 FY21

Line	Claimant	Amount
1	Action Equipment Rentals	493.01
2	AT&T Mobility	43.39
3	Auto Zone, Inc.	25.94
4	California Police Chiefs Association	585.00
5	California Surveying Draft Supply	1,333.55
6	City of Corcoran	191.66
7	Corcoran Hardware	96.29
8	Corcoran Heating & Air	235.00
9	Corcoran Publishing Company	160.00
10	Dept of Justice	531.00
11	Fresno Pipe & Supply	149.58
12	Frontier Communications	55.30
13	Frontier Communications	297.05
14	Frontier Communications	128.44
15	Frontier Communications	312.18
16	Gary V. Burrows Inc.	2,482.23
17	Hayes Garage Doors	2,420.00
18	Hydraulic Controls Inc.	139.59
19	Jones Electric	110.00
20	Kings County Clerk	600.00
21	Kings County Clerk	20.00
22	Kings Waste & Recycling	44,400.72
23	LexisNexis Risk Data Management, Inc.	150.00
24	Lowe's	231.71
25	Nutrien AG Solutions, Inc.	872.59
26	PG&E	9.57
27	PG&E	9.53
28	PG&E	761.82
29	PG&E	2,793.70
30	PG&E	37.35
31	PG&E	34.84
32	Ramiro Sanchez	60.00
33	REPS	3,118.50
34	Sherwin Williams Co	665.43
35	Sierra Sanitation	209.45
36	Simplot Grower Solutions	1,092.19
37	State Water Resources Control	100.00
38	TF Tire & Service	157.12
39	The Gas Company	157.54
40	The Gas Company	37.68
41	The Gas Company	22.14
42	The Gas Company	72.75
43	The Gas Company	14.30
44	The Lawnmower Man	45.90
45	The Printer	3,632.71
46	TSA Consulting Group, Inc.	50.00

47	Tule Trash Company	6,494.89	
48	UNIFIRST Corporation	1,703.10	
49	Valley Oxygen Inc	214.95	
			Page Total: \$8,412.94
			Grand Total: \$77,559.69

Page Total: \$8,412.94

# Accounts Payable Voucher Approval List

User: spineda  
 Printed: 06/14/2021 - 1:50PM  
 Batch: 00522.06.2021 - Wmnt Rgstr 6/22/21 FY21



Warrant Date	Vendor	Description	Account Number	Amount
6/22/2021	Action Equipment Rentals	CALOES FY 16/17 FACILITY UPGRADES, EQUIPT RNTL, PAINT	145-410-300-180	493.01
6/22/2021	AT&T Mobility	ACCT#834605440/INV834605440X06012021	120-435-300-220	43.39
6/22/2021	Auto Zone, Inc.	UNIT CLEANING SUPPLIES	104-421-300-260	25.94
6/22/2021	California Police Chiefs Association	MEMBERSHIP RENEW/G CRAMER	104-421-300-170	145.00
6/22/2021	California Police Chiefs Association	MEMBERSHIP RENEW/R SHORTNANCY	104-421-300-170	440.00
6/22/2021	California Surveying Draft Supply	CO2 CHEMICALS	105-437-300-219	1,333.55
6/22/2021	City of Corcoran	CITY SVC 2410 BELL	301-430-300-316	90.55
6/22/2021	City of Corcoran	CITY SVC 1630 BREWER	301-430-300-316	101.11
6/22/2021	Corcoran Hardware	SURGE OUTLETS FOR DEPOT OFFICES	145-410-300-210	84.40
6/22/2021	Corcoran Hardware	EVENT SUPL	331-425-300-210	11.89
6/22/2021	Corcoran Heating & Air	REPLACE THERMOSTAT AT WWTP	120-435-300-200	235.00
6/22/2021	Corcoran Publishing Company	PHN RE TPM 446 6 1/2 AVE	104-406-300-156	160.00
6/22/2021	Dept of Justice	LIVE SCAN FEE MAY 2021	104-421-300-148	531.00
6/22/2021	Fresno Pipe & Supply	STAINLESS STEAL PIPE REPAIRS FOR CO2 INJECTORS	105-437-300-140	146.12
6/22/2021	Fresno Pipe & Supply	STAINLESS STEAL PIPE REPAIRS FOR CO2 INJECTORS	105-437-300-140	3.46
6/22/2021	Frontier Communications	ACCT#55999212160621185	105-437-300-220	297.05
6/22/2021	Frontier Communications	ACCT#55999210200731195	104-421-300-220	312.18
6/22/2021	Frontier Communications	ACCT#20914815380301985	136-415-300-220	55.30
6/22/2021	Frontier Communications	ACCT#55999214080910985	104-432-300-220	128.44
6/22/2021	Gary V. Burrows Inc.	FUEL STATEMENT	104-412-300-250	143.02
6/22/2021	Gary V. Burrows Inc.	FUEL STATEMENT	104-421-300-250	1,064.32
6/22/2021	Gary V. Burrows Inc.	FUEL STATEMENT	104-431-300-250	89.22
6/22/2021	Gary V. Burrows Inc.	FUEL STATEMENT	104-433-300-250	318.77
6/22/2021	Gary V. Burrows Inc.	FUEL STATEMENT	109-434-300-250	436.06
6/22/2021	Gary V. Burrows Inc.	FUEL STATEMENT	112-438-300-250	128.42
6/22/2021	Gary V. Burrows Inc.	FUEL STATEMENT	120-435-300-250	302.42
6/22/2021	Gary V. Burrows Inc.	REPLC DOOR PARTS AT WWTP	120-435-300-200	2,420.00
6/22/2021	Hayes Garage Doors	SEAL KIT FOR UNIT 86	120-435-300-140	139.59
6/22/2021	Hydraulic Controls Inc.	SERVICE WORK DOWNTOWN FOUNTAIN	104-412-300-200	110.00
6/22/2021	Jones Electric	RECONVEYANCE 1604 OREGON AVE	301-430-300-200	20.00
6/22/2021	Kings County Clerk	ONLINE ACCESS TO KINGS CO PROP INFO SYSTEM	104-406-300-206	600.00
6/22/2021	Kings County Clerk	GREEN WASTE 221.93 UNITS TONS	112-436-300-192	8,877.20
6/22/2021	Kings Waste & Recycling	BLUE CANS 85.23 UNITS TONS	112-436-300-192	3,409.20
6/22/2021	Kings Waste & Recycling	MISC COMMODITY 523.62 UNITS TONS	112-436-300-192	32,114.32

6/22/2021	LexisNexis Risk Data Management, Inc.	BACKGROUND SVC MAY 2021	104-421-300-200	150.00
6/22/2021	Lowe's	PAINT SUPPLIES	105-437-300-210	188.14
6/22/2021	Lowe's	PAINT SUPPLIES	105-437-300-210	43.57
6/22/2021	Nutrien AG Solutions, Inc.	WEED CONTROL	120-435-300-219	872.59
6/22/2021	PG&E	ACCCT#13015938064	104-432-300-240	2,793.70
6/22/2021	PG&E	ACCCT#87964881111	301-430-300-316	34.84
6/22/2021	PG&E	ACCCT#2777837660	105-437-300-240	761.82
6/22/2021	PG&E	ACCCT#94172356415	301-430-300-316	9.57
6/22/2021	PG&E	ACCCT#84659647279	301-430-300-316	9.53
6/22/2021	PG&E	ACCCT#86707342837	301-430-300-316	37.35
6/22/2021	Ramiro Sanchez	VINYL LETTERS/NUMBERS FOR UNIT 202	109-434-300-260	60.00
6/22/2021	REPS	PH ADJUSTMENT	105-437-500-551	2,150.00
6/22/2021	REPS	PH ADJUSTMENT	105-437-500-551	968.50
6/22/2021	Sherwin Williams Co	CALOES FY16/17 FACILITY UPGRDES, DEPOT INT. PAINT	145-410-300-145	503.53
6/22/2021	Sherwin Williams Co	CALOES FY16/17 FACILITY UPGRDES, DEPOT INT. PAINT	145-410-300-145	161.90
6/22/2021	Sierra Sanitation	COVID 19 PORTABLE RESTROOMS AT MAROOT PARK	104-412-300-216	209.45
6/22/2021	Simplet Grower Solutions	PISTACHIO FARMING -CHEMICALS	139-450-300-210	641.74
6/22/2021	Simplet Grower Solutions	PISTACHIO FARMING -CHEMICALS	139-450-300-210	450.45
6/22/2021	State Water Resources Control	T-X EXAM APP D ARREDONDO	105-437-300-160	100.00
6/22/2021	TF Tire & Service	TIRE FOR UNIT 148	109-434-300-260	157.12
6/22/2021	The Gas Company	ACCT#11971525008	104-432-300-242	157.54
6/22/2021	The Gas Company	ACCT#05463252576	104-432-300-242	37.68
6/22/2021	The Gas Company	ACCT#12602978541	104-432-300-242	14.30
6/22/2021	The Gas Company	ACCT#06301527005	120-435-300-242	72.75
6/22/2021	The Gas Company	ACCT#00888349024	145-410-300-242	22.14
6/22/2021	The Lawnmower Man	PARKS REPAIR EQUIPT	104-412-300-140	45.90
6/22/2021	The Printer	2020 WATER REPORT	105-437-300-170	3,632.71
6/22/2021	TSA Consulting Group, Inc.	MAY 2021 SVC FEE FOR 401 A PLAN ADMIN	104-405-300-200	50.00
6/22/2021	Tule Trash Company	DUMP FEE	112-436-300-192	50.80
6/22/2021	Tule Trash Company	PULL FEE	112-436-300-200	1,317.28
6/22/2021	Tule Trash Company	DUMP FEE PRISON 1	112-436-300-192	723.86
6/22/2021	Tule Trash Company	PULL FEE PRISON 1	112-436-300-200	2,862.40
6/22/2021	Tule Trash Company	DUMP FEE PRISON 2	112-436-300-192	491.66
6/22/2021	Tule Trash Company	PULL FEE PRISON 2	112-436-300-200	1,048.89
6/22/2021	UNIFIRST Corporation	UNIFORMS COSTS X5	105-437-200-125	172.85
6/22/2021	UNIFIRST Corporation	UNIFORMS COSTS X80%	120-435-200-125	83.12
6/22/2021	UNIFIRST Corporation	UNIFORMS COSTS X20%	121-439-200-125	20.78
6/22/2021	UNIFIRST Corporation	UNIFORMS COSTS X80%	120-435-200-125	97.16
6/22/2021	UNIFIRST Corporation	UNIFORMS COSTS X20%	121-439-200-125	24.29
6/22/2021	UNIFIRST Corporation	UNIFORMS COSTS X2	104-412-200-125	62.21
6/22/2021	UNIFIRST Corporation	UNIFORMS COSTS X2	109-434-200-125	62.21
6/22/2021	UNIFIRST Corporation	UNIFORMS COSTS X2	104-432-200-125	4.34
6/22/2021	UNIFIRST Corporation	UNIFORMS COSTS X1	104-412-200-125	61.40
6/22/2021	UNIFIRST Corporation	UNIFORMS COSTS X1	104-432-200-125	14.28

6/22/2021	UNIFIRST Corporation	UNIFORMS COSTS X1	105-437-200-125	76.53
6/22/2021	UNIFIRST Corporation	UNIFORMS COSTS X80%	120-435-200-125	61.33
6/22/2021	UNIFIRST Corporation	UNIFORMS COSTS X20%	121-439-200-125	15.32
6/22/2021	UNIFIRST Corporation	UNIFORMS COSTS X1	109-434-200-125	76.60
6/22/2021	UNIFIRST Corporation	UNIFORMS COSTS X1	104-433-200-125	76.60
6/22/2021	UNIFIRST Corporation	UNIFORMS COSTS X80%	120-435-200-125	33.06
6/22/2021	UNIFIRST Corporation	UNIFORMS COSTS X20%	121-439-200-125	8.27
6/22/2021	UNIFIRST Corporation	UNIFORMS COSTS X1	104-433-200-125	41.33
6/22/2021	UNIFIRST Corporation	UNIFORMS COSTS X1	105-437-200-125	137.34
6/22/2021	UNIFIRST Corporation	UNIFORMS COSTS X4	145-410-200-125	141.60
6/22/2021	UNIFIRST Corporation	UNIFORMS COSTS X4	145-410-200-125	82.50
6/22/2021	UNIFIRST Corporation	UNIFORMS COSTS X1	104-433-200-125	62.85
6/22/2021	UNIFIRST Corporation	UNIFORMS COSTS X1	104-433-200-125	70.40
6/22/2021	UNIFIRST Corporation	UNIFORMS COSTS X1	105-437-200-125	216.73
6/22/2021	Valley Oxygen Inc	WELL MOTOR SPRAY PAINT	105-437-300-140	214.95

**Warrant Total: 77,559.69**





City of

# CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

**STAFF REPORT**  
**ITEM #: 7A**

**MEMORANDUM**

**TO:** City Council

**FROM:** Soledad Ruiz-Nunez, Finance Director

**DATE:** June 16, 2021

**MEETING DATE:** June 22, 2021

**SUBJECT:** Budget Amendments Fiscal Year 2021

**Recommendation:**

Approve Resolution No. 3084 Budget Amendment for Fiscal Year 2020-2021.

**Discussion:**

In reviewing the approved budget and the projected expenses we were able to identify several projects and expenses which were not budgeted for or allocated appropriately in the current fiscal year.

**Budget Impact:**

Increase in budgeted expenses and transfers.

**Attachments:**

Resolution 3084 list of budget amendment accounts and amounts.



**RESOLUTION NO. 3084**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN**

**APPROVING BUDGET AMENDMENTS FOR**

**2020-2021 FISCAL YEAR**

At a meeting of the City Council of the City of Corcoran, duly called and held on motion of Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_, and duly carried, the following resolution was adopted.

IT IS HEREBY RESOLVED that the following budget amendment for the General Fund and Special Funds of the City of Corcoran for the 2020-2021 Fiscal Year shall be and are hereby approved by the City Council of the City of Corcoran:

1. Transfer funds as follows to cover the Police Department Construction Fund:

- a. \$69,000 from the Federal Program Income Fund 179
- b. \$4,000 from the General Impact Fees Fund 118
- c. \$16,000 from the Police Department Impact Fees Fund 116
- d. \$15,000 from the Regional Accounting Office

2. Contribute a one-time funds to the PARS Retirement Account as follows:

- a. \$100,000 from the General Fund
- b. \$50,000 from the Sale of the right of way to the High Speed Rail near Water Plant
- c. \$40,000 from the Sale of the land where Kings Lake Continuation is located

3. Increase the following accounts due to unexpected expenses:

- a. Council Publications & Dues 104.401.300.170 \$2,000
- b. Council Employee Years of Service 104.401.300.215 \$740
- c. Administrative Services Employees 104.402.100.100 \$32,000
- d. Administrative Services Retirement 104.402.200.122 \$3,400
- e. Administrative Services Medicare 104.402.200.124 \$450
- f. Administrative Services SUI 104.402.200.131 \$200
- g. Administrative Services Deferred Compensation 104.402.200.132 \$1,500
- h. Administrative Services Liability & Property Ins 104.402.300.130 \$4,880
- i. Administrative Services Professional Services 104.402.300.200 \$35,000
- j. Planning Uniforms 104.406.200.125 \$200
- k. Planning Liability & Property Insurance 104.406.300.130 \$3,000
- l. Planning Publications & Dues 104.406.300.170 \$850
- m. Planning Professional Services 104.406.300.200 \$24,000
- n. Planning Covid 19 104.406.300.216 \$1,500
- o. Planning Travel & Training 104.406.300.270 \$1,500
- p. Parks SUI 104.412.200.131 \$1,000
- q. Parks Publications & Dues 104.412.300.170 \$200.00
- r. Parks Covid 19 104.412.300.216 \$4,000.00

s.	Parks Pacific Gas & Electric 104.412.300.240	\$200
t.	Police Overtime 104.421.100.110	\$32,000
u.	Police Retirement SSI 104.421.200.123	\$1,000
v.	Police Liability & Property Insurance 104.421.300.130	\$2,000
w.	Police Special Departmental Supplies 104.421.300.210	\$5,000
x.	Police Covid 104.421.300.216	\$5,500
y.	PW Admin Full Time Employees 104.431.100.100	\$5,300
z.	PW Admin Retirement PERS 104.431.200.122	\$4,500
aa.	PW Admin Deferred Compensation 104.431.200.132	\$5,500
bb.	PW Admin Professional Services 104.431.300.200	\$2,500
cc.	PW Admin Vehicle Maintenance & Repairs 104.431.300.260	\$950
dd.	Mechanics Uniforms 104.433.200.125	\$1,500
ee.	Mechanics Equipment Services 104.433.300.216	\$500
ff.	Government Buildings Covid 19 104.432.300.216	\$35,300
gg.	Government Buildings Southern California Gas 104.432.300.242	\$3,600
hh.	Government Buildings Machinery & Equipment 104.432.500.540	\$27,400
ii.	Water Liability & Property Insurance 105.437.300.130	\$22,200
jj.	Water Professional Services 105.437.300.200	\$230,000
kk.	Water Covid 19 105.437.300.216	\$2,000
ll.	Water Vehicle Maintenance & Repairs 105.437.300.260	\$3,400
mm.	Water Machinery & Equipment 105.437.500.540	\$95,000
nn.	Water WTP Upgrades 105.437.500.551	\$140,500
oo.	Streets Retirement PERS 109.434.200.122	\$300
pp.	Streets Uniforms 109.434.200.125	\$1,300
qq.	Streets Chip Seal 109.434.300.212	\$15,200
rr.	Streets Covid 19 109.434.300.216	\$200
ss.	Salyer Full Time Employees 111.601.100.100	\$300
tt.	Salyer Health Insurance 111.601.200.120	\$100
uu.	Sayler Retirement PERS 111.601.200.122	\$60
vv.	Sayler Medicare 111.601.200.124	\$10
ww.	Streets Professional Services 110.434.300.200	\$50,000
xx.	Pheasant Ridge Full Time Employee 111.602.100.100	\$300
yy.	Pheasant Ridge Health Insurance 111.602.200.120	\$100
zz.	Pheasant Ridge Retirement PERS 111.602.200.122	\$60
aaa.	Pheasant Ridge Medicare 111.602.200.124	\$10
bbb.	Tact 825 Full Time Employee 111.603.100.100	\$300
ccc.	Tact 825 Health Insurance 111.603.200.120	\$100
ddd.	Tact 825 Retirement PERS 111.603.200.122	\$60
eee.	Tact 825 Medicare 111.603.200.122	\$10
fff.	Sunrise Villas Full Time Employee 111.604.100.100	\$300
ggg.	Sunrise Villas Health Insurance 111.604.200.120	\$100
hhh.	Sunrise Villas Retirement PERS 111.604.200.122	\$60
iii.	Sunrise Villas Medicare 111.604.200.124	\$10
jjj.	Refuse Dump Fees 112.436.300.192	\$220,000
kkk.	Street Sweeping Full Time Employees 112.438.100.100	\$2,100

lll.	Street Sweeping Medicare 112.438.200.124	\$200
mmm.	Street Sweeping Deferred Comp 112.438.200.132	\$100
nnn.	Supp Law Enforcement Svcs Spec Dept. Supplies 114.414.300.210	\$80,000
ooo.	Sewer Overtime 120.435.100.110	\$5,000
ppp.	Sewer Uniforms 120.435.200.125	\$1,200
qqq.	Sewer Advertising 120.435.300.156	\$150
rrr.	Sewer Covid 19 120.435.300.216	\$1,000
sss.	Storm Drain Overtime 121.439.100.110	\$1,000
ttt.	Storm Drain Taxes and Fees 121.439.300.160	\$2,400
uuu.	Storm Drain Professional Services 121.439.300.200	\$8,000
vvv.	Measure A Liability & Property Insurance 138.413.300.130	\$11,000
www.	Measure A Equipment Maintenance & Repair 138.413.300.140	\$1,600
xxx.	Measure A Special Departmental Supplies 138.413.300.210	\$8,400
yyy.	Measure A Improvements Other Than Buildings 138.413.500.530	\$20,000
zzz.	Measure A Buildings 138.426.500.520	\$2,000
aaaa.	Measure A Professional Services 138.428.300.200	\$3,500
bbbb.	Measure A Special Departmental Supplies 138.428.300.210	\$3,400
cccc.	Measure A Buildings 138.428.500.520	\$32,700
dddd.	Measure A Other Building Improvements 138.428.500.530	\$14,500
eeee.	LTF Street Reconstruction & Maintenance 140.410.300.213	\$75,500
ffff.	STP Exchange Storm Drain Improvements 141.434.500.550	\$200,000
gggg.	Transit Uniforms 145.410.200.125	\$1,000
hhhh.	Transit SUI 145.410.300.131	\$200
iiii.	Transit Professional Services 145.410.300.200	\$6,500
jjjj.	Transit Special Departmental Supplies 145.410.300.210	\$3,500
kkkk.	Transit Covid 145.410.300.216	\$3,500
llll.	Transit Telephone 145.410.300.220	\$7,300
mmmm.	Transit Pacific Gas & Electric 145.410.300.240	\$1,000
nnnn.	Transit Southern California Gas 145.410.300.242	\$600
oooo.	Home Program Income Full Time Employees 177.448.100.100	\$700
pppp.	Home Program Income Retirement PERS 177.448.200.122	\$200
qqqq.	Home Program Income Medicare 177.448.200.124	\$100
rrrr.	Home Program Income Deferred Compensation 177.448.200.132	\$200
ssss.	Home Program Income Professional Services 177.448.300.200	\$4,200
tttt.	CDBG PI PERS 178.441.200.122	\$200
uuuu.	CDBG PI Medicare 178.441.200.124	\$50
vvvv.	CDBG PI Deferred Compensation 178.441.200.132	\$300
wwww.	CDBG PI Professional Services 178.441.300.200	\$10,000
xxxx.	Housing Authority Full Time Employees 301.430.100.100	\$700
yyyy.	Housing Authority Retirement PERS 301.430.200.122	\$100
zzzz.	Housing Authority Medicare 301.430.200.124	\$50
aaaaa.	Housing Authority Deferred Compensation 301.430.200.132	\$200
bbbbb.	Housing Authority Taxes & Fees 301.430.300.160	\$60
ccccc.	Successor Agency Full Time Employee 311.408.100.100	\$300
dddd.	Successor Agency Health Insurance 311.408.200.120	\$1,800

eeeee.	Successor Agency Retirement PERS 311.408.200.122	\$500
fffff.	Successor Medicare 311.408.200.124	\$50
ggggg.	Successor Agency Deferred Compensation 311.408.200.132	\$75
hhhhh.	Successor Agency Professional Services 311.408.300.200	\$2,600
iiiiii.	Property Acquisition Professional Services 313.605.300.200	\$43,000
jjjjj.	Restricted Property Acquisition Professional Services 314.606.300.200	\$3,500

**PASSED AND ADOPTED** by the City Council of the City of Corcoran, at a regular meeting held on the 22<sup>nd</sup> day of June 2021, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**APPROVED:**

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Patricia Nolen, Mayor

**ATTEST:**

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Marlene Spain, City Clerk

City of

# CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

**STAFF REPORT**  
**ITEM #: 7 B**

**MEMORANDUM**

**TO:** City Council

**FROM:** Soledad Ruiz-Nuñez, Finance Director

**DATE:** June 16, 2021

**MEETING DATE:** June 22, 2021

**SUBJECT:** Approve Resolution No. 3086 adopting the City of Corcoran 2021-2022 Fiscal Year budget and appropriations for July 2021 to June 2022.

**Recommendation:**

Approve Resolution No. 3086 adopting the City of Corcoran 2021-2022 Fiscal Year budget and appropriations. The proposed City Budget of \$39,996,950 includes \$14,778,968 for Capital expenditures and \$19,279,504 of Operating expenditures.

**Discussion:**

The Budget for Fiscal Year 2021-2022 presents conservative revenue forecast which the experts and us believe will hold through the new fiscal year.

The General Fund budget presented is balanced, as are most of the Enterprise Funds.

The FY 2021-2022 budget may require some revision as we move through the year and we fully realize any residual impacts from the Covid 19 pandemic.

**Budget Impact:**

N/A

**Attachments:**

Budget for Fiscal Year 2021-2022.

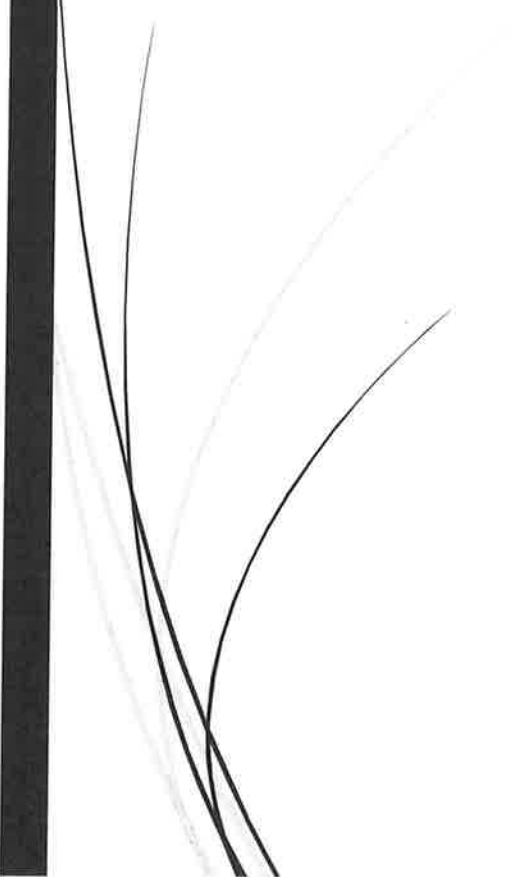






2021-2022

CITY OF CORCORAN  
BUDGET





# CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

June 14, 2021

Mayor Patricia Nolen  
Vice Mayor Jeanette Zamora-Bragg  
Council Member Greg Ojeda  
Council Member Sidonio "Sid" Palmerin  
Council Member Jerry Robertson

Honorable Mayor and Members of the City Council,

We are pleased to present the Fiscal Year 2021-2022 (FY 21-22) budget for consideration and adoption. As in past years, the annual budget reflects the collaborative work of each department to allocate resources to those priorities that are important to the community. The budget is a spending plan and a policy statement in that it represents a commitment by the City to provide services that maintain and enhance the quality of life in Corcoran.

The preparation of the FY 21-22 budget has been less challenging than the previous budget as it was in the midst of the COVID-19 pandemic. It appears that we are coming out of the pandemic and the anxiety with financial forecasting seems to be diminishing some.

## General Fund

The FY 21-22 budget presents conservative revenue forecasts in the general fund. Financial experts had expected sales tax revenues to drop in the FY 20-21 by 10%-12% due to the Covid-19 pandemic. In fact, we realized an approximate 5.7% increase in sales tax revenues. We do not expect there to be greater increases but we do believe, as financial experts do, that these revenues will hold.

As is most often the case, the strain on the general fund is compounded by increases in personnel costs such as retirement, health insurance and workers compensation. To offset these increased costs, departments have maintained minimal staffing levels with

many of the City's departments having fewer employees now than in 2008 and prior to the Great Recession.

### Enterprise Funds

The COVID-19 pandemic did affect the City's enterprise funds (Water, Refuse, Sewer, and Storm Drain.) However, as grant assistance became available to rate payers the funds began to improve. We believe, moving forward, enterprise funds will continue to improve.

### Capital Projects

The FY 21-22 budget includes approximately \$14,828,968 in capital project expenditures. Noteworthy capital projects for the upcoming fiscal year and beyond include the following:

**Water System** – The City will continue to work on a number of significant water production, water treatment, and water distribution projects. Projects include the replacement of water main lines, a citywide water meter installation/replacement project and improvements at the water treatment plant.

**Waste Water System** – The West Lagoon Pond expansion project will be completed during the upcoming fiscal year. Cost for the project will be offset by a \$1,800,000 grant awarded to the City from the Community Development Block Grant program with additional funds being allocated from Community Development Block Grant Program Income Funds.

Approximately \$3,000,000 will be invested into the waste water plant beginning in the FY 21-22. This infrastructure project is desperately needed and is possible due to the American Rescue Act funds.

**Gateway Park** – In 2019 the City was awarded over \$7,000,000 in Proposition 68 Statewide Park Development and Community Revitalization Program funds. The grant will pay for the construction of a new park on the corner of Orange Avenue and Otis Avenue. Additionally, a settlement agreement between Kings County and the High Speed Rail Authority will provide \$1,000,000 to be used for a veteran's memorial/monument at the new park. Construction should begin in FY 21-22.

### Budget Summary

The FY 21-22 budget authorizes nearly \$40,000,000 in operating and capital expenses in the general fund, the enterprise funds, and the City's fiduciary funds (for example Streets, Transit, and housing program funds). A summary of the budgeted expenditures is outlined below:

General Fund (Includes Measure A)	Water Operations	Wastewater & Storm Drain	Refuse	Streets	Transit	Affordable Housing	Successor Agency	Capital Projects
\$8,955,932	\$6,753,559	\$1,460,481	\$2,077,321	\$2,617,626	\$887,372	\$1,454,132	\$520,220	\$14,778,968

**Existing and Future Challenges**

The most significant challenge ahead of the City is CalPERS costs. As presented to council on June 8, 2021, CalPERS anticipates an increase. We should know what that increase is in November 2021. Staff has begun and will continue to work on a strategy to address CalPERS costs moving forward. This strategy will be presented to council in the coming months. The continued investment in our PARS account is critical in that we will need those funds as part of our strategy to offset future CalPERS costs.

**Conclusion**

The FY 2021-2022 budget may require some revisions as we move through the year and we fully realize any residual impacts from the Covid-19 pandemic. The City Council has emphasized fiscal sustainability and in response City staff will continue to seek out new sources of revenue and will identify ways to offset existing expenses. As in previous years, the City of Corcoran will find opportunities amidst the challenges that will benefit residents and businesses in the community.

Respectfully,

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Reuben P. Shortnacy  
Acting City Manager

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Soledad Ruiz-Nuñez  
Finance Director

## Table of Content

JULY 2021-JUNE 2022

### Management Letter

#### PART I- INTRODUCTORY SECTION

- I Council  
Administration
- II Community Profile
- V Description of Funds

#### PART II- Budget

- 1 Resolution
- 2 Cash Balance Projections
- 3 PARS Investment Account
- 4 Summary of Operational Expenditures & Overhead
- 5 Transfers-Overhead and Operational
- 7 General Fund Revenues
- 9 Enterprise Fund Revenues
- 10 Fiduciary and Other Governmental Fund Revenues

#### General Fund Budgets

- 15 Measure A
- 16 Mayor and Council
- 17 Administrative Services
- 18 City Attorney
- 19 Finance
- 20 Community Development
- 21 Recreation
- 22 Parks
- 23 Police
- 24 Fire Services
- 25 Public Works Administration
- 26 Government Buildings

## Table of Content

JULY 2021-JUNE 2022

27 Equipment Services

### **Enterprise Fund Budgets**

28 Water

29 Refuse

30 Refuse- Street Sweeping

31 Wastewater- Sanitary Sewer

32 Wastewater- Storm Drain

33 Transit

### **Government Fund Expense Budgets**

34 Streets Maintenance

35 SB1 Road Maintenance & Rehabilitation

36 Surface Transportation Program

37 Supplemental Law Enforcement Services

38 Regional Accounting Office

39 Police Department Construction

40 Housing Authority

41 Permit IT Fee

42 Permit Travel & Training Fee

43 Property Acquisition

44 Restricted Property Acquisition

45 American Rescue Plan Act

### **Impact Fees**

46 Water

47 Law Enforcement

48 General

49 Parks & Recreation Facilities

50 Wastewater Treatment

51 Storm Drain

## Table of Content

JULY 2021-JUNE 2022

### **Fiduciary Fund Budgets**

- 52 Corcoran Joint Powers Finance Authority
- 53 Successor Agency
- 54 Assessment Districts

### **Grant Funds**

- 59 Program Income HOME Housing Grant
- 60 Program Income CDBG State
- 61 Program Income CDBG Federal
- 62 Program Income CalHOME
- 63 HOME Housing Active Grant
- 64 CDBG Housing Active Grant
- 65 CalHOME Housing Active Grant
- 66 Parks Grant
- 67 Veterans Memorial Grant
- 69 Capital Outlay
- 71 Personnel



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# CITY OF CORCORAN

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## **MAYOR**

Patricia Nolen

## **VICE MAYOR**

Jeanette Zamora-Bragg

## **CITY COUNCIL MEMBERS**

Greg Ojeda

Jerry Robertson

Sidonio Palmerin

## **ADMINISTRATION**

Reuben Shortnacy – Chief of Police/Interim City Manager

Marlene Lopez - City Clerk

Gary Cramer – Deputy Chief of Police/Interim Chief of Police

Kevin Tromborg - Community Development Director

Soledad Ruiz-Nuñez – Finance Director

Joseph Faulkner - Public Works Director



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## COMMUNITY PROFILE

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### HISTORY

Incorporated in 1914, the City of Corcoran, population of 22,691, is located in the heartland of California's fertile San Joaquin Valley. Corcoran is a "small town" in the best sense of the word with its citizens working together on major community projects. Corcoran has been built on a strong agricultural base because it is located near one of the most remarkable geographic features in the San Joaquin valley, the Tulare Lake Basin, which is the most fertile region in the world.

### LOCATION

Located in the heart of the Central Valley on Highway 43.

- 178 miles North of Los Angeles
- 230 miles South of San Francisco and Sacramento
- 2 hour drive to the Pacific Ocean
- 1 hour drive from the Sierra Nevada Mountain range
- Gateway to tourist traveling to Yosemite, Sequoia, Sierra and Kings Canyon National Parks

## LOCAL ECONOMY

The City has approximately 320 acres in the City limits zoned for light and heavy industry with two industrial parks included.

Agriculture and corrections are the foundation of the local economy which has provided economic stability for the City. The major farming entities are J.G. Boswell Co., Hansen Ranches, Gilkey Farms, and Salyer America. The employment sector is concentrated with the two large correctional facilities employing over 4,000 employees.

Corcoran leaders are continuing to push for additional industries to further solidify and diversify the local economic base. Virtus Nutrition LLC, Buttonwillow Warehouse, Mar Vista Brand Inc, Camfill Farr Company are all located in one of the City's industrial parks.

Downtown you will find many chain stores and fast food restaurants. Corcoran has recognized stores like Rite Aid, Auto Zone, Family Dollar, McDonalds, Taco Bell, Subway, Pizza Factory, Little Caesars Pizza, Shell, and Valero.

## SCHOOLS

The Corcoran Unified School District offers kindergarten through 12<sup>th</sup> grade classes with three elementary schools, one junior high and one high school. West Hills College and College of the Sequoias (C.O.S.) serve the local community college needs in nearby Lemoore, Hanford and Visalia. In 2009, a multi-million dollar Technology Learning Center opened and is located on the campus of Corcoran High School where students are able to take high school classes and some college courses offered by COS.

## RECREATION

Corcoran's recreation program boasts nine public parks and four playgrounds. The Recreation Association of Corcoran (RAC) sports a \$3 million facility complete with saunas, jacuzzis, racquetball courts and weight room, while other city recreational opportunities include lighted tennis courts, state of the art baseball diamonds, soccer fields, skate park, complete Senior Center, a renovated city swimming facility boasting an Olympic size swimming pool with a 162 ft. water slide, a children's swimming pool and an extensive recreation program.

## SERVICE ORGANIZATIONS

Service organizations of the community include: Rotary, Kiwanis, Lions, American Legion, the Thursday Club (a Woman's club which boasts 100 years existence in Corcoran), Corcoran 50-50 Club, and other fraternal and professional groups. The Corcoran Christmas Tree Committee, an advisory committee of the Chamber of Commerce, provides the community with an Annual Christmas Tree placed in the heart of the City downtown

at the intersection of Whitley and Chittenden Avenue (considered perhaps the longest standing tradition of a live lit tree nationwide).

## GOVERNMENT PROFILE

The City of Corcoran incorporate August 11, 1914, currently occupies a land area of approximately 5.8 square miles in Kings County, and serves a population of 22,691. The City is a "General Law City" under California Law and is governed by an elected mayor and city council. The 5 City Council members are elected by popular vote by the citizens and serve a four year term.

The City provides public safety, street maintenance, sanitation, transportation, water, planning, community development, and sewer services.



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## DESCRIPTION OF FUNDS

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### GENERAL FUND

The general fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

General funds are used to pay for:

- Public Safety
- Animal Control
- Administration
- Community Development
- Parks Maintenance
- Recreation

Major revenue sources are:

- Property Taxes
- Transient Occupancy Tax
- Permits
- Fines
- Sales Taxes
- Business License
- Vehicle in Lieu Fees
- Penalties

### ENTERPRISE FUND

The Enterprise fund is used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis are to be financed or recovered primarily through user charges.

Major enterprise funds are:

- Water
- Sewer
- Storm Drain
- Refuse
- Transit

Revenue source:

- Fees paid by users

### FIDUCIARY FUNDS

Fiduciary Funds are used to account for resources held for the benefit of parties outside the government.

- Kings County CDBG Agency Funds account for collection of housing loan notes and payment remittance to Kings County
- Successor Agency is used to account for assets and liabilities of the former Redevelopment Agency

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RESOLUTION NO. 3086

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN  
 APPROVING GENERAL FUND AND SPECIAL FUND BUDGETS FOR THE  
 2021-2022 FISCAL YEAR

At a meeting of the City Council of the City of Corcoran, duly called and held on motion of Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_, and duly carried, the following resolution was adopted.

IT IS HEREBY RESOLVED that the following budgets for the General Fund and Special Funds of the City of Corcoran for the 2021-2022 fiscal year shall be and are hereby approved by the City Council of the City of Corcoran:

General Fund (includes overhead)	\$7,764,741
Water Operations	\$6,753,559
Wastewater Sanitary Sewer Operations	\$1,179,145
Wastewater Storm Drain Operations	\$281,336
Refuse	\$2,077,321
Gas Tax-Streets	\$767,702
SB1 Road Maintenance & Rehabilitation	\$1,599,924
Transit	\$887,372
Housing Grant Program	\$1,420,899
Regional Accounting Office	\$37,174
Housing Authority	\$33,233
Successor Agency	\$520,220
Measure A	\$1,171,191
Permit Fee	\$4,000
Permit Travel & Training Fee	\$7,500
Property Acquisition (includes restricted)	\$22,500
Surface Transportation Program	\$250,000
Parks Grant	\$240,000
Assessment Districts	\$40,537
CDBG Active Grant	\$159,628
General Fund Capital	\$107,692
Parks Capital	\$9,504,682
Water Capital	\$1,832,500
Wastewater Sanitary Sewer Capital	\$2,738,000
Wastewater Storm Water Capital	\$45,250
Streets Projects	\$97,000
Transit	\$129,844
Refuse	\$324,000
Police Department Construction	

IT IS FURTHER RESOLVED that the following inter-fund transfers to the General Fund (includes overhead and one time transfers) shall be and are hereby approved by the City Council of the City of Corcoran:

Water Fund	\$513,175
Wastewater Sanitary Sewer Fund	\$197,069
Refuse Fund	\$216,165
Local Transportation Fund- (LTF) Transit	\$204,462
Wastewater Storm Drain Fund	\$84,651
Gas Tax- Streets	\$145,368
Regional Accounting Office	\$165,000
Measure A	\$400,000
Water Transfer	\$5,000
General Impact Fees	\$5,000
Law Enforcement Impact Fees	\$15,000
Federal PI	\$70,000
Supplemental Law Enforcement	\$35,000
ARPA	\$1,878,520

I hereby certify that this resolution was passed and adopted at a meeting of the City Council of the City of Corcoran duly called and held on June 22, 2021, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED: \_\_\_\_\_

Patricia Nolen, Mayor

ATTEST: \_\_\_\_\_

Marlene Lopez, City Clerk

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**CASH BALANCE PROJECTIONS**

	FUND BALANCE										2020-2021 ESTIMATE REVEXP			2021-2022 PROPOSED BUDGET		
	Balance 6/30/2014	Balance 6/30/2015	Balance 6/30/2016	Balance 6/30/2017	Balance 6/30/2018	Balance 6/30/2019	Balance 6/30/2020	Estimated Revenue	Estimated Expenditures	Estimate Balance 6/30/2021	Budgeted Revenue	Budgeted Expenditures	Estimate Balance 6/30/2022			
<b>OPERATING FUNDS</b>																
General Fund	1,922,628	1,924,011	1,766,891	2,267,618	2,222,587	2,058,558	2,140,990	7,966,688	6,981,375	3,126,303	8,603,952	8,108,956	3,621,299			
Water Operations	3,981,146	4,360,713	2,476,202	4,347,143	6,694,340	6,967,269	5,604,310	5,895,545	5,222,823	6,277,032	9,356,644	9,126,748	6,506,928			
Sewer Operations	(9,442)	22,453	108,515	118,906	206,687	619,927	709,180	1,327,781	1,111,166	925,795	2,300,348	2,270,135	956,008			
Storm Drain Operations	217,106	214,818	226,900	279,664	359,987	390,169	193,631	318,812	220,988	291,455	373,634	414,421	250,668			
Refuse	161,818	101,464	20,631	(20,255)	(104,644)	(143,507)	(81,193)	2,255,011	2,075,608	98,210	2,614,064	2,630,548	81,726			
<b>CAPITAL FUNDS &amp; SPECIAL FUNDS</b>																
Rebates & Refunds (Ins & Misc)	44,236	64,968	94,431	45,771	45,771	-	-	-	-	-	-	-	-			
General Fund Capital Outlay Fund	(56,196)	(52,196)	(52,196)	(52,196)	(52,196)	(52,196)	(52,196)	-	-	(52,196)	-	-	(52,196)			
General Fund Rest Capital Outlay	0	0	0	10,000	10,000	10,000	42,478	-	-	42,478	-	-	42,478			
Law Enforcement Impact Fees	12,851	31,944	52,030	54,464	60,876	15,779	3,636	16,678	16,000	4,314	16,000	15,000	5,314			
General Impact Fees	9,794	37,735	69,367	73,166	83,161	58,192	1,013	5,264	4,000	2,277	4,000	5,000	1,277			
Water Capital	1,715,251	1,715,251	1,715,251	1,715,251	1,715,251	1,715,251	1,715,251	-	-	1,715,251	-	-	0			
Water Impact Fees	279,833	326,878	378,047	387,195	404,705	434,038	473,024	4,349	-	477,373	7,000	-	484,373			
Refuse Restricted Street Sweeper	85,461	85,461	85,461	85,461	85,461	85,461	85,461	-	-	85,461	-	-	73,461			
Parks Impact Fees	59,091	92,375	111,932	117,092	91,122	7,665	1,174	8,000	-	9,174	4,000	-	13,174			
Sewer Rest Capital Outlay	0	0	0	39,500	39,500	39,500	39,500	40,250	-	79,750	0	-	79,750			
Storm Rest. Capital Outlay	0	0	0	100,000	100,000	100,000	200,000	0	-	200,000	0	-	200,000			
WW Treatment Impact Fees	72,888	910,064	1,114,153	1,145,720	812,389	347,020	440,277	15,328	-	455,605	17,750	-	473,355			
Storm Drain Impact Fees	4,538	4,549	4,849	(309,007)	(308,977)	(302,241)	(288,719)	2,656	-	(286,063)	4,000	-	(282,063)			
Regional Act Office	(40,941)	467	52,074	214,906	(324,029)	17,179	203,355	408,946	161,575	450,726	315,616	202,174	564,168			
Regional Act Office Set-Aside	126,000	126,000	126,000	126,000	-	-	-	-	-	-	-	-	-			
Measure A	NA	NA	NA	NA	NA	NA	451,399	1,495,173	1,775,257	171,315	1,866,248	1,861,191	176,372			
Measure A restricted General Fund	NA	NA	NA	489,261	489,261	739,261	989,261	250,000	-	1,239,261	250,000	-	1,489,261			
Transit - LTF	585,523	657,356	416,769	837,985	874,578	1,260,751	1,153,931	1,138,481	759,888	1,532,514	1,211,274	1,108,791	1,654,997			
LTF Set-Aside for Buses	214,000	214,000	214,000	214,000	214,000	214,000	214,000	-	-	214,000	-	-	214,000			
Transit Grants (CAOES/PTMISEA)	798,364	31,017	144,388	168,564	648,097	160,695	209,682	36,500	120,000	126,182	-	125,000	1,182			
FAU/STP/TEA/CMAQ	677,111	935,358	938,355	1,206,109	1,217,795	1,528,615	1,711,434	279,618	10,053	1,980,999	151,471	250,000	1,862,470			
Gas Tax - Streets	157,463	538,426	579,959	472,770	293,873	104,336	(43,819)	514,991	495,369	(24,197)	1,159,666	960,070	174,399			
SB 1 Road Maintenance & Rehabilitation	-	-	3,808,875	92,802	92,802	302,285	756,912	430,603	41,794	1,145,721	482,825	1,599,924	28,622			
Police Department Construction	-	-	-	3,732,066	3,732,066	1,205,046	(121,259)	104,000	87,000	(104,259)	105,000	-	741			
<b>TOTAL</b>	<b>11,668,524</b>	<b>12,343,112</b>	<b>14,452,885</b>	<b>17,297,276</b>	<b>19,654,464</b>	<b>18,073,883</b>	<b>16,752,712</b>	<b>22,514,674</b>	<b>19,082,906</b>	<b>21,505,651</b>	<b>28,842,492</b>	<b>30,405,209</b>	<b>19,942,934</b>			

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Proposed Annual Budget - City of Corcoran

PARS INVESTMENT ACCOUNT

	PARS INVESTMENT ACCOUNT BALANCE		
	Balance 6/30/2018	Balance 6/30/2019	Balance 6/30/2020
General Fund	-	422,958	593,941
Water Operations	-	18,725	26,761
Sewer Operations	-	9,036	13,228
Storm Drain Operations	-	2,233	3,197
Refuse	-	475	1,348
Transit	-	13,006	18,833
Housing	-	-	242
Streets	-	3,525	4,975
One Time Money	-	-	-
SB 1 Road Maintenance	-	-	-
CDBG Active	-	-	-
CDBG PI	-	380	758
Federal PI	-	-	18
Successor Agency	-	-	8
Home PI	-	436	716
	\$ -	\$ 470,772	\$ 664,025

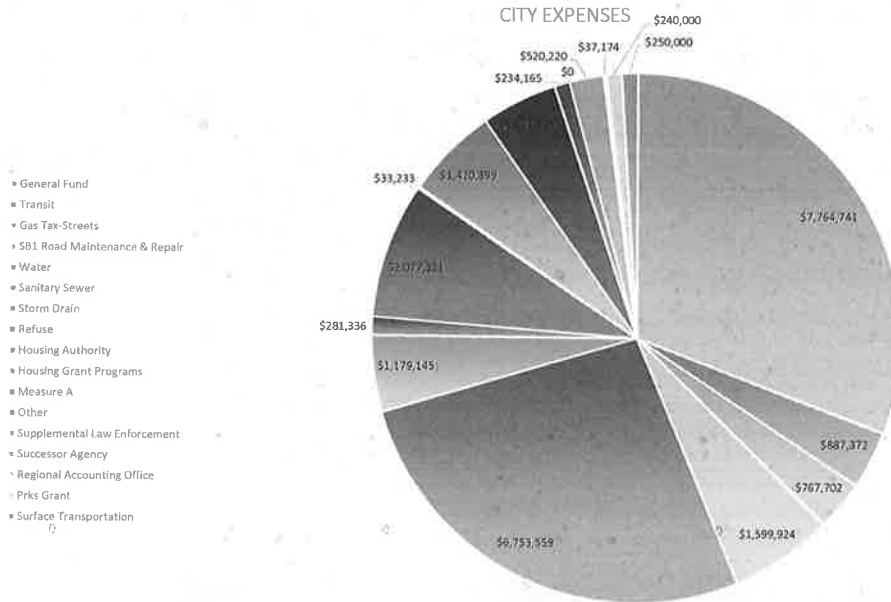
2020-2021 Investment	
Investment 2020-2021	
100,000	
20,309	
3,665	
2,834	
1,362	
15,103	
628	
3,367	
	90,000
727	
2,455	
947	
628	
	242,025
	\$

2020-2021 PROPOSED INVESTMENT BUDGET			
Estimated Balance 6/30/21	Budgeted Investment	Estimate Balance 6/30/2022	
693,941	79,215	773,156	
47,070	55,014	102,084	
16,893	13,921	30,814	
6,031	3,184	9,215	
2,710	13,062	15,772	
33,936	12,113	46,049	
870	259	1,129	
8,342	-	8,342	
90,000	-	90,000	
727	-	727	
2,455	-	2,455	
1,705	-	1,705	
18	-	18	
8	-	8	
1,344	-	1,344	
\$ 906,050	\$ 176,768	\$ 1,082,818	

PARS INVESTMENT ACCOUNT

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SUMMARY OF OPERATIONAL EXPENDITURES & OVERHEAD



Proposed Annual Budget - City of Coconino								
Summary of General Fund Operational Expenditures with Overhead Allocation								
FY 6/30/22	Requested 2021-2022	Funding Source						
		General Fund	Water Fund	San Sewer Fund	Storm Drain Fund	Refuse Fund	LTF-Transit Fund	Gas Tax Fund
City Council	\$150,734	\$72,294	\$41,835	\$10,459	\$2,615	\$10,459	\$6,537	\$6,537
Administrative Services	\$368,358	\$158,974	\$90,732	\$24,428	\$10,469	\$24,428	\$38,387	\$20,938
City Attorney	\$120,000	\$48,000	\$33,600	\$8,400	\$6,000	\$12,000	\$0	\$0
Finance	\$584,889	\$166,970	\$189,457	\$55,723	\$16,717	\$55,723	\$55,723	\$44,578
Community Development	\$385,154	\$385,154	\$5,000	\$0	\$0	\$0	\$0	\$0
Recreation, net of Parks charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Parks	\$271,720	\$145,428	\$25,258	\$37,888	\$7,578	\$27,784	\$22,733	\$5,052
Police	\$4,867,584	\$4,867,584	\$0	\$0	\$0	\$0	\$0	\$0
Fire	\$159,220	\$159,220	\$0	\$0	\$0	\$0	\$0	\$0
Public Works Administration	\$227,191	\$54,757	\$75,440	\$21,554	\$10,777	\$43,109	\$0	\$21,554
Government Buildings, net of Parks chg	\$412,653	\$249,588	\$28,536	\$24,460	\$20,383	\$24,460	\$40,766	\$24,460
Equipment Services	\$217,240	\$95,882	\$28,317	\$14,158	\$10,113	\$18,204	\$28,317	\$22,249
Police Department Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total General Fund</b>	<b>\$7,764,741</b>	<b>\$6,403,851</b>	<b>\$518,175</b>	<b>\$197,070</b>	<b>\$84,652</b>	<b>\$216,167</b>	<b>\$204,463</b>	<b>\$145,368</b>

Summary of Enterprise and Fiduciary Fund Expenditures with Overhead Allocation				
Department	Requested 2021-2022	Funding Sources		
		Division Expenses	Overhead	Transfer
Transit	\$1,091,834	\$887,372	\$204,462	
Streets	\$913,070	\$767,702	\$145,368	
SB1 Road Maintenance & Repair	\$1,599,924	\$1,599,924		
Water	\$7,271,734	\$6,753,559	\$513,175	\$5,000
Sanitary Sewer	\$1,376,214	\$1,179,145	\$197,069	
Storm Drain	\$365,987	\$281,336	\$84,651	
Refuse	\$2,240,379	\$2,024,214	\$216,165	
Street Sweeping	\$53,107	\$53,107		
Surface Transportation Program	\$250,000	\$250,000		
Housing Authority	\$33,233	\$33,233		
Property Acquisition	\$20,000	\$20,000		
Restricted Property Acquisition	\$2,500	\$2,500		
Housing Grant Programs	\$1,420,899	\$1,420,899		
Measure A	\$1,591,191	\$1,171,191		\$420,000
Permit Fee	\$4,000	\$4,000		
Permit Travel & Training Fee	\$7,500	\$7,500		
Successor Agency	\$520,220	\$520,220		
Police Department Construction	\$0			
Supplemental Law Enforcement	\$35,000			\$35,000.00
Parks Grant	\$240,000	\$240,000		
Veteran's Memorial Grant	\$0			
Assessment Districts	\$40,537	\$40,537		
Regional Accounting Office	\$202,174	\$37,174		\$165,000
CD9G Active Grant	\$159,628	\$159,628		
<b>Total</b>	<b>\$19,279,504</b>			

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**TRANSFERS, OVERHEAD & OPERATIONAL TRANSFERS**

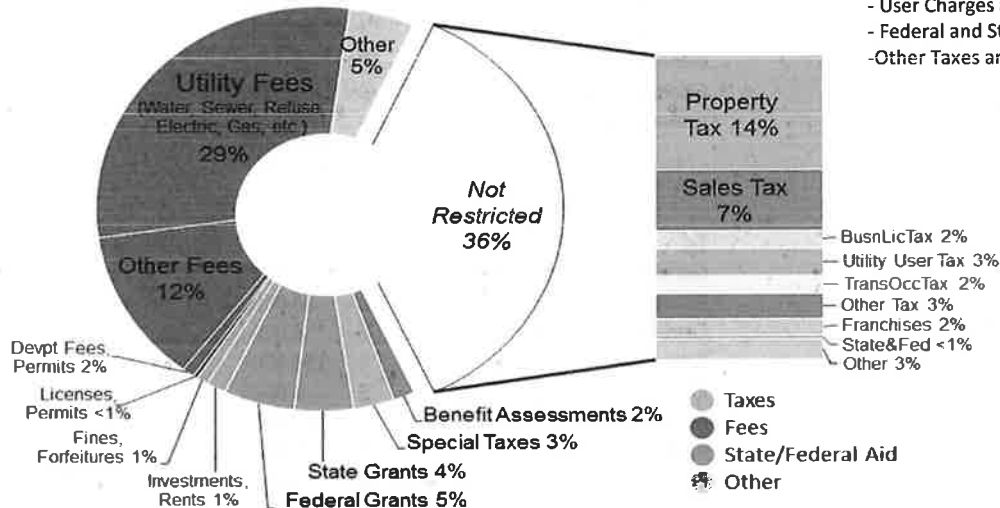
**Overhead Transfers**

<i>From</i>	<i>To</i>	
Gas Tax	General Fund	\$ 145,368
Water	General Fund	\$ 513,175
Sanitary Sewer	General Fund	\$ 197,069
Storm Drain	General Fund	\$ 84,651
Refuse	General Fund	\$ 216,165
LTF-Transit	General Fund	\$ 204,462
	Total Overhead Transfer	<u>\$ 1,360,890</u>

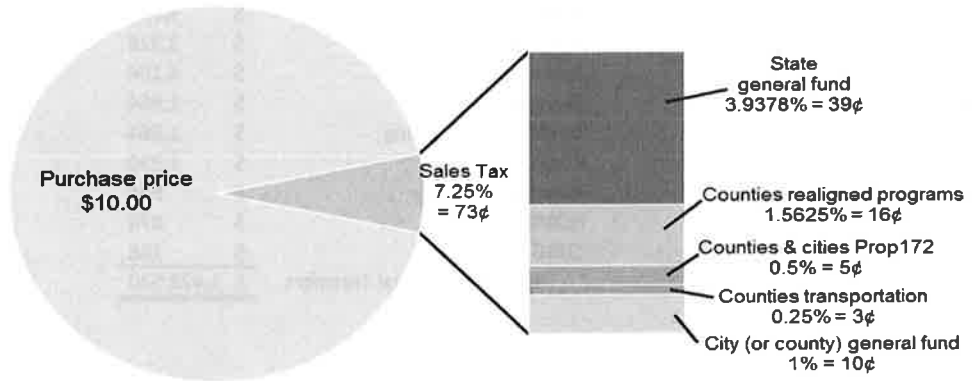
**Operational Transfers**

<i>From</i>	<i>To</i>	
Measure A	General Fund-Police Department	\$ 400,000
Measure A	Pistachio Farms	\$ 20,000
Water	Community Development	\$ 5,000
RAO	General Fund	\$ 150,000
General Impact	PD Construction	\$ 5,000
Law Enforcement Impt	PD Construction	\$ 15,000
Federal PI	PD Construction	\$ 70,000
RAO	PD Construction	\$ 15,000
COPS	General Fund- Police Reserves	\$ 35,000
ARPA	GF for Mitigation & Prevention	\$ 130,000
ARPA	General Fund	\$ 407,426
ARPA	Water	\$ 55,744
ARPA	Streets	\$ 12,480
ARPA	SB 1	\$ 4,160
ARPA	Transit	\$ 47,424
ARPA	Sewer	\$ 28,288
ARPA	Storm	\$ 9,984
ARPA	17 CDBG Lagoon	\$ 3,328
ARPA	Successor Agency	\$ 8,154
ARPA	Sweeper	\$ 1,664
ARPA	Landscape & Lighting	\$ 1,664
ARPA	CDBG PI	\$ 1,290
ARPA	Housing Authority	\$ 874
ARPA	HOME PI	\$ 874
ARPA	CDBG PI Federal	\$ 166
	Total Operational Transfers	<u>\$ 1,428,520</u>

### California City Revenues



This is a statewide mash-up of city revenues. Individual cities vary.  
 Source: Author's computations from data from California State Controller 2014-15.  
 Does not include the City/County of San Francisco.



Rates effective January 1, 2017 after the expiration of the 0.25% Proposition 30 temporary rate.  
 In addition to the base, statewide rate of 7.25 percent, local voters may authorize additional "transactions and use tax" rates. These additional rates raise the total effective rate to as much as 9.75% in some locations.



**GENERAL FUND REVENUE**

Taxes		Actual	Actual	Actual	Estimated	Proposed/Adopted
		2017-18	2018-19	2019-20	2020-21	2021-22
104.000.310.001	Current Secured (Property Taxes & RPTTF Res))	\$364,054	\$409,977	\$401,781	\$476,403	\$353,500
104.000.310.003	Current Unsecured (Property Taxes)	7,108	7,297	11,560	10,020	8,500
104.000.310.002	Prior Secured (Property Taxes)	2,779	2,093	16,657	-	1,250
104.000.310.004	Prior Unsecured (Property Taxes)	88	-	71	-	100
104.000.314.007	Sales Tax	997,442	1,047,251	1,123,369	1,354,962	1,351,494
104.000.314.008	Sales Tax - Public Safety	59,438	57,199	62,155	55,836	60,000
104.000.316.020	Franchise Tax /PG&E	140,876	145,608	145,622	164,799	164,800
104.000.316.021	Franchise Tax/Southern Cal Gas	25,166	24,981	29,132	31,968	32,000
104.000.316.022	Franchise Tax/Comcast	79,622	74,791	71,401	72,000	72,000
104.000.316.024	Franchise Fee Refuse	-	144,871	159,273	152,399	168,000
104.000.318.009	Transient Occupancy Tax	56,742	51,152	61,196	67,343	68,000
Total Taxes		1,733,315	1,965,220	2,082,216	2,385,730	2,279,644

**Fines and Penalties**

104.000.320.080	Vehicle Code Fines	\$4,012	\$3,302	\$3,016	\$200	\$500
104.000.320.081	Other Fines	16,901	20,549	24,740	12,300	13,200
104.000.320.083	Code Enforcement Fines	22,453	37,007	19,755	11,050	12,000
104.000.320.084	DUI Fines	3,746	3,152	4,299	1,995	1,800
Total Fines and Penalties		\$47,112	\$64,010	\$51,810	\$25,545	\$27,500

**Licenses and Permits**

104.000.323.010	Business Licenses	\$38,808	\$40,045	\$38,658	\$41,800	\$42,000
104.000.323.011	Building Permits	82,582	92,783	145,030	90,167	96,000
104.000.323.012	Electrical Permits	15,519	15,534	9,817	7,122	6,600
104.000.323.013	Plumbing Permits	7,623	12,176	5,322	4,200	4,000
104.000.323.014	Mechanical Permits	12,712	10,820	2,740	2,200	2,000
104.000.323.015	Encroachment Permits	4,352	5,941	2,562	3,055	3,000
104.000.323.018	Administrative Fees	1,452	1,326	2,363	2,783	2,500
104.000.323.019	Fire Sprinklers	-	-	522	783	500
104.000.323.020	Reinspection Fee	-	194	-	50	50
104.000.324.010	Animal Licenses	5,264	6,529	3,715	2,316	2,160
Total Licenses and Permits		\$168,311	\$185,348	\$210,729	\$154,476	\$158,810

**Revenue from Rents & Monies**

104.000.361.090	Interest	\$19,617	\$28,330	\$21,365	\$7,000	\$6,000
104.000.361.093	PARS Investment Return	-	421,300	7,851	-	-
104.000.362.083	Towers (American)	9,060	8,305	9,070	9,780	10,260
104.000.362.084	Towers (AT&T)	15,254	16,641	16,398	17,880	17,892
104.000.362.085	Rents (Vet's Hall & Chittenden Offices)	10,097	8,058	13,492	36,000	40,100
104.000.362.087	Solar Land Lease	71,662	71,662	71,662	71,662	71,660
104.000.366.091	Rebates	19,805	10,177	5,251	1,600	2,500
Total Revenues from Monies		\$145,495	\$564,474	\$145,090	\$143,922	\$148,412

**Revenues from Other Agencies**

104.000.332.040	Vehicle License Fee	\$2,388,175	\$2,471,385	\$2,643,782	\$2,875,447	\$2,961,710
104.000.332.041	Home Owner's Prop Tax Relief	1,903	918	2,692	280	500
104.000.332.046	POST Reimbursements	6,035	0	48,852	4,942	5,000
104.000.333.051	Crossing Guards	41,662	43,123	43,743	10,500	42,000
104.000.333.052	Property Transfer Tax	14,163	9,777	23,402	12,160	11,500
104.000.333.053	School Resource Officer	93,885	63,280	62,183	16,000	63,335
104.000.333.054	Rent-Pool to CUSD	20,160	25,000	12,500	16,250	25,000
Total from Other Agencies		\$2,565,984	\$2,613,483	\$2,837,153	\$2,935,579	\$3,109,045

**GENERAL FUND REVENUE CONTINUE**

		Actual	Actual	Actual	Estimated	Proposed/Adopted
		2017-18	2018-19	2019-20	2020-21	2021-22
<b>Charges for Services</b>						
104.000.350.060	Change of Zone Fees	\$1,479	\$8,191	\$ -	\$ 6,990	\$ 2,500
104.000.350.061	Conditional Use Permits	-	3,787	3,075	-	500
104.000.350.062	Site Plan Reviews	1,844	3,266	5,400	6,030	5,000
104.000.350.063	Subdivision Fees	-	-	-	610	-
104.000.350.064	Plan Check Fees	28,822	25,052	26,875	28,751	26,000
104.000.350.066	Parcel Maps	2,011	4,378	13,910	650	1,000
104.000.350.067	Administrative Approvals	1,056	1,848	1,104	1,290	1,000
104.000.350.068	Other Planning Fees	1,212	-	2,000	-	100
104.000.350.069	Burn Down the House Program	-	300	12,444	1,200	500
104.000.350.160	Sign Permit	370	222	620	1,553	200
104.000.351.070	Special Police Services	13,654	17,722	11,715	10,900	10,000
104.000.351.072	Abatement Charges	10,339	(4,198)	8,759	5,000	5,000
104.000.351.077	Vehicle Abatement Charges	12,867	38,968	29,301	25,000	25,000
104.000.351.078	Planning Fees	42	158	-	-	-
	<b>Total Charges for Services</b>	<b>\$73,695</b>	<b>\$99,695</b>	<b>\$115,204</b>	<b>\$ 87,974</b>	<b>\$76,800</b>
<b>Other Revenue</b>						
104.000.333.049	Post Release Community Supervision	\$ -	\$ -	\$81,077	\$0	\$ -
104.000.333.050	NTF/GTF/MCTF Overtime Grant	1,286	-	15,416	5,485	-
104.000.331.033-.035	Grants	312,955	75,000	34,110	383,019	-
104.000.331.037	Realignment Grant	-	-	-	-	-
104.000.331.039	Police Dept Grants	-	-	-	13,000	-
104.000.366.099	High Sped Rail	1,062	-	-	-	-
104.000.366.100	Misc -Other Revenues	42,458	82,451	52,595	41,000	30,000
104.000.366.102	CUSD Gas/Pool Heater Reimbursement	4,840	-	-	-	-
104.000.366.092	Sale of Assets	-	1,508	164,967	-	-
104.000.366.093	Copies	853	259	416	600	425
104.000.366.094	Contributions	-	14,975	-	-	-
104.000.900.900	Transfer In from Supp Law Enf-COPS	15,000	-	-	-	35,000
104.000.900.900	Transfer In from Regional Acctg Office	60,000	60,000	200,000	150,000	150,000
104.000.900.900	Transfer in from Water	10,000	70,000	5,000	5,000	5,000
104.000.900.900	Transfer in from Insurance Fund	-	45,775	-	-	-
104.000.900.900	Transfer in from Measure A	-	400,000	400,000	400,000	400,000
104.000.900.900	Transfer in from ARPA	-	-	-	-	822,426
104.000.900.900	Transfer in from Landscape & Lighting	-	-	-	5,000	-
104.xxx.700.700	Overhead	1,213,284	1,228,600	1,229,290	1,230,358	1,360,890
	<b>Total Other Revenue</b>	<b>\$1,661,737</b>	<b>\$1,978,567</b>	<b>\$2,182,871</b>	<b>\$2,233,462</b>	<b>\$2,803,741</b>
	<b>TOTAL GENERAL FUND</b>	<b>\$6,395,650</b>	<b>\$7,470,797</b>	<b>\$7,625,073</b>	<b>\$7,966,688</b>	<b>\$8,603,952</b>

**ENTERPRISE FUNDS REVENUE**

		Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>WATER FUND OPERATIONS</b>						
105.437.331.033	Grant	\$ -	\$ -	\$ -	\$ 300,000	\$1,072,400
105.437.340.345	Current Charges	5,094,186	5,204,426	5,380,069	5,393,847	5,340,000
105.437.340.350	Penalties	118,081	114,583	87,545	64,930	60,000
105.437.344.355	Hydrant Meter Connections	420	35	885	700	500
105.437.361.090	Interest	81,544	145,727	133,202	35,000	28,000
105.437.366.091	Rebates-Other Income	-	3,000	16,000	-	500
105.437.366.093	PARS Investment Return	-	18,725	578	-	-
105.437.366.092	Sale of Assets	-	-	-	84,000	-
105.437.366.100	Miscellaneous	-	283	-	17,068	-
105.437.366.105	Loan/bond Proceeds	-	-	-	-	1,000,000
105.000.900.900	Transfer in from ARPA	-	-	-	-	55,744
<b>TOTAL WATER FUND OPERATIONS</b>		<b>\$5,294,231</b>	<b>\$5,486,780</b>	<b>\$5,618,278</b>	<b>\$5,895,545</b>	<b>\$7,557,144</b>
<b>REFUSE FUND</b>						
112.436.340.346	Current Charges	\$1,712,490	\$1,962,057	\$2,141,853	\$2,237,165	\$2,280,000
112.436.316.023	Franchise Fees	154,734	30,526	23,606	17,846	20,400
112.436.366.091	Rebates	-	1,046	379	-	-
112.436.366.093	PARS Investment Return	-	475	29	-	-
112.438.331.033	Grants Sweeping	-	-	-	-	312,000
112.000.900.900	Transfer in from ARPA	-	-	-	-	1,664
<b>TOTAL REFUSE FUND</b>		<b>\$1,867,223</b>	<b>\$1,994,103</b>	<b>\$2,165,868</b>	<b>\$2,255,011</b>	<b>\$2,614,064</b>
<b>SEWER FUND OPERATIONS</b>						
120.435.340.344	Current Charges	\$1,072,302	\$1,227,092	\$1,323,495	\$1,320,448	\$1,320,000
120.435.362.085	Rents	10,086	9,311	4,270	2,985	69,060
120.435.361.090	Interest	118	1,310	12,728	4,348	3,000
120.435.366.091	Rebates	594	-	2,000	-	-
120.435.366.100	Miscellaneous	-	-	10,476	-	-
120.000.900.900	Transfer in from ARPA	-	-	-	-	28,288
<b>TOTAL SEWER FUND OPERATIONS</b>		<b>\$1,083,101</b>	<b>\$1,237,713</b>	<b>\$1,352,970</b>	<b>\$1,327,781</b>	<b>\$1,420,348</b>
<b>STORM DRAIN FUND OPERATIONS</b>						
121.439.340.349	Current Charges	\$309,463	\$312,071	\$314,044	\$316,544	\$316,800
121.439.344.359	Storm Drain Acreage Charge	5,006	-	-	-	-
121.439.361.090	Interest	4,948	10,988	7,207	2,268	1,600
121.439.361.093	PARS Investment Return	-	2,233	69	-	-
121.439.366.091	Rebates	-	-	2,000	-	-
121.000.900.900	Transfer in from ARPA	-	-	-	-	9,984
<b>TOTAL STORM DRAIN FUND OPERATIONS</b>		<b>\$319,417</b>	<b>\$325,292</b>	<b>\$323,320</b>	<b>\$318,812</b>	<b>\$328,384</b>
<b>LOCAL TRANSPORTATION FUNDS-TRANSIT</b>						
145.410.319.049	Tax Allocation	\$783,834	\$723,708	\$789,570	\$598,190	\$625,992
145.410.331.035	Transportation Grants (5311 Admin)	115,819	151,092	123,951	128,534	125,000
145.410.331.032	Transit System Grant	-	-	125,254	372,811	248,758
145.410.331.036	Transportation Grant - Cal EMA/OES	138,366	44,026	1,351	24,500	60,000
145.410.331.037	PTMISEA Funds	237,955	141,915	17,831	12,000	65,000
145.410.361.091	Interest	14,087	24,394	23,100	7,265	4,000
145.410.362.085	Rents	3,600	6,000	4,700	3,600	3,600
145.410.366.100	Miscellaneous	8,034	2,524	1,221	1,000	1,000
145.410.361.093	PARS Investment Return	-	13,006	407	-	-
145.410.351.075	Bus Fares	23,446	21,384	20,826	14,312	15,000
145.410.351.076	Amtrak Ticket Sales	44,687	44,021	32,646	8,101	10,000
145.410.351.077	KART Passes	3,412	1,926	1,412	103	1,000
145.410.351.078	Bus Wash Revenue	990	1,865	2,499	4,567	4,500
145.410.351.079	Advertising	18,000	7,500	-	-	-
145.410.900.900	Transfer in from ARPA	-	-	-	-	47,424
<b>TOTAL LTF</b>		<b>\$1,392,229</b>	<b>\$1,183,360</b>	<b>\$1,144,768</b>	<b>\$1,174,983</b>	<b>\$1,211,274</b>

**FIDUCIARY FUNDS AND OTHER GOVERNMENTAL FUNDS REVENUE**

		Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>PERMIT IT FEE</b>						
106.000.323.023	IT Fee	\$4,001	\$4,807	\$4,393	\$2,600	\$2,400
106.000.323.024	Plan Retention	-	-	-	\$160	\$150
<b>TOTAL PERMIT IT FEE</b>		<b>\$4,001</b>	<b>\$4,807</b>	<b>\$4,393</b>	<b>\$2,760</b>	<b>\$2,550</b>
<b>WATER IMPACT FEES</b>						
107.437.344.360	Development Fees	\$13,956	\$20,336	\$28,603	\$1,875	\$6,000
107.437.361.090	Interest	4,514	9,864	9,169	2,474	1,000
<b>TOTAL WATER IMPACT FEES</b>		<b>\$18,470</b>	<b>\$30,200</b>	<b>\$37,772</b>	<b>\$4,349</b>	<b>\$7,000</b>
<b>STREET MAINTENANCE - GAS TAX FUNDS</b>						
109.434.332.041	Gas Tax - Section 2103	\$96,628	\$82,894	\$171,095	\$159,946	\$191,211
109.434.332.042	Gas Tax - Section 2105	134,652	136,140	126,573	129,157	140,464
109.434.332.043	Gas Tax - Section 2106	62,792	63,566	57,490	57,100	61,782
109.434.332.044	Gas Tax - Section 2107	175,241	171,210	159,823	163,788	178,644
109.434.332.045	Gas Tax - Section 2107.5	5,000	5,000	5,000	5,000	5,000
109.434.366.091	Traffic Congestion Relief SB1	28,208	27,988	27,895	-	-
109.434.366.091	Rebates	-	1,000	20,005	-	-
109.434.331.035	Transportation Grant	-	-	83,591	-	969,503
109.434.331.039	Grant	5,060	-	158,834	-	-
109.434.361.090	Interest	5,242	3,570	2,576	-	1,500
109.434.366.092	Sale of Assets	-	-	255	-	-
109.434.361.093	PARS Investment Return	-	3,525	107	-	-
109.434.900.900	Transfer in from ARPA	-	-	-	-	12,480
<b>TOTAL GAS TAX FUNDS</b>		<b>\$512,823</b>	<b>\$494,893</b>	<b>\$813,245</b>	<b>\$514,991</b>	<b>\$1,560,584</b>
<b>SB 1 ROAD MAINTENANCE AND REHABILITATION</b>						
110.434.332.045	Road Maintenance Rehabilitation	\$92,802	\$426,408	\$445,340	\$425,322	\$476,665
110.434.361.090	Interest	-	4,637	9,857	5,281	2,000
110.434.900.900	Transfer in from ARPA	-	-	-	-	4,160
<b>TOTAL SB1 ROAD MAINTENANCE AND REHAB</b>		<b>\$92,802</b>	<b>\$431,045</b>	<b>\$455,198</b>	<b>\$430,603</b>	<b>\$482,825</b>
<b>ASSESSMENT DISTRICTS</b>						
111.601.310.010	Salyer Estates L&L	\$15,223	\$15,682	\$16,155	\$16,000	\$16,000
111.602.310.010	Sequoias L&L	6,283	6,310	6,222	6,000	6,400
111.603.310.010	Tract 785 L&L	6,342	7,306	7,039	7,000	7,300
111.604.310.010	Sunrise Villas-L&L	22,129	3,618	3,727	4,000	3,650
111.000.361.090	Interest	2,295	4,234	3,564	1,035	500
111.605.310.010	Sierra Del Sol-PFM	-	-	12,394	11,200	11,000
111.xxx.900.900	Transfer in from ARPA	-	-	-	-	1,664
<b>TOTAL LANDSCAPE &amp; LIGHTING DISTRICTS</b>		<b>\$52,272</b>	<b>\$37,150</b>	<b>\$49,100</b>	<b>\$45,235</b>	<b>\$46,514</b>
<b>SUPPLEMENTAL LAW ENFORCEMENT FUND (COPS)</b>						
114.414.331.037	Apportionment	\$143,631	\$148,747	\$155,948	\$100,000	\$100,000
114.414.331.038	Grants	-	-	45,117	-	-
114.414.366.091	Rebates	10,874	-	-	-	-
114.414.366.092	Sale of Assets	-	-	-	1,500	-
114.000.361.090	Interest	3,255	7,171	4,884	1,293	1,500
<b>TOTAL SUPP'L LAW ENFORCE</b>		<b>\$157,759</b>	<b>\$155,918</b>	<b>\$205,948</b>	<b>\$102,793</b>	<b>\$101,500</b>
<b>LAW ENFORCEMENT IMPACT FEES</b>						
116.421.351.075	Development Fees	\$6,058	\$53,184	\$74,246	\$16,663	\$16,000
116.421.361.090	Interest	507	446	819.2	15	-
<b>TOTAL LAW ENFORCEMENT IMPACT FEES</b>		<b>\$6,565</b>	<b>\$53,630</b>	<b>\$75,065</b>	<b>\$16,678</b>	<b>\$16,000</b>

**FIDUCIARY FUNDS AND OTHER GOVERNMENTAL FUNDS REVENUE**

		Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>GENERAL IMPACT FEES</b>						
118.418.351.076	Development Fees	\$9,529	\$16,126	\$21,990	\$5,264	\$4,000
118.418.361.090	Interest	677	531	1,020	-	-
	<b>TOTAL GENERAL IMPACT FEES</b>	<b>\$10,206</b>	<b>\$16,657</b>	<b>\$23,010</b>	<b>\$5,264</b>	<b>\$4,000</b>
<b>PARKS IMPACT FEES</b>						
119.000.323.020	Development Fees	\$11,999	\$27,402	\$35,190	\$8,000	\$4,000
119.000.361.090	Interest	1,350	578	392	-	-
	<b>TOTAL PARKS IMPACT FEES</b>	<b>\$13,349</b>	<b>\$27,980</b>	<b>\$35,582</b>	<b>\$8,000</b>	<b>\$4,000</b>
<b>WW TREATMENT IMPACT FEES</b>						
123.435.340.345	Dev Fee/Coll Facilities	\$39,622	\$33,168	\$46,938	\$7,285	\$9,000
123.435.344.360	Development Fees	37,644	27,014	35,247	5,670	7,500
123.435.361.090	Interest	15,977	15,344	8,142	2,373	1,250
	<b>TOTAL WW TREATMENT IMPACT FEES</b>	<b>\$93,243</b>	<b>\$75,526</b>	<b>\$90,327</b>	<b>\$15,328</b>	<b>\$17,750</b>
<b>STORM DRAIN IMPACT FEES</b>						
126.439.344.360	Development Fees	\$0	\$6,736	\$13,522	\$2,656	\$4,000
126.439.361.090	Interest	15	-	-	-	-
	<b>TOTAL STORM DRAIN IMPACT FEES</b>	<b>\$15</b>	<b>\$6,736</b>	<b>\$13,522</b>	<b>\$2,656</b>	<b>\$4,000</b>
<b>REGIONAL ACCOUNTING OFFICE</b>						
136.415.362.085	Rents	\$230,123	\$402,397	\$403,151	\$407,335	\$314,416
136.415.366.090	Interest	493	-	1,398	1,611	1,200
136.415.366.091	Rebates	-	118,036	-	-	-
	<b>TOTAL REGIONAL ACCOUNTING OFFICE</b>	<b>\$230,617</b>	<b>\$520,433</b>	<b>\$404,549</b>	<b>\$408,946</b>	<b>\$315,616</b>
<b>Measure A</b>						
138.419.366.007	Sales Tax	\$589,924	\$1,380,936	\$1,657,523	\$1,737,852	\$1,862,248
138.419.361.090	Interest	-	17,896	23,221	7,321	\$4,000
	<b>TOTAL MEASURE A</b>	<b>\$589,924</b>	<b>\$1,398,831</b>	<b>\$1,680,744</b>	<b>\$1,745,173</b>	<b>\$1,866,248</b>
<b>LTF Allocation</b>						
140.434.319.049	LTF Allocation	\$ -	\$ 56,146	\$ 98,192	\$ 80,000	\$ 100,000
140.434.361.090	Interest	4,685	7,177	7,390	2,393	1,000
	<b>TOTAL LTF</b>	<b>\$ 4,685</b>	<b>\$ 63,323</b>	<b>\$ 105,582</b>	<b>\$ 82,393</b>	<b>\$ 101,000</b>
<b>FAU/STP/TEA</b>						
141.434.334.055	STP Exchange Funds	\$139,111	\$145,543	\$150,763	\$189,260	\$147,071
141.434.900.900	Transfers In	-	-	-	-	-
141-143.000.361.090	Interest	13,469	30,177	28,785	7,965	4,400
	<b>TOTAL FAU/STP/TEA</b>	<b>\$152,580</b>	<b>\$175,720</b>	<b>\$179,548</b>	<b>\$197,225</b>	<b>\$151,471</b>
<b>VETERANS MEMORIAL GRANT</b>						
198.475.366.007	Allocation	\$ -	\$ -	\$1,000,000	\$0	\$ -
198.475.361.090	Interest	\$ -	\$ -	-	1,250	2,160
	<b>TOTAL VETERANS MEMORIAL GRANT</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$1,000,000</b>	<b>\$1,250</b>	<b>\$2,160</b>

**FIDUCIARY FUNDS AND OTHER GOVERNMENTAL FUNDS REVENUE**

		Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>CDBG 2017 GRANT LAGOON</b>						
275.549.331.030	17 CDBG GRANT PROCEEDS	\$ -	\$ -	\$ -	\$ -	\$2,131,000
275.549.900.900	Transfer in from ARPA	\$ -	\$ -	\$ -	\$ -	\$3,328
	<b>TOTAL CDBG 17 REVENUE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$2,134,328</b>
<b>HOUSING AUTHORITY</b>						
301.430.361.090	Interest	\$348	\$ -	\$ -	\$ -	\$ -
301.430.361.093	PARS Investment Return	-	-	5	-	-
301.430.362.085	Rents	12,500	10,750	19,050	18,900	19,200
301.430.365.099	Loan Repayments	8,371	6,828	9,701	7,307	4,200
301.430.366.100	Miscellaneous Income	5,550	5,217	2,665	9,000	2,500
301.430.900.900	Transfer in from ARPA	-	-	-	-	874
	<b>TOTAL HOUSING AUTHORITY REVENUE</b>	<b>\$26,769</b>	<b>\$22,795</b>	<b>\$31,422</b>	<b>\$ 35,207</b>	<b>\$26,774</b>
<b>PARKS GRANT</b>						
307.449.331.030	Grant Proceeds	\$ -	\$ -	\$ 198,607	\$ 650,000	\$ 6,701,393
	<b>TOTAL PARKS GRANT</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 198,607</b>	<b>\$ 650,000</b>	<b>\$6,701,393</b>
<b>SUCCESSOR RDA</b>						
311.408.310.006	Tax Increment	\$431,993	\$376,888	\$473,056	\$508,201	\$510,844
311.408.361.090	Interest	-	-	116	-	-
311.408.361.093	PARS Investment Return	-	1,658	8	-	-
311.408.900.900	Transfer in from ARPA	-	-	-	-	8,154
	<b>TOTAL SUCCESSOR RDA REVENUE</b>	<b>\$431,993</b>	<b>\$376,888</b>	<b>\$473,180</b>	<b>\$508,201</b>	<b>\$518,998</b>
<b>PLANNING PERMIT TRAVEL &amp; TRAINING FEE</b>						
312.000.323.024	Training Building Fee	\$6,171	\$6,815	\$6,691	\$4,766	\$3,600
	<b>TOTAL PLANNING PERMIT FEE REVENUE</b>	<b>\$6,171</b>	<b>\$6,815</b>	<b>\$6,691</b>	<b>\$4,766</b>	<b>\$3,600</b>
<b>PROPERTY ACQUISITION</b>						
313.605.361.090	Interest	\$ -	\$ -	\$ -	\$ -	\$0
313.605.362.085	Rents	-	-	-	-	-
313.605.366.092	Sale of Assets	-	-	-	-	-
	<b>TOTAL PROPERTY ACQUISITION</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$0</b>	<b>\$ -</b>	<b>\$0</b>
<b>RESTRICTED PROPERTY ACQUISITION</b>						
314.606.361.090	Interest	\$ -	\$ -	\$ -	\$ -	\$ 100
314.606.362.085	Rents	-	-	-	-	-
314.606.366.092	Sale of Assets	-	-	-	203,987	-
	<b>TOTAL RESTRICTED PROPERTY ACQUISITION</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 203,987</b>	<b>\$ 100</b>
<b>POLICE DEPARTMENT FUNDING</b>						
315.000.310.001	Current Secured	\$10,000	\$1,700,000	\$4,452	\$0	\$ -
315.421.361.090	Interest	53,194	75,687	5,909	-	-
315.000.900.900	Transfer In	-	551,000	790,240	104,000	90,000
	<b>TOTAL POLICE DEPARTMENT REVENUE</b>	<b>\$63,194</b>	<b>\$2,326,687</b>	<b>\$800,601</b>	<b>\$104,000</b>	<b>\$90,000</b>

**FIDUCIARY FUNDS AND OTHER GOVERNMENTAL FUNDS REVENUE**

**HOUSING GRANT ACTIVITIES**

177.(448 to 542).365.099	HOME Program Income	\$306,036	\$358,209	\$170,509	\$119,203	\$113,681
177.448.900.900	Transfer in from ARPA	-	-	-	-	874
178.(441 to 527).365.099	CDBG Program Income-State	310,825	362,787	176,076	281,824	84,362
178.441.900.900	Transfer in from ARPA	-	-	-	-	1,290
179.442.365.099	CDBG Program Income-Federal	13,290	19,792	10,959	69,000	7,600
179.442.900.900	Transfer in from ARPA	-	-	-	-	166
280.(530 to 533).365.099	CalHOME Program Income	50,521	12,593	116,147	172,200	10,240
281.535.365.099	Begin Program Income	1,518	2,524	2,179	1,265	1,500
282.532.331.030	14 CalHOME	-	608	150	-	-
283.548.331.030	16 HOME Grant	1,338	309,827	188,835	-	-
<b>TOTAL GRANT ACTIVITIES</b>		<b>\$683,528</b>	<b>\$1,066,342</b>	<b>\$664,855</b>	<b>\$643,492</b>	<b>\$219,713</b>

EXPENSE BUDGETS





## MEASURE A

		Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Services &amp; Supplies</b>						
138.000.250.300	General Fund Reserves	\$444,380	\$250,000	\$250,000	\$250,000	\$250,000
138.419.700.710	Transfer Out to Pistachio Farm	-	-	-	250,000	20,000
138.419.700.710	Transfer Out	-	20,000	320,000	-	-
<b>Parks &amp; Recreation</b>						
138.413.300.130	Liability & Property Insurance	\$ -	\$ -	\$10,015	\$10,663	\$8,191
138.413.300.140	Equipment Maintenance & Repair	-	-	2,821	1,335	-
138.413.300.200	Professional Services	48,487	221,098	152,770	100,000	125,000
138.413.300.206	Contract with Other Agencies	-	128,000	192,765	230,000	238,000
138.413.300.210	Miscellaneous-Special Department Supplies	-	-	9,234	10,000	-
138.413.500.520	Buildings	37,524	-	-	-	-
138.413.500.530	Improvement Other Than Buildings	21,955	83,397	53,237	25,000	50,000
138.413.500.540	Machinery & Equipment	-	76,784	-	340,000	100,000
<b>General Government</b>						
138.426.300.130	Liability & Property Insurance	\$ -	\$ -	\$ -	\$0	\$ -
138.426.300.140	Equipment Maintenance & Repair	-	-	-	-	-
138.426.300.200	Professional Services	-	6,534	800	-	-
138.426.300.206	Contract with Other Agencies	-	-	-	-	-
138.426.300.210	Special Department Supplies	-	-	-	-	-
138.426.500.520	Buildings	-	-	14,998	-	120,000
138.426.500.530	Improvement Other than Buildings	-	-	-	-	-
138.426.500.540	Machinery & Equipment	-	-	-	-	-
<b>Public Safety</b>						
138.419.700.710	Two New PD Officers	\$ -	\$ 175,000	\$ 175,000	\$ 190,000	\$ 200,000
138.419.700.710	Current PD Officers and PD Services	-	205,000	205,000	210,000	200,000
138.427.300.130	Liability & Property Insurance	-	-	-	-	-
138.427.300.200	Professional Services	-	9,306	-	-	-
138.427.300.206	Contract with Other Agencies	-	50,000	50,000	158,259	550,000
<b>PW Streets &amp; Buildings</b>						
138.428.300.130	Liability & Property Insurance	\$ -	\$ -	\$ -	\$ -	\$ -
138.428.300.140	Equipment Maintenance & Repair	-	-	-	-	-
138.428.300.200	Professional Services	-	-	11,315	-	-
138.428.300.206	Contract with Other Agencies	-	-	-	-	-
138.428.300.210	Special Department Supplies	-	-	132	-	-
138.428.500.520	Buildings	-	-	-	-	-
138.428.500.530	Improvement Other than Buildings	-	-	-	-	-
138.428.500.540	Machinery & Equipment	-	-	-	-	-
<b>TOTAL</b>		<b>\$ 552,346</b>	<b>\$ 1,225,119</b>	<b>\$ 1,448,087</b>	<b>\$ 1,775,257</b>	<b>\$1,861,191</b>

## Source of Funding

Measure A Sales Tax	<u>\$1,861,191</u>
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## MAYOR AND COUNCIL

Budgeted Staff 5 Volunteers

		Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Services &amp; Supplies</b>						
104.401.300.130	Insurance	\$3,103	\$3,093	\$4,303	\$3,876	\$5,047
104.401.300.156	Advertising & Public Relations	17,298	130	381	200	800
104.401.300.157	Website	419	5,660	23,919	5,300	8,600
104.401.300.170	Publications & Dues	8,724	11,097	10,928	10,100	9,500
104.401.300.200	Professional Services	48,598	4,363	37,452	65,000	70,187
104.401.300.207	Chamber of Commerce Donation	45,550	30,000	30,000	32,650	40,650
104.401.300.210	Special Departmental Supplies	262	920	917	750	750
104.401.300.215	Employee Years of Service/Safety Bucks	1,128	3,466	4,059	3,738	3,000
104.401.300.216	Covid 19 Supplies	-	-	-	-	500
104.401.300.260	Vehicle Maintenance	-	-	-	-	2,000
104.401.300.270	Travel & Training	5,952	6,630	3,735	500	5,900
104.401.300.271	Meetings	1,291	3,175	655	400	1,800
104.401.300.285	Grants & Contributions	9,385	-	19,575	250	2,000
104.401.300.291	Elections	-	(25)	-	-	-
	<b>Total Services &amp; Supplies</b>	<b>\$141,711</b>	<b>\$68,508</b>	<b>\$135,923</b>	<b>\$122,764</b>	<b>\$150,734</b>
	<b>Total Department Cost</b>	<b>\$141,711</b>	<b>\$68,508</b>	<b>\$135,923</b>	<b>\$122,764</b>	<b>\$150,734</b>
104.401.700.700	Transfer in for Overhead	(\$57,051)	(\$81,816)	(\$71,309)	(\$89,492)	(\$78,440)
	<b>Total Cost to General Fund</b>	<b>\$84,660</b>	<b>(\$13,308)</b>	<b>\$64,614</b>	<b>\$33,272</b>	<b>\$72,294</b>

## Source of Funding

General Fund	\$72,294
Water Fund	41,835
Wastewater/Sanitary Sewer Fund	10,459
Wastewater/Storm Drain Fund	2,615
Refuse Fund	10,459
LTF	6,537
Gas Tax Fund	6,537
<b>TOTAL</b>	<b>\$150,736</b>

<b>ADMINISTRATIVE SERVICES DEPARTMENT</b>
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Budgeted Staff 3 Full-Time

		Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Salaries &amp; Benefits</b>						
104.402.100.100	Full-Time Employees	\$159,841	\$177,979	\$163,277	\$160,000	211,340
104.402.100.103	Part-Time Employees	2,019	-	-	-	-
104.402.200.120	Health Insurance	15,782	19,673	17,178	11,706	38,277
104.402.200.121	Workers' Comp & EAP	6,806	4,000	5,205	4,579	7,063
104.402.200.122	Retirement - PERS	20,470	30,159	28,564	21,830	36,169
104.402.200.123	Retirement - SSI	125	-	-	-	-
104.402.200.124	Medicare	2,331	2,568	2,375	2,340	2,903
104.402.200.126	Vehicle Allowance	4,800	5,200	4,800	3,600	4,800
104.402.200.131	Unemployment	1,833	-	-	120	-
104.402.200.132	Deferred Comp	7,728	9,057	7,136	8,257	14,508
104.402.200.133	Retirement -PARS	-	8,644	-	-	-
	<b>Total Salaries &amp; Benefits</b>	<u>\$221,735</u>	<u>\$257,280</u>	<u>\$228,535</u>	<u>\$212,432</u>	<u>\$315,060</u>
<b>Services &amp; Supplies</b>						
104.402.300.130	Insurance	\$6,016	\$6,070	\$7,408	\$14,195	\$24,896
104.402.300.140	Equipment Mntce & Repair	49	328	-	-	-
104.402.300.155	Printing	-	-	-	-	150
104.402.300.170	Publications & Dues	250	-	467	2,310	2,825
104.402.300.200	Professional Services	9,951	11,657	8,167	40,000	7,400
104.402.300.210	Special Departmental Supplies	1,137	2,062	1,012	1,000	5,000
104.402.300.216	Covid 19 Supplies	-	-	-	-	100
104.402.300.270	Travel & Training	6,364	5,093	4,953	2,100	12,250
104.402.300.271	Meetings	350	206	345	75	675
	<b>Total Services &amp; Supplies</b>	<u>\$24,116</u>	<u>\$25,415</u>	<u>\$22,352</u>	<u>\$59,680</u>	<u>\$53,296</u>
	<b>Total Department Cost</b>	<u>\$245,852</u>	<u>\$282,695</u>	<u>\$250,888</u>	<u>\$272,112</u>	<u>\$368,356</u>
104.402.700.700	Transfer in for Overhead	(175,712)	(189,708)	(152,857)	(138,931)	(209,382)
	<b>Total Cost to the General Fund</b>	<u>\$70,139</u>	<u>\$92,987</u>	<u>\$98,031</u>	<u>\$133,181</u>	<u>\$158,974</u>

**Source of Funding**

General Fund	\$158,974
Water Fund	90,732
Wastewater/Sanitary Sewer Fund	24,428
Wastewater/Storm Drain Fund	10,469
Refuse Fund	24,428
LTF	38,387
Gas Tax Fund	20,938
<b>TOTAL</b>	<u>\$368,356</u>

<b>CITY ATTORNEY</b>
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Budgeted Staff      1 Contractual

		Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Services &amp; Supplies</b>						
104.403.300.200	Professional Services	\$168,252	\$166,680	\$74,862	\$80,000	\$120,000
	Total Services & Supplies	\$168,252	\$166,680	\$74,862	\$80,000	\$120,000
	Total Department Cost	\$168,252	\$166,680	\$74,862	\$80,000	\$120,000
104.403.700.700	Transfer in for Overhead	(123,000)	(84,000)	(44,917)	(75,000)	(72,000)
	Total Cost to the General Fund	\$45,252	\$82,680	\$29,945	\$5,000	\$48,000

**Source of Funding**

General Fund	\$48,000
Water Fund	33,600
Wastewater/Sanitary Sewer Fund	8,400
Wastewater/Storm Drain Fund	6,000
Refuse Fund	12,000
LTF	12,000
Gas Tax Fund	-
TOTAL	\$120,000

<b>FINANCE DEPARTMENT</b>
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Budgeted Staff      4 Full- Time

		Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Salaries &amp; Benefits</b>						
104.405.100.100	Full-Time Employees	\$259,743	\$275,645	\$279,667	\$221,026	\$249,589
104.405.200.120	Health Insurance	24,453	17,500	15,842	8,582	8,878
104.405.200.121	Workers' Comp & EAP	2,713	4,000	3,921	2,797	2,103
104.405.200.122	Retirement	46,093	50,837	58,582	57,286	54,081
104.405.200.124	Medicare	3,616	3,869	3,921	3,139	3,579
104.405.200.131	Unemployment	-	-	-	-	-
104.405.200.132	Deferred Comp	4,794	4,982	7,834	7,070	6,996
104.405.200.133	Retirement PARS	-	273,759	-	-	-
	Total Salaries & Benefits	<u>\$341,412</u>	<u>\$630,592</u>	<u>\$369,766</u>	<u>\$299,900</u>	<u>\$325,226</u>
<b>Services &amp; Supplies</b>						
104.405.300.130	Insurance	\$10,144	\$10,120	\$12,297	\$15,222	\$25,713
104.405.300.145	Equipment Mntce & Repair	-	-	-	-	-
104.405.300.150	Office Supplies	19,053	18,496	16,927	17,273	16,500
104.405.300.155	Printing	1,919	1,947	3,851	2,200	3,050
104.405.300.156	Advertising & Public Relations	-	-	-	180	250
104.405.300.170	Publications & Dues	190	400	290	340	850
104.405.300.200	Professional Services	92,677	115,624	119,866	141,000	183,650
104.405.300.201	Collection Cost	8,453	-	5,869	5,123	8,000
104.405.300.205	Bank Charges	21,150	22,022	18,734	14,000	14,400
104.405.300.216	Covid 19 Supplies	-	-	127	140	100
104.405.300.270	Travel & Training	7,077	3,632	1,470	750	7,100
104.405.300.300	Cash Short (Over)	68	(11)	110	50	50
	Total Services & Supplies	<u>\$160,731</u>	<u>\$172,229</u>	<u>\$179,542</u>	<u>\$196,278</u>	<u>\$259,663</u>
	Total Department Cost	\$502,143	\$ 802,821	\$ 549,308	\$ 496,178	\$584,889
104.405.700.700	Transfer in for Overhead	(424,582)	(410,256)	(417,944)	(372,996)	(417,919)
	Total Cost to the General Fund	<u>\$77,561</u>	<u>\$ 392,565</u>	<u>\$ 131,364</u>	<u>\$ 123,182</u>	<u>\$166,970</u>

**Source of Funding**

General Fund	\$166,970
Water Fund	189,457
Wastewater/Sanitary Sewer Fund	55,723
Wastewater/Storm Drain Fund	16,717
Refuse Fund	55,723
LTF	55,723
Gas Tax Fund	44,578
<b>TOTAL</b>	<u><u>\$584,891</u></u>

**COMMUNITY DEVELOPMENT**

Budgeted Staff      3 Full- Time

	Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22	
<b>Salaries &amp; Benefits</b>						
104.406.100.100	Full-Time Employees	\$111,964	\$171,029	\$160,991	\$129,463	\$156,461
104.406.100.103	Part-Time Employee	21,825	12,200	-	-	-
104.406.100.110	Overtime	501	433	-	576	1,000
104.406.200.120	Health Insurance	17,005	18,922	17,185	23,136	37,151
104.406.200.121	Workers' Comp & EAP	12,486	5,600	3,174	1,930	2,557
104.406.200.122	Retirement	22,305	31,699	31,218	19,128	17,050
104.406.200.124	Medicare	1,701	2,580	2,262	1,776	2,219
104.406.200.125	Uniforms	-	565	692	600	500
104.406.200.131	Unemployment	-	-	-	-	-
104.406.200.132	Deferred Comp	1,131	1,514	3,630	2,378	2,259
104.406.200.133	Retirement PARS	-	9,469	-	-	-
	<b>Total Salaries &amp; Benefits</b>	<b>\$188,918</b>	<b>\$254,011</b>	<b>\$219,154</b>	<b>\$178,987</b>	<b>\$219,197</b>
<b>Services &amp; Supplies</b>						
104.406.300.130	Insurance	\$4,501	\$5,084	\$6,261	\$12,340	\$24,407
104.406.300.140	Equipment Mntce & Repair	-	-	-	-	500
104.406.300.156	Advertising & Public Relations	349	1,890	3,551	3,085	3,650
104.406.300.170	Publications & Dues	3,104	2,576	6,269	5,250	4,000
104.406.300.190	Weed Abatement Expenses	1,662	2,704	-	-	-
104.406.300.194	Vehicle Abatement Expenses	1,419	2,823	1,940	420	1,000
104.406.300.197	Property Abatement Expenses	8,252	2,448	-	-	-
104.406.300.198	Substandard Abatement Expenses	2,199	24,136	13,328	6,000	30,000
104.406.300.200	Professional Services	27,672	57,668	54,272	60,750	70,000
104.406.300.206	Contracts with Other Agencies	-	13,273	10,190	7,200	15,000
104.406.300.210	Special Departmental Supplies	4,242	4,741	2,934	3,200	6,000
104.406.300.216	Covid 19 Supplies	-	-	452	1,250	1,500
104.406.300.220	Telephone	-	893	2,075	2,100	4,200
104.406.300.250	Fuel	4,154	2,519	2,547	2,100	2,700
104.406.300.260	Vehicle Maintenance	1,166	1,636	45	200	3,000
104.406.300.270	Travel & Training	4,110	2,067	645	1,500	-
	<b>Total Services &amp; Supplies</b>	<b>\$ 62,830</b>	<b>\$ 124,458</b>	<b>\$ 104,509</b>	<b>\$ 105,395</b>	<b>\$ 165,957</b>
104.000.250.311	Capital Set Aside	\$0	\$0	\$0	\$0	\$0
	<b>Total Department Cost</b>	<b>\$251,748</b>	<b>\$378,469</b>	<b>\$ 323,663</b>	<b>\$ 284,382</b>	<b>\$385,154</b>
	Transfer in for Overhead	(10,000)	(35,000)	(30,000)	(5,000)	(5,000)
	<b>Total Cost to the General Fund</b>	<b>\$241,748</b>	<b>\$343,469</b>	<b>\$ 293,663</b>	<b>\$ 279,382</b>	<b>\$380,154</b>

**Source of Funding**

General Fund	\$380,154
Water Fund	5,000
<b>TOTAL</b>	<b>\$385,154</b>

RECREATION-SWIMMING POOL

Budgeted Staff      Contract

		Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Services &amp; Supplies</b>						
104.411.300.130	Insurance	\$5,768	\$ -	\$ -	\$ -	\$ -
104.411.300.140	Equipment Mntce & Repair	18,094	-	-	-	-
104.411.300.145	Pool Repairs	-	-	-	-	-
104.411.300.160	Taxes & Fees	700	-	-	-	-
104.411.300.200	Professional Services	16,660	-	-	-	-
104.411.300.206	Contract with RAC	50,000	-	-	-	-
104.411.300.210	Special Departmental Supplies	33,132	-	2,363	-	-
104.411.300.240	PG&E	49,123	-	(4,365)	-	-
104.411.300.242	Southern California Gas	12,977	-	-	-	-
104.411.300.330	Parks Cost Allocation	-	-	-	-	-
104.411.700.700	Overhead	-	-	-	-	-
Total Services & Supplies		\$186,455	\$ -	\$ (2,002)	\$ -	\$ -

Total Department Cost	\$ 186,455	\$ -	\$ -	\$ -	\$ -
Transfer in for Overhead	-	-	-	-	-
Total Cost to the General Fund	\$ 186,455	\$ -	\$ -	\$ -	\$ -

**Source of Funding**

General Fund	-
Water Fund	-
Wastewater/Sanitary Sewer Fund	-
Wastewater/Storm Drain Fund	-
Refuse Fund	-
LTF	-
Gas Tax Fund	-
TOTAL	-

<b>PARKS DEPARTMENT</b>
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Budgeted Staff 2.5 Full- Time

		Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Salaries &amp; Benefits</b>						
104.412.100.100	Full-Time Employees	\$100,455	\$99,558	\$96,311	\$89,624	\$125,448
104.412.100.110	Overtime	90	881	482	1,750	2,000
104.412.200.120	Health Insurance	14,917	22,120	16,830	15,290	17,106
104.412.200.121	Workers' Comp & EAP	15,526	14,000	5,875	10,035	13,821
104.412.200.122	Retirement-PERS	17,294	18,287	20,023	21,435	22,365
104.412.200.124	Medicare	1,400	1,331	1,272	1,230	1,783
104.412.200.125	Uniforms	1,075	973	1,177	1,750	1,975
104.412.200.133	Retirement PARS	-	4,978	-	-	-
	<b>Total Salaries &amp; Benefits</b>	<b>\$150,757</b>	<b>\$162,128</b>	<b>\$141,969</b>	<b>\$141,114</b>	<b>\$184,498</b>

**Services & Supplies**

104.412.300.130	Insurance	\$11,086	\$11,150	\$9,617	\$12,425	\$15,222
104.412.300.140	Equipment Mntce & Repair	22,419	5,484	7,513	7,500	7,500
104.412.300.141	Radio Maintenance	374	374	374	400	400
104.412.300.160	Taxes & Fees	3,197	2,990	3,106	200	400
104.412.300.170	Publications & Dues	-	90	-	-	100
104.412.300.180	Equipment Rentals	59	688	-	1,000	1,000
104.412.300.200	Professional Services	14,432	18,973	33,211	18,000	20,000
104.412.300.206	Contract with Corcoran Comm Fdtn	124,000	-	-	-	-
104.412.300.210	Special Departmental Supplies	12,753	17,676	9,342	10,000	10,000
104.412.300.216	Covid 19 Supplies	-	-	746	3,200	4,000
104.412.300.220	Telephone	-	-	-	100	100
104.412.300.240	PG&E	13,494	9,561	11,221	10,000	10,000
104.412.300.250	Fuel	15,209	11,975	8,875	12,000	12,000
104.412.300.260	Vehicle Mntce & Repairs	1,156	1,367	1,348	3,000	3,000
104.412.300.270	Travel & Training	260	521	110	300	3,500
104.412.300.270	Parks Cost Allocation	-	-	-	-	-
	<b>Total Services &amp; Supplies</b>	<b>\$218,439</b>	<b>\$80,850</b>	<b>\$85,464</b>	<b>\$78,125</b>	<b>\$87,222</b>

	<b>Total Department Cost</b>	<b>\$369,197</b>	<b>\$242,978</b>	<b>\$227,433</b>	<b>\$219,239</b>	<b>\$271,720</b>
104.412.700.700	Transfer in for Overhead	(152,109)	(111,840)	(124,227)	(126,171)	(126,292)
	<b>Total Cost to the General Fund</b>	<b>\$217,088</b>	<b>\$131,138</b>	<b>\$103,206</b>	<b>\$93,068</b>	<b>\$145,428</b>

**Source of Funding**

General Fund	\$145,428
Water Fund	25,258
Wastewater/Sanitary Sewer Fund	37,888
Wastewater/Storm Drain Fund	7,578
Refuse Fund	27,784
LTF	22,733
Gas Tax Fund	5,052
<b>TOTAL</b>	<b>\$271,721</b>



**POLICE DEPARTMENT**

Budgeted Staff 32 Full Time and 1Part Time

		Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Salaries &amp; Benefits</b>						
104.421.100.100	Full-Time Employees	\$1,673,476	\$1,782,222	\$1,980,588	\$2,017,360	\$2,467,300
104.421.100.101	CSJVRMA Worker's Comp Reimb	(5,404)	(8,618)	(176)	(10,652)	-
104.421.100.103	Part-Time Employees	50,027	24,804	3,190	8,628	17,680
104.421.100.104	Reserves	26,970	44,321	15,154	-	35,000
104.421.100.105	Crossing Guards	37,826	38,032	38,588	19,782	40,000
104.421.100.106	Standby Pay	7,988	8,225	8,025	7,950	8,500
104.421.100.107	In-Lieu Pay	51,267	52,176	63,896	64,298	75,375
104.421.100.110	Overtime	195,009	195,763	199,586	240,526	195,000
104.421.200.120	Health Insurance	257,098	275,674	314,263	319,259	383,106
104.421.200.121	Workers' Comp & EAP	135,760	150,000	127,414	138,925	163,429
104.421.200.122	Retirement-PERS	545,319	618,457	727,074	763,248	787,151
104.421.200.123	Retirement - SSI	5,344	5,851	3,517	1,900	-
104.421.200.124	Medicare	28,519	29,879	32,128	32,813	34,310
104.421.200.125	Uniforms	21,261	21,712	24,761	25,492	27,100
104.421.200.131	Unemployment	4,424	3,521	21,341	10,849	4,000
104.421.200.132	Deferred Comp	10,849	10,981	21,239	12,231	21,444
104.421.200.133	Retirement PARS	-	95,643	-	-	-
	<b>Total Salaries &amp; Benefits</b>	<b>\$3,045,734</b>	<b>\$3,348,644</b>	<b>\$3,580,588</b>	<b>\$3,652,609</b>	<b>\$4,259,395</b>
<b>Services &amp; Supplies</b>						
104.421.300.130	Insurance	\$60,066	\$59,618	\$68,268	\$85,141	\$121,789
104.421.300.140	Equipment Mntce & Repair	186	1,634	1,330	2,500	4,000
104.421.300.141	Radio Maintenance	9,158	11,822	8,326	7,500	15,000
104.421.300.148	Jail Operation	5,350	3,483	1,880	3,000	5,000
104.421.300.150	Office Supplies	10,517	7,415	8,834	10,000	14,500
104.421.300.154	Crime Prevention	-	-	-	1,000	2,500
104.421.300.155	Printing	2,994	2,908	4,249	4,000	7,000
104.421.300.156	Advertising	-	324	903	1,100	1,100
104.421.300.170	Publications & Dues	1,594	1,006	730	1,500	1,800
104.421.300.180	Equipment Rentals	4,802	2,491	5,498	4,000	7,000
104.421.300.181	Computer Support/IT/RIMS	41,540	30,491	30,080	45,000	70,000
104.421.300.200	Professional Services	20,463	23,562	35,206	13,000	38,000
104.421.300.201	Contracts with Other Agencies/NTF	3,200	-	-	-	-
104.421.300.203	Animal Control Services	52,252	56,781	54,767	55,000	58,000
104.421.300.206	Gang Task Force-MCTF	7,385	8,007	14,806	15,000	-
104.421.300.210	Special Departmental Supplies	27,816	26,824	25,057	44,000	42,000
104.421.300.216	Covid 19 Supplies	-	-	2,484	4,750	5,000
104.421.300.217	Canine Unit	1,803	1,675	1,869	3,000	7,000
104.421.300.220	Telephone	24,602	22,249	38,883	33,000	33,000
104.421.300.221	Wireless/MDT Access	16,856	16,947	19,049	20,000	19,000
104.421.300.230	Clothing & Personal Supplies	1,248	7,252	3,867	1,000	2,000
104.421.300.250	Fuel	57,712	66,600	63,858	54,000	65,000
104.421.300.260	Vehicle Mntce & Repairs	24,698	29,040	43,113	33,000	35,000
104.421.300.270	Travel & Training	46,105	40,379	39,055	20,000	50,000
104.421.300.280	Towing	840	400	3,620	1,200	4,500
104.421.300.299	Other Expenditures	-	27	-	-	-
	<b>Total Services &amp; Supplies</b>	<b>\$421,187</b>	<b>\$420,935</b>	<b>\$475,731</b>	<b>\$461,691</b>	<b>\$608,189</b>
104.000.250.311	Capital Set Aside	\$ -	\$ -	\$32,478	\$ -	\$ -
	<b>Total Department Cost</b>	<b>\$3,466,921</b>	<b>\$3,769,578</b>	<b>\$4,088,797</b>	<b>\$4,114,300</b>	<b>\$4,867,584</b>

**FIRE SERVICES**

Budgeted Staff      Contract with County

		Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Services &amp; Supplies</b>						
104.422.300.204	Volunteer Fire Department Contribution	\$ -	\$ -	\$ -	\$ -	\$ -
	AB 8 Property Tax for Fire Protection Credit	448,913	448,900	448,900	448,900	528,654
104.422.300.208	Professional Services	-	15,000	-	-	-
104.422.300.208	Kings County Fire Contract	466,100	472,102	472,750	413,843	159,220
	<b>Total Services &amp; Supplies</b>	<b>\$915,013</b>	<b>\$936,002</b>	<b>\$921,650</b>	<b>\$ 862,743</b>	<b>\$687,874</b>

	<b>Total Department Cost</b>	<b>\$915,013</b>	<b>\$936,002</b>	<b>\$921,650</b>	<b>\$ 862,743</b>	<b>\$687,874</b>
	<b>Credit for AB 8 Property Tax for Fire Protection</b>	<b>(448,913)</b>	<b>(448,900)</b>	<b>(448,900)</b>	<b>(448,900)</b>	<b>(528,654)</b>
	<b>Total Cost to the General Fund</b>	<b>\$466,100</b>	<b>\$487,102</b>	<b>\$472,750</b>	<b>\$ 413,843</b>	<b>\$159,220</b>

**Source of Funding**

General Fund	\$159,220
Measure A	550,000
Water Fund	-
Wastewater/Sanitary Sewer Fund	-
Wastewater/Storm Drain Fund	-
Refuse Fund	-
LTF	-
Gas Tax Fund	-
<b>TOTAL</b>	<b>\$709,220</b>

<b>PUBLIC WORKS ADMINISTRATION</b>
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Budgeted Staff      2 Full-Time

		Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Salaries &amp; Benefits</b>						
104.431.100.100	Full-Time Employees	\$99,704	\$104,830	\$102,184	\$116,468	\$121,549
104.431.100.110	Overtime	-	16	84	85	500
104.431.200.120	Health Insurance	10,919	13,588	17,167	29,160	30,781
104.431.200.121	Workers' Comp & EAP	2,585	2,800	2,775	2,219	2,618
104.431.200.122	Retirement-PERS	17,156	18,731	21,073	29,934	30,498
104.431.200.124	Medicare	664	632	641	570	1,684
104.431.200.125	Uniforms	250	517	213	250	700
104.431.200.132	Deferred Comp	1,828	2,155	4,135	3,500	1,164
104.431.200.133	Retirement PARS	-	5,088	-	-	-
	Total Salaries & Benefits	<u>\$133,106</u>	<u>\$148,358</u>	<u>\$148,271</u>	<u>\$182,186</u>	<u>\$189,494</u>
<b>Services &amp; Supplies</b>						
104.431.300.130	Insurance	\$6,051	\$6,174	\$6,815	\$8,989	\$14,387
104.431.300.140	Equipment Maintenance & Repairs	132	6	43	-	1,000
104.431.300.141	Radio Maintenance	468	468	468	510	760
104.431.300.170	Publications & Dues	-	39	131	-	-
104.431.300.200	Professional Services	2,002	1,651	4,507	4,133	10,600
104.431.300.201	High Speed Rail	(5,042)	5,854	13,390	4,000	-
104.431.300.210	Special Departmental Supplies	2,321	2,296	2,548	4,000	4,000
104.431.300.216	Covid 19 Supplies	-	-	-	30	100
104.431.300.250	Fuel	116	1,890	2,541	2,500	2,500
104.431.300.260	Vehicle Mntce & Repair	596	78	-	1,000	1,000
104.431.300.262	Packard & City owned Fire Truck	43	1,811	-	18	600
104.431.300.270	Travel & Training	190	1,638	32	-	2,750
	Total Services & Supplies	<u>\$6,877</u>	<u>\$21,903</u>	<u>\$30,473</u>	<u>\$25,180</u>	<u>\$37,697</u>
	Total Department Cost	\$139,983	\$170,261	\$178,744	\$207,366	\$227,191
104.431.700.700	Transfer in for Overhead	(156,952)	(143,064)	(145,512)	(155,979)	(172,434)
	Total Cost to the General Fund	<u>(\$16,969)</u>	<u>\$27,197</u>	<u>\$33,232</u>	<u>\$51,387</u>	<u>\$54,757</u>

**Source of Funding**

General Fund	\$54,757
Water Fund	75,440
Wastewater/Sanitary Sewer Fund	21,554
Wastewater/Storm Drain Fund	10,777
Refuse Fund	43,109
LTF	-
Gas Tax Fund	21,554
<b>TOTAL</b>	<u><u>\$227,191</u></u>

<b>GOVERNMENT BUILDINGS</b>
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Budgeted Staff	0.6	Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Salaries &amp; Benefits</b>						
104.432.100.100	Full-Time Employees	\$10,096	\$16,426	\$21,825	\$30,028	\$27,275
104.432.100.110	Overtime	-	46	-	1,000	2,000
104.432.200.120	Health Insurance	3,954	6,706	9,208	7,750	5,240
104.432.200.121	Workers' Comp & EAP	825	1,600	1,414	2,165	3,735
104.432.200.122	Retirement-PERS	902	3,016	3,848	5,430	1,112
104.432.200.124	Medicare	125	195	258	398	395
104.432.200.125	Uniforms	125	-	471	230	550
104.432.200.131	Unemployment	-	-	-	1,590	-
104.432.200.133	Retirement PARS	-	825	-	-	-
	Total Salaries & Benefits	<u>\$16,027</u>	<u>\$28,814</u>	<u>\$37,024</u>	<u>\$48,591</u>	<u>\$40,307</u>
<b>Services &amp; Supplies</b>						
104.432.300.130	Insurance	\$5,127	\$4,911	\$6,036	\$5,755	\$7,801
104.432.300.140	Equipment Mntce & Repair	7,173	10,830	1,415	4,000	17,000
104.432.300.142	Generator Operations	129	-	-	-	500
104.432.300.150	Office Supplies	1,838	1,660	(500)	22,000	16,500
104.432.300.152	Postage & Shipping	11,603	11,215	12,571	13,500	14,000
104.432.300.160	Taxes & Fees	5,114	5,164	6,750	632	5,441
104.432.300.180	Equipment Rentals	6,664	15,637	10,472	10,000	10,000
104.432.300.200	Professional Services	24,746	42,889	49,000	28,000	34,354
104.432.300.201	IT Services Contracts	82,482	87,188	98,406	92,000	86,400
104.432.300.210	Special Departmental Supplies	18,776	19,506	25,632	8,000	21,000
104.432.300.216	Covid 19 Supplies	-	-	7,779	35,000	7,000
104.432.300.220	Telephone	20,008	20,732	20,673	95,000	20,000
104.432.300.240	PG&E	112,066	88,124	108,573	112,000	112,000
104.432.300.242	Southern Cal Gas	5,261	5,211	8,802	13,000	10,000
104.432.300.250	Fuel	14	-	287	500	1,500
104.432.300.260	Vehicle Maintenance	-	79	11	-	1,000
104.432.320.130	Vet's Hall Insurance	-	-	-	-	-
104.432.320.140	Vet's Hall Equipment Mntce & Repair	-	-	-	-	500
104.432.320.200	Vet's Hall - Professional Services	-	208	143	300	2,000
104.432.320.210	Vet's Hall - Special Deptl Supplies	-	-	-	-	500
104.432.320.220	Vet's Hall - Telephone	829	1,071	903	850	850
104.432.320.240	Vet's Hall - PG&E	3,081	2,596	3,059	3,000	3,000
104.432.320.242	Vet's Hall - So Cal Gas	384	481	775	200	1,000
	Total Services & Supplies	<u>\$305,296</u>	<u>\$317,501</u>	<u>\$360,786</u>	<u>\$443,737</u>	<u>\$372,346</u>
104.000.250.311	Capital Set Aside	<u>\$10,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Total Department Cost	<u>\$331,323</u>	<u>\$346,315</u>	<u>\$397,810</u>	<u>\$492,328</u>	<u>\$412,653</u>
	Transfer in for Overhead	<u>(127,338)</u>	<u>(121,668)</u>	<u>(170,415)</u>	<u>(161,494)</u>	<u>(163,064)</u>
	Total Cost to the General Fund	<u>\$203,985</u>	<u>\$224,647</u>	<u>\$227,396</u>	<u>\$330,834</u>	<u>\$249,588</u>
<b>Source of Funding</b>						
	General Fund	\$249,588				
	Water Fund	28,536				
	Wastewater/Sanitary Sewer Fund	24,460				
	Wastewater/Storm Drain Fund	20,383				
	Refuse Fund	24,460				
	LTF	40,766				
	Gas Tax Fund	24,460				
	TOTAL	<u>\$412,653</u>				

## EQUIPMENT SERVICES

Budgeted Staff 2 Full-Time

	Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Salaries &amp; Benefits</b>					
104.433.100.100 Full-Time Employees	\$88,781	\$86,956	\$91,933	\$91,985	\$117,271
104.433.100.110 Overtime	248	178	799	-	400
104.433.200.120 Health Insurance	32,453	32,727	33,445	31,761	37,236
104.433.200.121 Workers' Comp & EAP	7,563	8,000	6,664	6,821	8,371
104.433.200.122 Retirement	14,956	15,830	18,191	25,781	28,334
104.433.200.124 Medicare	1,244	1,115	1,174	1,180	1,625
104.433.200.125 Uniforms	1,000	1,589	1,915	2,331	1,450
104.433.200.133 Retirement PARS	-	4,305	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>\$146,246</b>	<b>\$150,700</b>	<b>\$154,122</b>	<b>\$159,859</b>	<b>\$194,687</b>
<b>Services &amp; Supplies</b>					
104.433.300.130 Insurance	\$4,007	\$4,291	\$4,777	\$5,051	\$6,303
104.433.300.140 Equipment Mntce & Repair	1,790	296	1,186	1,000	1,000
104.433.300.16 Taxes & Fees	-	279	280	280	300
104.433.300.180 Equipment Rentals	-	138	-	-	300
104.433.300.200 Professional Services	7,421	1,838	3,567	3,500	4,500
104.433.300.210 Special Departmental Supplies	2,768	4,274	6,774	6,500	6,500
104.433.300.216 Covid 19 Supplies	-	-	-	423	400
104.433.300.250 Fuel	3,462	1,641	1,819	1,500	1,500
104.433.300.260 Vehicle Maintenance	161	6,793	234	750	750
104.433.300.270 Travel & Training	-	-	23	-	1,000
<b>Total Services &amp; Supplies</b>	<b>\$19,608</b>	<b>\$19,550</b>	<b>\$18,660</b>	<b>\$19,004</b>	<b>\$22,553</b>
<b>Total Department Cost</b>	<b>\$165,854</b>	<b>\$170,249</b>	<b>\$172,781</b>	<b>\$178,863</b>	<b>\$217,240</b>
Transfer in for Overhead	(111,573)	(86,244)	(104,684)	(110,296)	(121,358)
<b>Total Cost to the General Fund</b>	<b>\$54,281</b>	<b>\$84,005</b>	<b>\$68,097</b>	<b>\$68,567</b>	<b>\$95,882</b>

## Source of Funding

General Fund	\$95,882
Water Fund	28,317
Wastewater/Sanitary Sewer Fund	14,158
Wastewater/Storm Drain Fund	10,113
Refuse Fund	18,204
LTF	28,317
Gas Tax Fund	22,249
<b>TOTAL</b>	<b>\$217,240</b>

**WATER DIVISION**

Budgeted Staff		6.5 Full Time				
		Actual	Actual	Actual	Estimated	Proposed/Adopted
		2017-18	2018-19	2019-20	2020-21	2021-22
<b>Salaries &amp; Benefits</b>						
105.437.100.100	Full-Time Employees	\$310,183	\$350,354	\$412,379	\$419,088	\$523,257
105.437.100.106	Standby Pay	8,225	7,900	8,200	8,050	12,500
105.437.100.110	Overtime	12,037	21,905	23,632	23,041	28,000
105.437.200.120	Health Insurance	57,604	68,864	81,058	80,727	95,857
105.437.200.121	Workers' Comp & EAP	28,895	32,000	24,214	28,390	36,269
105.437.200.122	Retirement-PERS	46,722	60,963	75,306	86,393	88,044
105.437.200.124	Medicare	3,769	4,267	4,787	5,156	7,354
105.437.200.125	Uniform	2,904	5,041	5,432	6,173	6,325
105.437.200.131	Unemployment	-	-	-	100	-
105.437.200.132	Deferred Comp	-	-	1,237	100	3,128
105.437.200.133	Retirement PARS	-	17,899	-	-	-
	<b>Total Salaries &amp; Benefits</b>	<b>\$470,339</b>	<b>\$569,192</b>	<b>\$636,246</b>	<b>\$657,218</b>	<b>\$800,734</b>
<b>Services &amp; Supplies</b>						
105.437.300.130	Insurance	\$48,141	\$48,137	\$58,037	\$97,261	\$166,205
105.437.300.140	Equipment Mntce & Repair	98,216	128,257	305,247	275,000	420,000
105.437.300.141	Radio Maintenance	655	655	655	770	770
105.437.300.156	Advertising	-	-	-	-	300
105.437.300.160	Taxes & Fees	30,710	34,533	32,524	20,777	30,000
105.437.300.170	Publications & Dues	4,439	39	4,677	5,000	14,300
105.437.300.180	Equipment Rentals	844	507	11,810	4,727	6,000
105.437.300.193	Sludge Removal	21,357	128,377	36,080	45,000	61,000
105.437.300.200	Professional Services	414,367	169,769	798,036	920,000	2,453,906
105.437.300.210	Special Departmental Supplies	76,161	71,590	75,082	101,200	132,600
105.437.300.216	Covid 19 Supplies	-	-	147	2,000	2,500
105.437.300.219	Chemicals	94,590	67,993	72,023	90,000	114,000
105.437.300.220	Telephone	5,772	6,326	6,902	6,720	6,720
105.437.300.240	Utilities - PG&E	1,197,850	927,517	964,140	1,200,000	1,200,000
105.437.300.250	Fuel	19,648	30,028	27,640	20,000	24,000
105.437.300.260	Vehicle Mntce & Repairs	6,958	6,262	4,028	7,000	5,936
105.437.300.270	Travel & Training	9,896	10,879	3,305	5,517	18,000
105.437.300.281	Bond Issuance Cost	-	-	-	-	-
105.437.700.710	Transfer Out	10,000	70,000	5,000	5,000	5,000
105.437.700.700	Overhead Allocation	480,320	446,144	451,992	459,496	513,175
	<b>Total Services &amp; Supplies</b>	<b>\$2,519,925</b>	<b>\$2,147,011</b>	<b>\$2,857,325</b>	<b>\$3,265,468</b>	<b>\$5,174,412</b>
<b>Debt Service</b>						
105.437.400.420	Principal	\$600,135	475,000	490,000	505,000	\$520,000
105.437.400.410	Interest	772,797	760,123	744,769	762,638	744,088
105.437.400.430	Letter of Credit	-	-	-	-	-
	<b>Total Debt Service</b>	<b>\$1,372,932</b>	<b>1,235,123</b>	<b>1,234,769</b>	<b>1,267,638</b>	<b>\$1,264,088</b>
<b>Capital Set Aside</b>						
105.000.250.305	Future Projects	\$ 125,000	\$ 128,500	\$ 152,500	\$ 32,500	\$32,500
	<b>Total Department Cost</b>	<b>\$ 4,488,195</b>	<b>\$ 4,079,825</b>	<b>\$ 4,880,840</b>	<b>\$ 5,222,823</b>	<b>\$7,271,734</b>
<b>Source of Funding</b>						
	General Fund	\$ -				
	Water Fund		7,271,734			
	Wastewater/Sanitary Sewer Fund		-			
	Wastewater/Storm Drain Fund		-			
	Refuse Fund		-			
	LTF		-			
	Gas Tax Fund		-			
	<b>TOTAL</b>	<b>\$7,271,734</b>				

**REFUSE**

Budgeted Staff	Contract	Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Services and Supplies</b>						
112.436.300.156	Advertising	\$0	\$0	\$0	\$0	\$2,064
112.436.300.192	Dump Fees	139,963	148,234	166,138	314,863	645,000
112.436.300.200	Professional Services	1,530,859	1,620,237	1,634,247	1,497,437	1,370,400
112.436.300.205	Grant Expenditure	-	-	-	5,000	-
112.436.300.210	Special Deptl Supplies	1,015	2,322	-	-	6,750
112.436.300.399	Bad Debts	-	-	13,627	-	-
112.436.700.700	Overhead Allocation	180,758	194,463	195,526	197,894	216,165
	<b>Total Services &amp; Supplies</b>	<b>\$1,852,596</b>	<b>\$1,965,256</b>	<b>\$2,009,537</b>	<b>\$2,015,194</b>	<b>\$2,240,379</b>
	<b>Total Department Cost</b>	<b>\$1,852,596</b>	<b>\$1,965,256</b>	<b>\$2,009,537</b>	<b>\$2,015,194</b>	<b>\$2,240,379</b>

Source of Funding	Amount
General Fund	\$ -
Water Fund	-
Wastewater/Sanitary Sewer Fund	-
Wastewater/Storm Drain Fund	-
Refuse Fund	2,240,379
LTF	-
Gas Tax Fund	-
<b>TOTAL</b>	<b>\$2,240,379</b>

**REFUSE - STREET SWEEPING**

Budgeted Staff .20 Full- Time

	Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Salaries &amp; Benefits</b>					
112.438.100.100 Full-Time Employees	\$5,533	\$10,418	\$28,811	\$21,498	\$12,561
112.438.100.110 Overtime	-	-	-	-	-
112.438.200.120 Health Insurance	1,682	3,588	5,476	3,759	3,380
112.438.200.121 Worker's Comp & EAP	995	800	1,764	1,030	884
112.438.200.122 Retirement-PERS	1,381	1,656	5,041	3,673	2,990
112.438.200.124 Medicare	-	116	355	293	173
112.438.200.125 Uniforms	-	-	-	-	150
112.438.200.132 Deferred Comp	-	-	1,237	705	-
112.438.200.133 Retirement PARS	-	454	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>\$9,591</b>	<b>\$17,032</b>	<b>\$42,685</b>	<b>\$30,958</b>	<b>\$20,138</b>

<b>Services &amp; Supplies</b>					
112.438.300.130 Liability & Property Insurance	\$2,181	\$2,274	\$2,748	\$3,049	\$3,809
112.438.300.140 Equipment Mntce & Repair	2,808	2,092	3,067	3,000	3,000
112.438.300.141 Radio Maintenance	-	-	-	-	-
112.438.300.160 Taxes and fees	-	-	-	-	160
112.438.300.192 Dump Fees	-	2,588	2,940	-	1,000
112.438.300.200 Professional Services	52,551	21,560	31,117	21,407	23,000
112.438.300.216 Covid 19 Supplies	-	-	-	-	-
112.438.300.250 Fuel	209	1,677	1,894	2,000	2,000
<b>Total Services &amp; Supplies</b>	<b>\$57,749</b>	<b>\$30,191</b>	<b>\$41,766</b>	<b>\$29,456</b>	<b>\$32,969</b>

<b>Total Department Cost</b>	<b>\$67,340</b>	<b>\$47,223</b>	<b>\$84,450</b>	<b>\$60,414</b>	<b>\$53,107</b>
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**Source of Funding**

General Fund	\$ -
Water Fund	-
Wastewater/Sanitary Sewer Fund	-
Wastewater/Storm Drain Fund	-
Refuse Fund	53,107
LTF	-
Gas Tax Fund	-
<b>TOTAL</b>	<b>\$53,107</b>



<b>WASTEWATER - SANITARY SEWER</b>
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Budgeted Staff	3.2 Full-Time	Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Salaries &amp; Benefits</b>						
120.435.100.100	Full-Time Employees	\$171,431	\$176,809	\$205,337	\$216,756	\$246,243
120.435.100.103	Part-Time Employees	-	-	-	-	-
120.435.100.106	Standby Pay	6,530	6,440	6,440	6,460	8,000
120.435.100.110	Overtime	10,623	14,286	14,027	15,218	10,000
120.435.200.120	Health Insurance	33,333	32,898	36,596	36,342	42,933
120.435.200.121	Workers' Comp & EAP	19,698	20,250	17,144	19,251	22,817
120.435.200.122	Retirement-PERS	25,943	31,126	40,004	51,272	51,819
120.435.200.124	Medicare	2,524	2,658	2,968	3,177	3,508
120.435.200.125	Uniform	1,613	2,954	3,387	3,000	2,650
120.435.200.131	Unemployment	-	-	-	200	-
120.435.200.132	Deferred Comp	-	-	1,238	1,408	1,309
120.435.200.133	Retirement PARS	-	8,637	-	-	-
<b>Total Salaries &amp; Benefits</b>		<b>\$271,696</b>	<b>\$296,058</b>	<b>\$327,140</b>	<b>\$353,084</b>	<b>\$389,279</b>
<b>Services &amp; Supplies</b>						
120.435.300.130	Insurance	\$23,251	\$24,887	\$29,721	\$28,143	\$46,168
120.435.300.140	Equipment Mntce & Repair	143,542	61,603	77,428	100,000	103,000
120.435.300.141	Radio Maintenance	374	374	374	650	550
120.435.300.160	Taxes & Fees	33,884	37,372	24,864	24,705	24,000
120.435.300.170	Publications & Dues	826	39	-	-	1,400
120.435.300.180	Equipment Rentals	4,572	4,266	-	1,200	2,000
120.435.300.193	Sludge Removal	-	43,544	-	-	45,000
120.435.300.200	Professional Services	89,470	79,048	66,029	90,000	205,658
120.435.300.210	Special Departmental Supplies	24,636	24,530	16,484	27,900	34,900
120.435.300.216	Covid 19 Supplies	-	-	233	850	1,000
120.435.300.219	Chemicals	6,596	10,387	4,861	-	10,000
120.435.300.220	Telephone	3,043	4,559	4,561	4,320	4,440
120.435.300.240	Utilities - PG&E	293,606	218,985	251,327	278,250	278,250
120.435.300.242	Utilities - So Cal Gas	2,995	5,601	3,650	5,000	5,000
120.435.300.250	Fuel	9,416	14,680	12,743	11,000	15,000
120.435.300.260	Vehicle Mntce & Repairs	5,111	6,435	4,197	3,000	8,000
120.435.300.270	Travel & Training	2,601	1,829	364	2,000	5,500
120.435.300.399	Bad Debt	-	-	8,906	-	-
120.435.700.700	Overhead Allocation	192,278	177,986	181,540	181,064	197,069
<b>Total Services &amp; Supplies</b>		<b>\$836,201</b>	<b>\$716,125</b>	<b>\$687,280</b>	<b>\$758,082</b>	<b>\$986,935</b>
<b>Debt Service</b>						
120.000.202.046	Principal	\$ -	\$ -	\$ -	\$ -	\$ -
120.435.400.410	Interest	-	-	-	-	-
<b>Total Debt Service</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Set Aside</b>						
120.000.250.305	Future Projects	\$ 159,166	\$ 40,000	\$ 42,500	\$ 40,250	\$ -
<b>Total Department Cost</b>		<b>\$1,267,063</b>	<b>\$1,052,183</b>	<b>\$1,056,920</b>	<b>\$1,151,416</b>	<b>\$1,376,214</b>
<b>Source of Funding</b>						
General Fund		\$ -				
Water Fund		-				
Wastewater/Sanitary Sewer Fund		1,376,214				
Wastewater/Storm Drain Fund		-				
Refuse Fund		-				
LTF		-				
Gas Tax Fund		-				
<b>TOTAL</b>		<b>\$1,376,214</b>				

<b>WASTEWATER - STORM DRAIN</b>
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Budgeted Staff .80 Full- Time

		Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Salaries &amp; Benefits</b>						
121.439.100.100	Full-Time Employees	\$42,599	\$43,648	\$45,633	\$53,223	\$73,551
121.439.100.106	Standby	1,633	1,610	1,615	1,615	2,000
121.439.100.110	Overtime	2,656	3,570	3,507	3,887	3,000
121.439.200.120	Health Insurance	8,234	8,015	8,359	9,420	14,009
121.439.200.121	Workers' Comp & EAP	5,157	4,000	4,614	5,660	7,839
121.439.200.122	Retirement-PERS	6,624	7,688	9,098	11,865	12,573
121.439.200.124	Medicare	628	658	675	780	1,059
121.439.200.125	Uniform	400	-	906	490	900
121.439.200.133	Retirement PARS	-	2,134	-	-	-
<b>Total Salaries &amp; Benefits</b>		<b>\$67,931</b>	<b>\$71,323</b>	<b>\$74,406</b>	<b>\$86,940</b>	<b>\$114,931</b>
<b>Services &amp; Supplies</b>						
121.439.300.130	Insurance	\$13,395	\$14,661	\$19,766	\$20,000	\$28,008
121.439.300.140	Equipment Mntce & Repair	-	6,865	1,637	2,000	15,000
121.439.300.141	Radio Maintenance	187	187	187	200	200
121.439.300.160	Taxes & Fees	63	63	62	2,850	3,000
121.439.300.180	Equipment Rentals	-	-	-	-	3,400
121.439.300.200	Professional Services	31,765	29,256	29,876	20,702	102,197
121.439.300.210	Special Departmental Supplies	5,869	2,537	300	1,500	3,500
121.439.300.216	Covid 19 Supplies	-	-	-	-	100
121.439.300.240	Utilities - PG&E	8,917	8,630	8,818	9,000	9,000
121.439.300.250	Fuel	-	-	-	-	1,000
121.439.300.260	Vehicle Maintenance & Repair	-	-	-	-	500
121.439.300.260	Travel & Training	-	-	-	-	500
121.493.300.399	Bad Debt	-	-	1,895	-	-
121.439.700.700	Overhead Allocation	102,308	106,204	112,220	77,796	84,651
<b>Total Services &amp; Supplies</b>		<b>\$162,504</b>	<b>\$168,403</b>	<b>\$174,761</b>	<b>\$134,048</b>	<b>\$251,056</b>
<b>Debt Service</b>						
121.439.400.405	Lease Payment	\$ -	\$ -	\$ -	\$ -	\$ -
121.439.400.420	Principal	-	-	-	-	-
121.439.400.430	Debt Service Coverage	-	-	-	-	-
121.439.400.410	Interest	-	-	-	-	-
<b>Total Debt Service</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Set Aside</b>						
121.000.250.305	Future Projects	\$ 50,000	\$ 50,000	\$ 100,000	\$ -	\$ -
<b>Total Department Cost</b>		<b>\$280,434</b>	<b>\$289,726</b>	<b>\$349,168</b>	<b>\$220,988</b>	<b>\$365,987</b>
<b>Source of Funding</b>						
General Fund		\$ -				
Water Fund		-				
Wastewater/Sanitary Sewer Fund		-				
Wastewater/Storm Drain Fund		365,987				
Refuse Fund		-				
LTF		-				
Gas Tax Fund		-				
<b>TOTAL</b>		<b>\$365,987</b>				

<b>TRANSIT</b>
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Budgeted Staff	6 Full-Time	Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Salaries &amp; Benefits</b>						
145.410.100.100	Full-Time Employees	\$255,516	\$238,941	\$290,273	\$287,490	\$370,607
145.410.100.101	Workers Comp Reimbursement	-	(11,512)	(5,627)	(20,270)	\$0
145.410.100.110	Overtime	4,129	3,606	1,233	350	3,700
145.410.200.120	Health Insurance	63,445	68,670	71,662	69,940	90,226
145.410.200.121	Workers' Comp & EAP	34,847	39,000	30,814	32,743	38,640
145.410.200.122	Retirement-PERS	36,428	42,532	54,902	68,638	72,090
145.410.200.124	Medicare	3,324	3,082	3,656	3,486	5,275
145.410.200.125	Uniforms	1,750	2,167	3,028	2,833	3,075
145.410.200.131	Unemployment	-	-	-	200	-
145.410.200.132	Deferred Comp	530	220	2,444	3,200	3,394
145.410.200.133	Retirement PARS	-	12,432	-	-	-
<b>Total Salaries &amp; Benefits</b>		<b>\$399,969</b>	<b>\$399,136</b>	<b>\$452,385</b>	<b>\$448,610</b>	<b>\$587,007</b>

**Services & Supplies**

145.410.300.130	Insurance	\$18,951	\$19,224	\$21,559	\$20,052	\$26,888
145.410.300.140	Equipment Maintenance & Repair	132	15	890	2,900	4,000
145.410.300.141	Radio Maintenance	662	567	707	575	1,218
145.410.300.145	Building Maintenance	1,622	235	-	4,218	7,000
145.410.300.156	Advertising & Public Relations	7,411	3,978	3,369	3,602	4,680
145.410.300.160	Taxes & Fees	300	300	300	300	3,500
145.410.300.170	Publications & Dues	805	1,300	308	535	2,300
145.410.300.180	Equipment Rental	586	667	599	650	990
145.410.300.200	Professional Services	158,398	1,460	3,440	5,000	19,854
145.410.300.210	Special Departmental Supplies	55,315	(6,348)	6,789	15,000	10,250
145.410.300.211	Bus Wash Supplies & Operations	-	6,496	6,805	6,835	20,000
145.410.300.216	Covid 19 Supplies	-	-	5,605	3,700	5,000
145.410.300.220	Telephone	1,743	1,701	1,882	2,500	13,486
145.410.300.240	Utilities - PG&E	15,827	10,024	10,639	11,015	14,000
145.410.300.242	Utilities - Southern Cal Gas	646	763	1,009	1,550	2,200
145.410.300.250	Fuel	33,046	31,684	37,581	20,335	40,000
145.410.300.260	Vehicle Mntce & Repairs	14,205	14,082	16,182	12,000	18,000
145.410.300.270	Travel & Training	1,530	-	119	100	4,000
145.410.300.292	Amtrak Subsidy	67,025	67,545	36,555	16,360	100,000
145.410.300.293	KART Tickets	3,600	4,160	2,080	80	3,000
145.410.300.330	Parks Cost Allocation	-	-	-	-	-
145.410.300.399	Bad Debts	-	-	40,047	-	-
145.410.700.700	Overhead Allocation	222,653	162,450	186,569	183,981	204,462
<b>Total Services &amp; Supplies</b>		<b>\$604,457</b>	<b>\$320,302</b>	<b>\$383,034</b>	<b>\$311,288</b>	<b>\$504,827</b>

<b>Total Department Cost</b>	<b>\$1,004,425</b>	<b>\$719,439</b>	<b>\$835,419</b>	<b>\$759,898</b>	<b>\$1,091,834</b>
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**Source of Funding**

General Fund	\$ -
Water Fund	-
Wastewater/Sanitary Sewer Fund	-
Wastewater/Storm Drain Fund	-
Refuse Fund	-
LTF	1,091,834
Gas Tax Fund	-
<b>TOTAL</b>	<b>\$ 1,091,834</b>

**STREETS MAINTENANCE DEPARTMENT**

Budgeted Staff      1.5 Full Time

		Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Salaries &amp; Benefits</b>						
109.434.100.100	Full-Time Employees	\$68,987	\$67,398	\$57,152	\$57,379	\$89,767
109.434.100.110	Overtime	10	528	461	300	1,000
109.434.200.120	Health Insurance	21,050	12,704	8,378	5,022	6,424
109.434.200.121	Workers' Comp & EAP	9,615	6,000	5,114	5,431	12,521
109.434.200.122	Retirement-PERS	13,824	12,377	12,784	17,053	17,482
109.434.200.124	Medicare	900	922	788	800	1,265
109.434.200.125	Uniform	750	2,180	2,328	1,725	1,325
109.434.200.133	Retirement PARS	-	3,369	-	-	-
	<b>Total Salaries &amp; Benefits</b>	<b>\$115,136</b>	<b>\$105,478</b>	<b>\$87,005</b>	<b>\$87,710</b>	<b>\$129,784</b>

<b>Services &amp; Supplies</b>						
109.434.300.130	Insurance	\$8,477	\$7,992	\$8,447	\$11,461	\$15,430
109.434.300.140	Equipment Mntce & Repair	12,289	6,958	1,852	3,000	19,500
109.434.300.141	Radio Maintenance	561	561	561	700	700
109.434.300.160	Taxes & Fees	168	155	189	200	200
109.434.300.180	Equipment Rentals	2,522	5,658	2,307	3,000	8,000
109.434.300.200	Professional Services	100,830	57,739	143,804	103,000	409,939
109.434.300.210	Special Departmental Supplies	15,508	18,300	18,729	40,000	29,500
109.434.300.212	Chip Seal	134,557	158,857	63,691	14,835	-
109.434.300.213	Street Maintenance/Repair	51,997	50,505	40,169	17,102	55,000
109.434.300.214	Sign Replacement	3,412	4,723	2,024	3,000	10,000
109.434.300.216	Covid 19 Supplies	-	-	-	100	150
109.434.300.218	Sidewalk Maintenance	9,776	22,811	1,000	1,000	10,000
109.434.300.240	Utilities - PG&E	77,058	62,046	66,428	65,000	60,000
109.434.300.250	Fuel	7,746	13,121	10,884	10,000	13,000
109.434.300.260	Vehicle Mntce & Repairs	5,974	5,806	3,736	5,000	5,000
109.434.300.270	Travel & Training	12	-	-	135	1,500
109.434.700.700	Overhead Allocation	150,000	141,348	133,721	130,126	145,368
	<b>Total Services &amp; Supplies</b>	<b>\$580,885</b>	<b>\$556,581</b>	<b>\$497,541</b>	<b>\$407,659</b>	<b>\$783,286</b>

<b>Total Department Cost</b>	<b>\$696,021</b>	<b>\$662,058</b>	<b>\$584,546</b>	<b>\$495,369</b>	<b>\$913,070</b>
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<b>Source of Funding</b>		
General Fund	\$	-
Water Fund		-
Wastewater/Sanitary Sewer Fund		-
Wastewater/Storm Drain Fund		-
Refuse Fund		-
LTF		-
SB1 Road Maintenance & Rehabilitation		-
Gas Tax Fund		913,070
<b>TOTAL</b>		<b>\$913,070</b>

**SB 1 ROAD MAINTENANCE & REHABILITATION**

Budgeted Staff .5 Employee and Contract

		Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Salaries &amp; Benefits</b>						
110.434.100.100	Full-Time Employees	\$0	\$0	\$0	\$7,439	\$22,125
110.434.100.110	Overtime	-	-	-	-	-
110.434.200.120	Health Insurance	-	-	-	10	930
110.434.200.121	Workers' Comp & EAP	-	-	-	760	3,012
110.434.200.122	Retirement-PERS	-	-	-	550	897
110.434.200.124	Medicare	-	-	-	100	321
110.434.200.125	Uniform	-	-	-	-	375
110.434.200.133	Retirement PARS	-	-	-	-	-
	<b>Total Salaries &amp; Benefits</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,859</b>	<b>\$27,660</b>

<b>Services &amp; Supplies</b>						
110.434.300.130	Insurance	\$0	\$0	\$0	\$0	\$264
110.434.300.200	Professional Services	-	-	-	32,935	10,000
110.434.300.210	Special Departmental Supplies	-	-	-	-	-
110.434.300.211	Supplies	-	-	-	-	-
110.434.300.212	Chip Seal	-	219,913	-	-	1,562,000
	<b>Total Services &amp; Supplies</b>	<b>\$0</b>	<b>\$219,913</b>	<b>\$0</b>	<b>\$32,935</b>	<b>\$1,572,264</b>

<b>Total Department Cost</b>	<b>\$0</b>	<b>\$219,913</b>	<b>\$0</b>	<b>\$41,794</b>	<b>\$1,599,924</b>
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**Source of Funding**

General Fund	\$ -
Water Fund	-
Wastewater/Sanitary Sewer Fund	-
Wastewater/Storm Drain Fund	-
Refuse Fund	-
LTF	-
SB1 Road Maintenance & Rehabilitation	1,599,924
Gas Tax Fund	-
<b>TOTAL</b>	<b>\$ 1,599,924</b>

SURFACE TRANSPORTATION PROGRAM
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		Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Services &amp; Supplies</b>						
141.434.300.200	Professional Services	\$ -	\$ -	\$ 15,364	\$ 10,053	\$ 250,000
	<b>Total Services &amp; Supplies</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 15,364</u>	<u>\$ 10,053</u>	<u>\$ 250,000</u>

<b>Source of Funding</b>						
	Surface Transportation Program				<u>\$250,000</u>	
		TOTAL			<u>\$250,000</u>	

**SUPPLEMENTAL LAW ENFORCEMENT SERVICES**

	Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Services &amp; Supplies</b>					
114.414.300.200 Professional Services	\$ 185	\$ -	\$ -	\$ -	\$ -
114.414.300.210 Special Department Supplies	60,735	40,336	43,008	72,443	-
114.414.300.270 Travel & Training	-	325	90	-	-
114.414.500.540 Machinery & Equipment	-	145,402	101,783	99,671	107,692
114.414.700.710 Transfer Out	-	-	-	-	35,000
<b>Total Services &amp; Supplies</b>	<b>\$60,920</b>	<b>\$186,063</b>	<b>\$144,881</b>	<b>\$172,114</b>	<b>\$142,692</b>
 <b>Source of Funding</b>					
Supplemental Law Enforcement Services					<u>\$142,692</u>
TOTAL					<u><u>\$142,692</u></u>

REGIONAL ACCOUNTING OFFICE

Services & Supplies	Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
136.415.300.130 Insurance	\$13,099	\$12,749	\$15,758	\$10,225	\$24,604
136.415.300.140 Equipment Maintenance & Repair	510	598	-	-	10,000
136.415.300.200 Professional Services	773	4,531	1,045	650	850
136.415.300.210 Special Department Supplies	91	-	92	100	500
136.415.300.216 Covid 19 Supplies	-	-	-	-	500
136.415.300.220 Telephone	1,382	658	726	600	720
136.415.700.700 Overhead	-	-	-	-	-
136.415.700.710 Transfer	-	-	-	-	-
Total Services & Supplies	<u>\$75,855</u>	<u>\$198,536</u>	<u>\$217,621</u>	<u>\$161,575</u>	<u>\$202,174</u>

Total Department Cost	<u>\$75,855</u>	<u>\$198,536</u>	<u>\$217,621</u>	<u>\$161,575</u>	<u>\$202,174</u>
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Building Remodel	<u>\$467,789</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
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Source of Funding

General Fund	\$ -
Water Fund	-
Wastewater/Sanitary Sewer Fund	-
Wastewater/Storm Drain Fund	-
Refuse Fund	-
LTF	-
Gas Tax Fund	-
RAO	202,174
TOTAL	<u>\$ 202,174</u>



**POLICE DEPARTMENT CONSTRUCTION**

		Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Services &amp; Supplies</b>						
315.421.300.200	Professional Services	\$20	\$441	\$81,494	\$0	\$0
	<b>Total Services &amp; Supplies</b>	<u>\$20</u>	<u>\$441</u>	<u>\$81,494</u>	<u>\$0</u>	<u>\$0</u>

**POLICE DEPARTMENT CONSTRUCTION**

315.421.500.520	Construction	\$125,700	\$5,219,949	\$1,445,252	\$74,680	\$0
315.421.500.540	Machine & Equipment	-	-	253,516	4,900	-
	<b>Total Expenditure</b>	<u>\$125,720</u>	<u>\$5,220,390</u>	<u>\$1,780,263</u>	<u>\$79,580</u>	<u>\$0</u>

**Source of Funding**

Transfer	\$ 104,000
<b>TOTAL</b>	<u>\$ 104,000</u>

**HOUSING AUTHORITY**

	Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Salaries &amp; Benefits</b>					
301.430.100.100	Full time Employees	\$9,195	\$12,156	\$13,063	\$14,858
301.430.200.120	Health Insurance	912	1,331	1,477	1,350
301.430.200.121	Workers' Comp & EAP	381	738	896	410
301.430.200.122	Retirement-PERS	1,480	2,116	2,471	3,436
301.430.200.124	Medicare	130	170	182	215
301.430.200.131	Unemployment	-	-	-	-
301.430.200.132	Deferred Comp	217	419	673	739
301.430.200.133	Retirement PARS	-	-	-	-
	<b>Total Salaries &amp; Benefits</b>	<b>\$12,314</b>	<b>\$16,930</b>	<b>\$18,762</b>	<b>\$21,008</b>
<b>Services &amp; Supplies</b>					
301.430.300.130	Liability & Property Insurance	\$762	\$837	\$1,246	\$1,436
301.430.300.160	Taxes and Fees	569	570	806	20
301.430.300.200	Professional Services	19,745	4,147	12,818	3,200
301.430.300.210	Special Department Supplies	624	-	-	-
301.430.300.316	Relocation Houses	5,575	5,478	8,133	4,500
301.430.700.700	Overhead	-	-	-	-
	<b>Total Services &amp; Supplies</b>	<b>\$27,275</b>	<b>\$11,032</b>	<b>\$23,004</b>	<b>\$9,156</b>
	<b>Total Expenses</b>	<b>\$39,589</b>	<b>\$27,962</b>	<b>\$41,766</b>	<b>\$30,164</b>
<b>Source of Funding</b>					
	General Fund	\$	-	-	-
	Water Fund	-	-	-	-
	Wastewater/Sanitary Sewer Fund	-	-	-	-
	Wastewater/Storm Drain Fund	-	-	-	-
	Refuse Fund	-	-	-	-
	LTF	-	-	-	-
	Gas Tax Fund	-	-	-	-
	RAO	-	-	-	-
	Housing Fund	-	33,233	-	-
	<b>TOTAL</b>	<b>\$</b>	<b>33,233</b>	<b>33,233</b>	<b>33,233</b>

<b>PERMIT IT FEE</b>
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		Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Services &amp; Supplies</b>						
106.406.300.200	Professional Services	\$ -	\$ -	\$ 7,000	\$ -	\$ -
106.406.300.210	Special Department Supplies	-	-	-	-	4,000
	<b>Total Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,000</b>	<b>\$ -</b>	<b>\$4,000</b>

<b>Source of Funding</b>						
	Permit IT Fee				\$4,000	
				<b>TOTAL</b>	<b>\$4,000</b>	

<b>PERMIT TRAVEL &amp; TRAINING FEE</b>
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		Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Services &amp; Supplies</b>						
312.406.300.270	Travel & Training	\$ -	\$ -	\$6,422	\$0	\$7,500
	<b>Total Expenses</b>	\$ -	\$ -	\$6,422	\$0	\$7,500

<b>Source of Funding</b>					
	Permit Training Fee			\$7,500	
	<b>TOTAL</b>			\$7,500	

**PROPERTY ACQUISITION**

	Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Services &amp; Supplies</b>					
313.605.300.130	\$ -	\$ -	\$ -	\$ -	\$ -
313.605.300.160	-	-	-	-	-
313.605.300.200	-	99,957	13,702	62,500	20,000
313.605.300.210	-	-	-	-	-
313.605.700.700	-	-	-	-	-
313.605.700.710	-	-	186,209	-	-
<b>Total Expenses</b>		<b>\$ 99,957</b>	<b>\$ 199,911</b>	<b>\$ 62,500</b>	<b>\$20,000</b>

<b>Source of Funding</b>	
General Fund	\$ -
Water Fund	-
Wastewater/Sanitary Sewer Fund	-
Wastewater/Storm Drain Fund	-
Refuse Fund	-
LTF	-
Gas Tax Fund	-
RAO	-
Property Acquisition	20,000
<b>TOTAL</b>	<b>\$ 20,000</b>

**RESTRICTED PROPERTY ACQUISITION**

	Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Services &amp; Supplies</b>					
314.606.300.130 Liability & Property Insurance	\$ -	\$ -	\$ -	\$ -	\$ -
314.606.300.160 Taxes and Fees	-	-	-	-	-
314.606.300.200 Professional Services	-	-	19,110	3,160	2,500
314.606.300.210 Special Department Supplies	-	-	-	-	-
314.606.700.700 Overhead	-	-	-	-	-
314.606.700.710 Transfer Out	-	-	-	-	-
<b>Total Expenses</b>		<b>\$ -</b>	<b>\$ 19,110</b>	<b>\$ 3,160</b>	<b>\$ 2,500</b>

<b>Source of Funding</b>	
General Fund	\$ -
Water Fund	-
Wastewater/Sanitary Sewer Fund	-
Wastewater/Storm Drain Fund	-
Refuse Fund	-
LTF	-
Gas Tax Fund	-
RAO	-
Restricted Property Acquisition	<u>2,500</u>
<b>TOTAL</b>	<b><u>\$ 2,500</u></b>

<b>American Rescue Plan Act</b>
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		Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Services &amp; Supplies</b>						
135.413.700.710	Transfer Out	\$ -	\$ -	\$ -	\$ -	\$ 583,520
135.413.700.710	Business Grants	-	-	-	-	265,000
135.413.700.710	Covid 19 Mitigation & Prevention	-	-	-	-	130,000
135.413.700.710	Improve Technology	-	-	-	-	20,000
135.413.700.710	Sewer Infrastructure	-	-	-	-	880,000
	<b>Total Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$1,878,520</b>

<b>Source of Funding</b>					
	ARPA Entitled City Allocation		\$ 1,878,520		
	<b>TOTAL</b>		<b>\$ 1,878,520</b>		

<b>WATER IMPACT FEES</b>
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		Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
Services & Supplies						
107.437.500.551	Water System Improvements	\$ -	\$ -	\$ -	\$ -	\$ -
107.437.700.710	Transfer Out	-	-	-	-	-
	Total Services & Supplies	\$ -	\$ -	\$ -	\$ -	\$ -

Source of Funding					
	Permit Fees			\$ -	
		TOTAL		\$ -	



<b>LAW ENFORCEMENT IMPACT FEES</b>
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		Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Services &amp; Supplies</b>						
116.421.500.530	Improvements other than Building	\$ -	\$ -	\$ -	\$ -	\$ -
116.421.700.710	Transfer Out	-	99,000	87,000	16,000	15,000
	<b>Total Services &amp; Supplies</b>	<u>\$ -</u>	<u>\$ 99,000</u>	<u>\$ 87,000</u>	<u>\$ 16,000</u>	<u>\$ 15,000</u>

<b>Source of Funding</b>					
	Permit Fees			\$ 15,000	
		TOTAL		<u>\$ 15,000</u>	

<b>GENERAL IMPACT FEES</b>
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		Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Services &amp; Supplies</b>						
118.418.500.520	Building	\$ -	\$ -	\$ -	\$ -	\$ -
118.418.700.710	Transfer Out	-	42,000	80,000	4,000	5,000
	<b>Total Services &amp; Supplies</b>	\$ -	\$ 42,000	\$ 80,000	\$ 4,000	\$ 5,000

<b>Source of Funding</b>						
	Permit Fees				\$ 5,000	
		TOTAL			\$ 5,000	

PARK & RECREATION FACILITIES IMPACT FEES

		Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Services &amp; Supplies</b>						
119.412.300.200	Professional Services	\$ 302	\$ 10,473	\$ -	\$ -	\$ -
119.412.300.210	Special Department Supplies	-	7,959	-	-	-
119.412.500.512	Cesar Chavez Park Improvements	-	-	-	-	-
119.412.500.513	K Hov Park Improvements	-	-	-	-	-
119.412.500.514	Dog Park	-	-	-	-	-
119.412.500.515	Y Park Improvements	32,812	-	-	-	-
119.412.500.530	Improvement Other Than Building	-	6,438	41,973	-	-
119.412.500.540	Machinery & Equipment Parks	5,975	22,057	-	-	-
119.412.700.710	Transfer Out	-	65,000	-	-	-
	Total Services & Supplies	<u>\$ 39,089</u>	<u>\$ 111,927</u>	<u>\$ 41,973</u>	<u>\$ -</u>	<u>\$ -</u>
 <b>Source of Funding</b>						
	Permit Fees					
	TOTAL	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

WASTEWATER TREATMENT IMPACT FEES

		Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Services &amp; Supplies</b>						
123.435.500.530	Wastewater Treatment Projects	\$ -	\$ -	\$ -	\$ -	\$ -
123.435.500.531	Sewer Pond Project	-	-	-	-	-
123.435.500.535	Sewer Collection Projects	-	(1)	-	-	-
123.435.500.536	Sewer Main Project	-	-	-	-	-
123.435.700.710	Transfer Out	423,561	414,430	-	-	-
	Total Services & Supplies	<u>\$ 423,561</u>	<u>\$ 414,429</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Source of Funding</b>						
	Permit Fees	\$ -				
	TOTAL	<u>\$ -</u>				

**STORM DRAIN IMPACT FEES**

	Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Services &amp; Supplies</b>					
126.439.400.410 Interest Expense	\$ -	\$ -	\$ -	\$ -	\$ -
126.439.500.550 Storm Drain Improvement	-	-	-	-	-
<b>Total Services &amp; Supplies</b>	\$ -	\$ -	\$ -	\$ -	\$ -
 <b>Source of Funding</b>					
Permit Fees	\$ -				
<b>TOTAL</b>	\$ -				

**CORCORAN JOINT POWERS FINANCE AUTHORITY**

		Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Revenues</b>						
210.490.362.085	Lease Payments	\$ -	\$ -	\$ -	\$ -	\$ -
210.490.361.090	Interest	-	-	-	-	-
	<b>Total Revenues</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Services &amp; Supplies Expenditures</b>						
210.490.300.200	Trustee Fees	\$ -	\$ -	\$ -	\$ -	\$ -
210.490.400.410	Interest Expense	-	-	-	-	-
210.490.400.420	Principal Payments	-	-	-	-	-
	<b>Total Expenditures</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	<b>Revenues Over (Under) Expenditures</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Source of Funding</b>						
	Wastewater/Sanitary Sewer Fund	\$ -				
	Wastewater/Storm Drain Fund	-				
	<b>TOTAL</b>	<u>\$ -</u>				

SUCCESSOR AGENCY

	Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Salaries &amp; Benefits</b>					
311.408.100.100	Full time Employees	\$57,718	\$34,374	\$0	\$119,626
311.408.200.120	Health Insurance	5,747	3,644	-	7,476
311.408.200.121	Workers' Comp & EAP	2,089	1,600	-	2,618
311.408.200.122	Retirement-PERS	9,739	6,092	-	30,578
311.408.200.124	Medicare	805	478	-	1,681
311.408.200.132	Deferred Comp	3,890	2,151	-	6,158
311.408.200.133	Retirement PARS	-	1,641	-	-
	<b>Total Salaries &amp; Benefits</b>	<b>\$79,987</b>	<b>\$49,980</b>	<b>\$0</b>	<b>\$167,667</b>

<b>Services &amp; Supplies</b>					
311.408.300.130	Liability & Property Insurance	\$163	\$313	\$0	\$296
311.408.300.156	Advertising	-	-	-	-
311.408.300.160	Taxes & Fees	-	1,852	1,805	81
311.408.300.200	Professional Services	29,645	89,368	55,910	4,220
311.408.300.201	IT Service Contract	-	-	-	-
311.408.300.206	Contract with other Agencies	-	-	-	-
311.408.300.270	Travel & Training	-	-	-	-
311.408.400.410	Interest on Bonds	56,899	49,918	42,723	38,589
311.408.400.411	Bond Issuance Costs	-	-	-	-
311.408.400.420	Principal on Bonds	281,000	287,000	338,798	341,589
311.408.700.700	City Administration	-	-	-	-
	<b>Total Services &amp; Supplies</b>	<b>\$367,708</b>	<b>\$428,450</b>	<b>\$439,236</b>	<b>\$384,774</b>

<b>Total Cost</b>	<b>\$447,695</b>	<b>\$478,430</b>	<b>\$439,236</b>	<b>\$552,441</b>	<b>\$520,220</b>
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<b>Source of Funding</b>	
General Fund	\$ -
Water Fund	-
Wastewater/Sanitary Sewer Fund	-
Wastewater/Storm Drain Fund	-
Refuse Fund	-
LTF	-
Gas Tax Fund	-
RAO	-
Successor Agency ROPS	520,220
<b>TOTAL</b>	<b>\$520,220</b>

**ASSESSMENT DISTRICTS- Salyer**

		Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Salaries &amp; Benefits</b>						
111.601.100.100	Full time Employees	\$ -	\$ -	\$ -	\$200	\$2,216
111.601.200.120	Health Insurance	-	-	-	50	375
111.601.200.121	Workers' Comp & EAP	-	-	-	-	302
111.601.200.122	Retirement-PERS	-	-	-	25	90
111.601.200.124	Medicare	-	-	-	3	32
111.601.200.125	Uniforms	-	-	-	-	38
111.601.200.131	SUI	-	-	-	-	-
	<b>Total Salaries &amp; Benefits</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$278</b>	<b>\$3,053</b>
<b>Services &amp; Supplies</b>						
111.601.300.200	Professional Services	\$712	\$8,211	\$626	\$542	\$2,500
111.601.300.202	Landscaping Services	3,840	2,280	4,380	2,790	2,500
111.601.300.240	Pacific Gas & Electric	1,358	1,071	1,059	720	1,100
111.601.300.241	Water Charges	564	564	564	750	750
111.601.700.710	Transfer Out	-	-	-	5,000	5,000
	<b>Total Services &amp; Supplies</b>	<b>\$6,474</b>	<b>\$12,126</b>	<b>\$6,629</b>	<b>\$9,802</b>	<b>\$11,850</b>
	<b>Total Cost</b>	<b>\$6,474</b>	<b>\$12,126</b>	<b>\$6,629</b>	<b>\$10,080</b>	<b>\$14,903</b>
<b>Source of Funding</b>						
	Assessment Salyer				<u>\$14,903</u>	
	<b>TOTAL</b>				<u><u>\$14,903</u></u>	



**ASSESSMENT DISTRICTS- Pheasant Ridge**

	Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Salaries &amp; Benefits</b>					
111.602.100.100 Full time Employees	\$ -	\$ -	\$ -	\$200	\$2,216
111.602.200.120 Health Insurance	-	-	-	50	375
111.602.200.121 Workers' Comp & EAP	-	-	-	-	302
111.602.200.122 Retirement-PERS	-	-	-	25	90
111.602.200.124 Medicare	-	-	-	3	32
111.602.200.125 Uniforms	-	-	-	-	38
111.602.200.131 SUJ	-	-	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$278</b>	<b>\$3,053</b>
<b>Services &amp; Supplies</b>					
111.602.300.200 Professional Services	\$3,892	\$5,411	\$3,802	\$700	\$2,500
111.602.300.202 Landscaping Services	4,260	5,570	4,245	3,916	4,200
111.602.300.240 Pacific Gas & Electric	-	-	-	-	-
111.602.300.241 Water Charges	2,109	2,109	2,109	2,500	2,500
<b>Total Services &amp; Supplies</b>	<b>\$10,261</b>	<b>\$13,089</b>	<b>\$10,156</b>	<b>\$7,116</b>	<b>\$9,200</b>
<b>Total Cost</b>	<b>\$10,261</b>	<b>\$13,089</b>	<b>\$10,156</b>	<b>\$7,394</b>	<b>\$12,253</b>
<b>Source of Funding</b>					
Assessment Pheasant Ridge				<u>\$12,253</u>	
<b>TOTAL</b>				<u><u>\$12,253</u></u>	

**ASSESSMENT DISTRICTS- Tract 785**

		Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Salaries &amp; Benefits</b>						
111.603.100.100	Full time Employees	\$ -	\$ -	\$ -	\$150	\$2,216
111.603.200.120	Health Insurance	-	-	-	50	375
111.603.200.121	Workers' Comp & EAP	-	-	-	-	302
111.603.200.122	Retirement-PERS	-	-	-	15	90
111.603.200.124	Medicare	-	-	-	3	32
111.603.200.125	Uniforms	-	-	-	-	38
111.603.200.131	SUI	-	-	-	-	-
	<b>Total Salaries &amp; Benefits</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$218</b>	<b>\$3,053</b>
111.603.300.200	Professional Services	\$50	\$631	\$285	\$542	\$250
111.603.300.202	Landscaping Services	-	-	-	-	-
111.603.300.240	Pacific Gas & Electric	118	104	131	100	125
111.603.300.241	Water Charges	-	-	-	-	-
	<b>Total Services &amp; Supplies</b>	<b>\$168</b>	<b>\$735</b>	<b>\$416</b>	<b>\$642</b>	<b>\$375</b>
	<b>Total Cost</b>	<b>\$168</b>	<b>\$735</b>	<b>\$416</b>	<b>\$860</b>	<b>\$3,428</b>
<b>Source of Funding</b>						
	Assessment Tract 785	<u>\$3,428</u>				
	<b>TOTAL</b>	<u><u>\$3,428</u></u>				

ASSESSMENT DISTRICTS- Sunrise Villas

		Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Salaries &amp; Benefits</b>						
111.604.100.100	Full time Employees	\$ -	\$ -	\$ -	\$150	\$2,216
111.604.200.120	Health Insurance	-	-	-	50	375
111.604.200.121	Workers' Comp & EAP	-	-	-	-	302
111.604.200.122	Retirement-PERS	-	-	-	15	90
111.604.200.124	Medicare	-	-	-	3	32
111.604.200.125	Uniforms	-	-	-	-	38
111.604.200.131	SUI	-	-	-	-	-
	<b>Total Salaries &amp; Benefits</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$218</b>	<b>\$3,053</b>
111.604.300.200	Professional Services	\$411	\$650	\$4,929	\$550	\$650
111.604.300.202	Landscaping Services	-	17,654	2,120	2,400	2,400
111.604.300.240	Pacific Gas & Electric	1,279	1,083	1,433	1,200	1,350
111.604.300.241	Water Charges	2,345	2,345	2,345	2,500	2,500
	<b>Total Services &amp; Supplies</b>	<b>\$4,035</b>	<b>\$21,732</b>	<b>\$10,827</b>	<b>\$6,650</b>	<b>\$6,900</b>
	<b>Total Cost</b>	<b>\$4,035</b>	<b>\$21,732</b>	<b>\$10,827</b>	<b>\$6,868</b>	<b>\$9,953</b>
<b>Source of Funding</b>						
	Assessment Sunrise Villas				\$9,953	
	<b>TOTAL</b>				<b>\$9,953</b>	

**ASSESSMENT DISTRICTS- Sierra Del Sol**

		Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Salaries &amp; Benefits</b>						
111.605.100.100	Full time Employees	\$ -	\$ -	\$ -	\$ -	\$ -
111.605.200.120	Health Insurance	-	-	-	-	-
111.605.200.121	Workers' Comp & EAP	-	-	-	-	-
111.605.200.122	Retirement-PERS	-	-	-	-	-
111.605.200.124	Medicare	-	-	-	-	-
111.605.200.125	Uniforms	-	-	-	-	-
111.605.200.131	SUI	-	-	-	-	-
	<b>Total Salaries &amp; Benefits</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Sierra Del Sol</b>						
111.605.300.200	Professional Services	\$ -	\$ -	\$ -	\$ 542	\$ -
	<b>Total Services &amp; Supplies</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 542</u>	<u>\$ -</u>
<b>Source of Funding</b>						
	Assessment Sierra Del Sol	<u>\$ -</u>				
		<u>\$ -</u>				

PROGRAM INCOME-HOME HOUSING GRANT

**HOME PROGRAM INCOME**

**Salaries & Benefits**

	Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
177.448.100.100 Full time Employees	\$8,312	\$12,142	\$13,063	\$14,859	\$14,669
177.448.200.120 Health Insurance	817	1,329	1,477	1,327	1,809
177.448.200.121 Workers' Comp & EAP	333	-	877	410	460
177.448.200.122 Retirement-PERS	1,301	2,115	2,471	3,437	3,426
177.448.200.124 Medicare	117	170	182	200	198
177.448.300.131 Unemployment	-	-	-	-	-
177.448.200.132 Deferred Comp	201	419	673	945	609
177.448.200.133 Retirement PARS	-	360	-	-	-
<b>Total Salaries &amp; Benefits</b>	<b>\$11,081</b>	<b>\$16,535</b>	<b>\$18,742</b>	<b>\$21,178</b>	<b>\$21,171</b>

**Services & Supplies**

177.448.300.130 Liability & Property Insurance	\$ -	\$ -	\$ -	\$ 33	\$ 55
177.448.300.161 Property Taxes	-	-	-	-	-
177.448.300.162 Homeowner's Insurance	-	-	-	-	-
177.448.300.200 Professional Services	482	303	4,350	4,000	-
177.448.300.201 Activity Delivery/Rehabs	15,560	27,183	19,577	4,000	25,000
177.448.300.202 Activity Delivery/FTHB	7,121	-	6,022	-	25,000
177.448.300.290 Rehabs	64,834	113,261	81,570	60,000	120,000
177.448.300.313 FTHB	109,559	-	92,660	-	120,000
<b>Total Services &amp; Supplies</b>	<b>\$197,555</b>	<b>\$140,747</b>	<b>\$ 204,179</b>	<b>\$ 68,033</b>	<b>\$ 290,055</b>

<b>Total Expenditures</b>	<b>\$208,636</b>	<b>\$157,282</b>	<b>\$222,921</b>	<b>\$89,211</b>	<b>\$311,226</b>
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**Source of Funding**

Housing Payments	<u>\$311,226</u>
<b>TOTAL</b>	<u><u>\$311,226</u></u>

**PROGRAM INCOME-CDBG STATE**

**CDBG - PROGRAM INCOME - STATE**

		Actual	Actual	Actual	Estimated	Proposed/Adopted
		2017-18	2018-19	2019-20	2020-21	2021-22
<b>Salaries &amp; Benefits</b>						
178.441.100.100	Full Time Employees	\$15,962	\$18,685	\$19,829	\$21,312	\$21,912
178.441.200.120	Health Insurance	1,542	1,978	2,176	2,071	2,658
178.441.200.121	Workers' Comp & EAP	624	-	1,064	611	715
178.441.200.122	Retirement-PERS	2,551	3,256	3,795	5,193	5,334
178.441.200.124	Medicare	226	262	277	300	299
178.441.200.131	Unemployment	-	-	-	-	-
178.441.200.132	Deferred Comp	323	527	976	1,060	957
178.441.200.130	Retirement PARS	-	363	-	-	-
	<b>Total Salaries &amp; Benefits</b>	<b>\$21,227</b>	<b>\$25,071</b>	<b>\$28,116</b>	<b>\$30,547</b>	<b>\$31,875</b>

**Services & Supplies**

178.441.300.130	Liability & Property Insurance	\$0	\$0	\$64	\$50	\$81
178.441.300.161	Property Tax	-	-	-	-	-
178.441.300.162	Insurance	-	-	-	-	-
178.441.300.200	Professional Services	957	3,314	3,397	5,200	3,750
178.441.300.201	Activity Delivery/Rehabs	-	-	-	-	-
178.441.300.202	Activity Delivery/FTHB	-	-	-	-	-
178.441.300.270	Travel & Training	-	-	-	-	-
178.441.300.290	Rehabs	-	-	-	-	-
178.441.300.309	Program Income Expenditure	-	-	-	-	950,000
178.441.300.313	FTHB	-	-	-	-	-
	<b>Total Services &amp; Supplies</b>	<b>\$957</b>	<b>\$3,314</b>	<b>\$3,461</b>	<b>\$5,250</b>	<b>\$953,831</b>

<b>Total Expenditures</b>	<b>\$22,184</b>	<b>\$28,385</b>	<b>\$31,577</b>	<b>\$35,797</b>	<b>\$985,706</b>
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**Source of Funding**

Housing Payments	\$985,706
<b>TOTAL</b>	<b>\$985,706</b>

PROGRAM INCOME- FEDERAL CDBG

**CDBG - PROGRAM INCOME - FEDERAL**

		Actual	Actual	Actual	Estimated	Proposed/Adopted
		2017-18	2018-19	2019-20	2020-21	2021-22
<b>Salaries &amp; Benefits</b>						
179.442.100.100	Full time Employees	\$4,854	\$865	\$923	\$975	\$1,227
179.442.200.120	Health Insurance	359	112	134	145	162
179.442.200.121	Workers' Comp & EAP	-	-	540	-	10
179.442.200.122	Retirement-PERS	355	59	162	75	51
179.442.200.124	Medicare	69	12	13	14	17
179.442.200.132	Deferred Comp	51	-	-	-	-
179.442.200.133	Retirement PARS	-	-	-	-	-
<b>Total Salaries &amp; Benefits</b>		<b>\$5,687</b>	<b>\$1,049</b>	<b>\$1,772</b>	<b>\$1,209</b>	<b>\$1,467</b>

**Services & Supplies**

179.442.300.130	Liability & Property Ins	\$0	\$0	\$8	\$33	\$0
179.442.300.161	Property Taxes	-	-	-	-	-
179.442.300.200	Professional Services	-	-	-	-	-
179.442.300.290	Loans	-	-	-	-	-
179.442.700.710	Transfers Out/Other	-	-	164,000	69,000	70,000
<b>Total Services &amp; Supplies</b>		<b>\$0</b>	<b>\$0</b>	<b>\$164,008</b>	<b>\$69,033</b>	<b>\$70,000</b>

<b>Total Expenditures</b>	<b>\$5,687</b>	<b>\$1,049</b>	<b>\$165,780</b>	<b>\$70,242</b>	<b>\$71,467</b>
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**Source of Funding**

Housing Payments	<u>\$71,467</u>
<b>TOTAL</b>	<u><u>\$71,467</u></u>

PROGRAM INCOME-CAL HOME

**CAL HOME -PROGRAM INCOME**

		Actual	Actual	Actual	Estimated	Proposed/Adopted
		2017-18	2018-19	2019-20	2020-21	2021-22
<b>Salaries &amp; Benefits</b>						
280.531.100.100	Full time Employees	\$0	\$0	\$0	\$0	\$0
280.531.200.120	Health Insurance	-	-	-	-	-
280.531.200.121	Workers' Comp & EAP	-	-	-	-	-
280.531.200.122	Retirement-PERS	-	-	-	-	-
280.531.200.124	Medicare	-	-	-	-	-
<b>Total Salaries &amp; Benefits</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Services &amp; Supplies</b>						
280.530.300.200	Professional Services- Rehab	\$0	\$0	\$2,500	\$350	\$0
280.530.300.290	Rehabs	-	-	-	-	-
280.531-300-200	Professional Services-FTHB	-	-	-	-	2,500
280.531.300.313	First Time Homebuyers Loan	-	-	-	-	50,000
<b>Total Services &amp; Supplies</b>		<b>\$0</b>	<b>\$0</b>	<b>\$2,500</b>	<b>\$350</b>	<b>\$52,500</b>

<b>Total Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,500</b>	<b>\$350</b>	<b>\$52,500</b>
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**Source of Funding**

Housing Payments	\$52,500
<b>TOTAL</b>	<b>\$52,500</b>



HOME GRANT
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		Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
		2016 HOME (Fund 283-548)	2016 HOME (Fund 283-548)	2016 HOME (Fund 283-548)	2016 HOME (Fund 283-548)	2016 HOME (Fund 283-548)
<b>REHAB</b>						
<b>Services &amp; Supplies</b>						
.300.200	Professional Services (Activity Delivery)	\$ -	\$ -	\$ -	\$ -	\$ -
.300.290	Rehabs	-	90,406	95,613	-	-
	Total Rehabs	\$ -	\$ 90,406	\$ 95,613	\$ -	\$ -
<b>FIRST TIME HOMEBUYER</b>						
<b>Services &amp; Supplies</b>						
.300.200	Professional Services (Activity Delivery)	\$ -	\$ -	\$ -	\$ -	\$ -
.300.313	Loans	-	180,631	60,531	-	-
	Total First Time Homebuyers	\$ -	\$ 180,631	\$ 60,531	\$ -	\$ -
<b>GENERAL ADMINISTRATION</b>						
<b>Services &amp; Supplies</b>						
.300.200	Professional Services	\$ 1,338	\$ 39,235	\$ 32,692	\$ -	\$ -
	Total General Administration	\$ 1,338	\$ 39,235	\$ 32,692	\$ -	\$ -
	Total Expenditures	\$ 1,338	\$ 310,272	\$ 188,836	\$ -	\$ -
<b>Source of Funding</b>						
	Grant	\$ -				
	TOTAL	\$ -				

CDBG ACTIVE GRANT

**2017-CDBG**

		Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>GENERAL ADMINISTRATION - Salaries &amp; Benefits</b>						
275.549.100.100.	Full-Time Employees	\$0	\$0	\$0	\$0	\$57,173
275.549.200.120	Health Insurance	-	-	-	-	5,274
275.549.200.121	Workers' Comp & EAP	-	-	-	-	1,373
275.549.200.122	Retirement-PERS	-	-	-	-	14,744
275.549.200.124	Medicare	-	-	-	-	781
275.549.200.132	Deferred Comp	-	-	-	-	2,470
275.549.200.133	Retirement-PARS	-	-	-	-	2,455
	<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$84,270</b>
<b>SERVICES &amp; SUPPLIES</b>						
275.549.300.200	Activity Delivery	\$0	\$0	\$0	\$24,490	\$180,000
275.549.300.210	General Admin	-	-	-	-	100,000
	<b>Total Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$24,490</b>	<b>\$280,000</b>
<b>Total Expenditures</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 159,628</b>
<b>Source of Funding</b>						
	Grant	\$ 159,628				
	<b>TOTAL</b>	<b>\$ 159,628</b>				

CALHOME - Housing Loan Active Grants

2014 Cal Home		Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Services &amp; Supplies</b>						
282.533.300.200	Professional Services (General Admin)	\$ 3,200	\$ -	\$ -	\$ -	\$ -
282.533.300.290	Rehab Loans	-	-	-	-	-
282.533.300.313	FTHB Loans	-	-	-	-	-
	Total Services & Supplies	\$ 3,200	\$ -	\$ -	\$ -	\$ -
 <b>Source of Funding</b>						
	Grant	\$ -				
	TOTAL	\$ -				

<b>Parks Grant</b>
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Prop 68	Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Services &amp; Supplies</b>					
307.449.300.200 Professional Services	\$ -	\$ -	\$0	\$485,000	\$240,000
307.449.300.201 Activity Delivery	-	-	-	-	-
307.449.300.210 Special Department Supplies	-	-	-	-	-
307.449.500.520 Buildings	-	-	-	-	917,742
307.449.500.530 Improvement other than Buildings	-	-	198,772	-	5,574,608
307.449.500.540 Machinery & Equipment	-	-	-	-	2,110,332
<b>Total Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$198,772</b>	<b>\$485,000</b>	<b>\$8,842,682</b>

Source of Funding	TOTAL
Grant Prop 68	<u>\$8,842,682</u>
<b>TOTAL</b>	<u><u>\$8,842,682</u></u>

<b>Veterans Memorial Grant</b>
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HSR Grant	Actual 2017-18	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Proposed/Adopted 2021-22
<b>Services &amp; Supplies</b>					
198.475.300.200 Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -
198.475.300.210 Special Department Supplies	-	-	-	-	-
198.475.500.520 Buildings	-	-	-	-	-
198.475.500.530 Improvement other than Buildings	-	-	-	374,098	625,000
198.475.500.540 Machinery & Equipment	-	-	-	-	-
<b>Total Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 374,098</b>	<b>\$625,000</b>

Source of Funding	Grant	TOTAL
	\$ 625,000	
	<u>\$ 625,000</u>	<u>\$ 625,000</u>

CAPITAL OUTLAY BUDGET

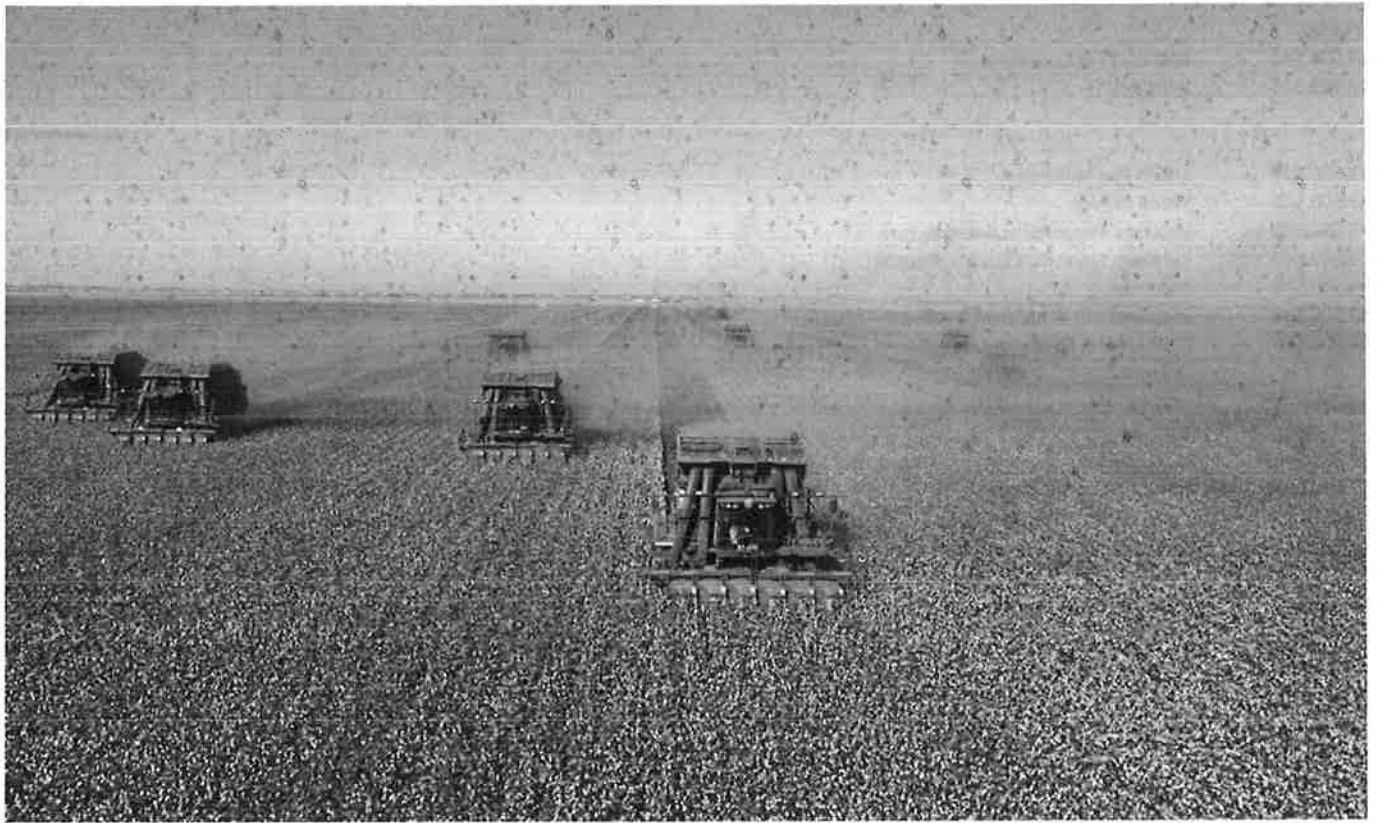
Splash Pad Equipment



<b>CAPITAL OUTLAY</b>
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**CAPITAL EXPENDITURES**

		<b>2021-2022</b>
<b>GENERAL FUND</b>		
114.414.500.540	Machinery & Equipment	\$107,692
138.426.500.520	Buildings	\$120,000
		<b>TOTAL GENERAL FUND</b>
		<u>\$227,692</u>
<b>PARKS</b>		
138.413.500.540	Splash Pad Measure A	\$100,000
138.413.500.530	Shade at Pool	\$50,000
198.475.500.530	Veterans Memorial at Gateway Park	\$625,000
307.449.500.540	Burnham Smith Park Grants (Prop 68)	\$177,000
307.449.500.520	Buildings	\$917,742
307.449.500.530	Improvement Other than Buildings	\$5,554,608
307.449.500.540	Machinery & Equipment	\$2,110,332
		<b>TOTAL PARKS FUND</b>
		<u>\$9,534,682</u>
<b>WATER</b>		
105.437.500.550	Water System Improvement: Treatment Plant Upgrade	\$1,800,000
105.437.500.599	SA Service Truck & Escavator	\$32,500
		<b>TOTAL WATER CAPITAL FUND</b>
		<u>\$1,832,500</u>
<b>STREETS</b>		
110.434.500.540	Machinery & Equipment	\$50,000
109.434.500.540	Machinery & Equipment	\$47,000
		<b>TOTAL STREETS FUND</b>
		<u>\$97,000</u>
<b>REFUSE</b>		
112.438.500.540	Street Sweeper	\$324,000
		<b>TOTAL REFUSE FUND</b>
		<u>\$324,000</u>
<b>SEWER</b>		
275.549.500.531	West Lagoon Pond Expansion	\$1,400,000
178	West Lagoon Pond Expansion	\$850,000
120.435.500.530	Maintenance Projects	\$75,000
120.435.500.540	Equipment-Service Truck	\$38,000
120.435.500.540	Generator Transfer Switches	\$75,000
120.435.500.540	Effluent Buildings Valves	\$50,000
120.435.500.540	Boiler	\$250,000
120.435.500.540	ARPA projects	\$392,000
		<b>TOTAL SEWER</b>
		<u>\$2,738,000</u>
<b>STORM</b>		
121.439.500.540	Machinery & Equipment (Car)	\$3,250
121.439.500.540	Machinery & Equipment (Sweeper)	\$12,000
121.439.500.531	Storm Draine	\$30,000
		<b>TOTAL STORM</b>
		<u>\$45,250</u>
<b>TRANSIT</b>		
145.410.500.520	Roof at Depot	\$30,021
145.410.500.530	Bus Stop Shelters	\$69,876
145.410.500.540	New seats for Bus 169	\$29,947
		<b>TOTAL TRANSIT</b>
		<u>\$129,844</u>





**BUDGETED PERSONNEL**

DEPARTMENTS	17-18 Funded	18-19 Funded	19-20 Funded	20-21 Funded	21-22 Funded
<b>City Manager</b>					
City Manager	1	1	1	1	1
Assistant to the City Manager/City Clerk	1	1	1	1	1
Deputy City Clerk	0	0	0	0	1
Office Clerk - Part Time	0.25	0.25	0.25	0.25	0
	<u>2.25</u>	<u>2.25</u>	<u>2.25</u>	<u>2.25</u>	<u>3</u>
<b>Finance</b>					
Finance Director	1	1	1	1	1
Accountant	1	1	1	1	1
Account Clerk	0	0	0	1	1
Senior Account Clerk	2	2	2	1	1
	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
<b>Community Development</b>					
Community Development Director	1	1	1	1	1
Office Clerk	1	1	1	1	1
Building Inspector	0.5	1	1	1	1
Transit Coordinator	1	1	1	1	1
Senior Transit Assistant	1	1	1	1	1
Transit Operator	5	4	4	4	4
	<u>9.5</u>	<u>9</u>	<u>9</u>	<u>9</u>	<u>9</u>
<b>Police Department</b>					
Chief of Police	1	1	1	1	1
Deputy Chief of Police	1	1	1	1	1
Sergeants	5	5	5	5	5
Corporals	3	2	3	3	3
Officers	7	10	9	9	8
Community Service Officer	2	2	2	2	2
Executive Assistant	1	1	1	1	1
Communication Records Manager	1	1	1	1	1
Senior Records Clerk	1	1	1	1	1
Records Clerk II	NA	NA	0	1	2
Records Clerk I	1	1	2	2	0
Senior Clerk/Dispatcher	1	1	1	1	1
Clerk/Dispatcher II	NA	NA	0	2	1
Clerk/Dispatcher I	5	5	6	4	5
Clerk/Dispatcher- Part-Time	0.5	0.5	0.5	0.5	0
Records Clerk-Part-Time	0.5	0.5	0	0	0
	<u>30</u>	<u>32</u>	<u>33.5</u>	<u>34.5</u>	<u>32</u>
<b>Public Works</b>					
Public Works Director	0.5	0.5	0.5	0.5	0.5
Administrative Assistant	1	1	1	1	1
WWTP Chief Plant Operator	1	1	1	1	1
WWTP Lead Utility Operator	0	1	1	1	1
WWTP Utility Operator I	1	1	1	1	1
WWTP Utility Operator II	1	0	0	0	0
WWTP Utility Worker I	1	1	1	1	1
Water Chief Plant Operator	0.5	0.5	0.5	0.5	0.5
Water Shift Operator	0	0	0	0	1
Water Utility Shift Operator	3	3	2	2	1
Water Utility Worker	0	2	0	0	0
Water Utility Operator	3	0	4	4	3
Maintenance Worker I	1	1	1	3	4
Maintenance Worker II	3	2	2	1	1
Parks/Streets Maintenance Supervisor	1	1	1	1	1
Chief Fleet Mechanic	1	1	1	1	1
Fleet Mechanic	1	1	1	1	1
Utilities Supervisor	0	0	0	0	1
	<u>19</u>	<u>17</u>	<u>18</u>	<u>19</u>	<u>20</u>



STAFF REPORT  
ITEM #: 7-C

## MEMORANDUM

**TO:** Corcoran City Council

**FROM:** Kevin J. Tromborg: Community Development Director  
Planner, Building Official, Transit Director

**SUBJECT:** Approving Resolution 3088 accepting Temporary Emergency Vehicle Access Easement Grant Deed from Stonefield Home, Inc.

**DATE:** June 17, 2021

**MEETING DATE:** June 22, 2021

**RECOMMENDATION:** Move to approve Resolution No. 3088 accepting Temporary Emergency Vehicle Access Easement Grant Deed regarding the construction of Stonefield Home, Inc.

**DISCUSSION:** Stonefield Home, Inc., has applied for Final Map Tract 878, Sequoia 2 Phase 2 regarding the construction of subdivision. Easement are required for the construction of curb and gutter, sidewalks, and storm drain improvements. Exhibit "A" is attached hereto and incorporated herein by reference, depicts the location of these easements.

Temporary Emergency Vehicle Access Easement was approved by the City Council in May 2020 as reflected in the Final Map Tract 878, Sequoia 2 Phase 1 that is to be recorded as a separate document.

**BUDGET IMPACT:** N/A

**ATTACHMENT:**

- Resolution No. 3088
- Exhibit A: Legal description
- Exhibit B: Approved Final Map Tract 878 Sequoia 2 Phase 1



**RESOLUTION NO. 3088**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN  
ACCEPTING A TEMPORARY EMERGENCY VEHICLE ACCESS EASEMENT  
DEDICATION FROM STONEFIELD HOME, INC.**

**WHEREAS**, Stonefield Home, Inc. has applied for Final Map for Tract 878, Sequoia 2, Phase 2 for the development of a subdivision will consist of the construction of curb, gutter, sidewalk, and storm pond improvements; and,

**WHEREAS**, NorthStar Engineering provided a description of the temporary emergency vehicle access easement dedication that was review and approved by then City Engineer (Quad Knopf) as reflected in the approved final map Tract 878, Sequoia 2 Phase 1; and,

**WHEREAS**, City of Corcoran City Council has approved the Final Map Tract 878 Sequoia 2, Phase 1, on May 26, 2020 with Temporary Emergency Vehicle Access Easement to be recorded in a separate document; and

**WHEREAS**, Stonefield Homes, has agreed to deed the necessary temporary easement dedication in fee as described hereto in Exhibits "A" ; and

**WHEREAS**, should the City Council approve this request, the City currently maintains all right-of-way improvements within the dedication area and no increase in maintenance funding will be required. There are no proposed purchase costs to the offer of this dedication;

**NOW, THEREFORE, THE CITY OF CORCORAN DOES RESOLVE** to accept the offer of dedication in fee of the right-of-way dedication of that portion of APN as described in Exhibit "A" hereto.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Corcoran held on the 22 day of June, 2021, by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

**APPROVED:** \_\_\_\_\_  
Patricia Nolen, Mayor

**ATTEST:** \_\_\_\_\_  
Marlene Spain, City Clerk

**CERTIFICATE**

City of Corcoran        }  
County of Kings        } ss.  
State of California     }

I, Marlene Spain, City Clerk of the City of Corcoran, hereby certify that this is a full, true and correct copy of Resolution No. 3088 duly passed by the City Council of the City of Corcoran at a regular meeting thereof held on the 22<sup>th</sup> day of June, 2021, by the vote as set forth therein.

DATED: Jne 22, 2021

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Marlene Spain  
City Clerk

**EXHIBIT "A"**  
**LEGAL DESCRIPTION**

**TEMPORARY EMERGENCY VEHICLE ACCESS EASEMENT  
(20.00 FOOT WIDE)**

Situate, lying and being a portion of the South Half of the Northeast Quarter of Section 22, Township 21 South, Range 22 East, Mount Diablo Meridian, in the City of Corcoran, County of Kings, State of California.

A strip of land 20.00 feet wide, the centerline of which is more particularly described as follows:

**COMMENCING** at the Northwest corner of the Southeast Quarter of the Northeast Quarter of said Section 22; thence

Along the West line of said Southeast Quarter of the Northeast Quarter of Section 22, South 00°01'09" West 30.00 feet to a point which is 30.00 feet distant at right angles from the North line of the South Half of said Northeast Quarter of Section 22, being also a point on the South line of the 30.00 foot wide Right of Way for Road and Utility Purposes as described in Book 918 of Official Records, at Page 366, Kings County Records and Book 36 of Deeds at Page 317, Kings County Records; thence

Parallel with said North line of the South Half of the Northeast Quarter of Section 22, being also along the South line of said Right of Way, North 89°44'56" West 276.61 feet to the **TRUE POINT OF BEGINNING** of this description and the beginning of a non-tangent curve to the left, having a radius of 40.00 feet, to which a radial line bears North 60°21'23" West and having a central angle of 29°37'29"; thence

Along the arc of said curve, 20.68 feet; thence

South 00°01'09" West 76.40 feet to the beginning of a curve to the left, having a radius of 40.00 feet and having a central angle of 90°00'00"; thence

Along the arc of said curve, 62.83 feet; thence


South 89°58'51" East 187.84 feet a point which is 54.00 feet distant at right angles from said West line of the Southeast Quarter of the Northeast Quarter of Section 22, being also the **POINT OF TERMINUS**.

Containing 6,957 square feet more or less.

This legal description as described is delineated on the accompanying "Plat to accompany Legal Description" and made a part hereof for reference purposes.

**BASIS OF BEARINGS:**

The Basis of Bearings for this Plat and Legal Description is South 00°01'09" West for the East line of the Northeast Quarter of Section 22, Township 21 South, Range 22 East, Mount Diablo Meridian, as shown on the map filed in Book 12 of Licensed Surveyor's Plats at Page 66, Kings County Records.

  
Nicole Cannella, P.L.S. 9099



12-23-19





POINT OF COMMENCEMENT  
 NORTHWEST CORNER OF THE  
 SOUTHEAST QUARTER OF THE  
 NORTHEAST QUARTER  
 SECTION 22

NORTH LINE OF THE SOUTH HALF OF THE  
 NE 1/4 OF SECTION 22

SEQUOIA AVENUE

**BAINUM AVENUE**

TRUE POINT OF BEGINNING

N89°44'56"W 276.61'

S00°01'09"W  
 30.00'

30' RIGHT OF WAY FOR ROAD AND  
 UTILITY PURPOSES; 918-OR-366, K.C.R.;  
 36-DEEDS-317, K.C.R.

$\Delta=29^{\circ}37'29''$   
 $R=40.00'$   
 $L=20.68'$

S00°01'09"W  
 76.40'

$\Delta=90^{\circ}00'00''$   
 $R=40.00'$   
 $L=62.83'$

TRACT NO. 878  
 THE SEQUOIAS  
 UNIT NO. 2, PHASE 1

WEST LINE OF THE  
 SE 1/4 OF THE NE 1/4 OF  
 SECTION 22

S89°58'51"E 187.84'

54.00'

CARTER STREET

POINT OF TERMINUS

**TEMPORARY 20' WIDE  
 EMERGENCY VEHICLE  
 ACCESS EASEMENT**

6,957 SF

"DESIGNATED  
 REMAINDER"

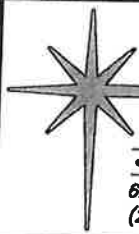


SEQUOIA AVENUE

14

13

12



*North Star*

**Engineering Group, Inc.**

• CIVIL ENGINEERING • SURVEYING • PLANNING •  
 620 12th Street Modesto, CA 95354  
 (209) 524-3525 Phone (209) 524-3526 Fax

**PLAT TO ACCOMPANY  
 LEGAL DESCRIPTION**

LYING IN A PORTION OF THE  
 SOUTH HALF OF THE  
 NORTHEAST QUARTER OF SECTION 22,  
 TOWNSHIP 21 SOUTH, RANGE 22 EAST,  
 MOUNT DIABLO MERIDIAN  
 CITY OF CORCORAN, COUNTY OF KINGS, CALIFORNIA

JOB NO: J13-1298

SCALE: 1"=50'

DR BY: NC

FILE: 13-1298 eva.dwg

DATE: December 23, 2019



**TRACT NO. 878**  
**THE SEQUIOAS**  
**UNIT NO. 2, PHASE 1**  
 BEING A SUBDIVISION OF A PORTION OF THE SOUTH HALF OF THE NORTHEAST QUARTER OF SECTION 22, MOUNT DIABLO MERIDIAN, COUNTY OF CORCORAN, CALIFORNIA, JANUARY, 2020  
**NORTHSTAR ENGINEERING GROUP, INC.**  
 620 12th Street, Modesto, CA 95354  
 (209) 524-3525

**OWNER'S STATEMENT:**  
 WE THE UNDERSIGNED, HEREBY STATE THAT WE ARE ALL THE PARTIES HAVING RECORD TITLE INTEREST IN THE SUBDIVISION SHOWN HEREON, AND WE HEREBY CONSENT TO THE PREPARATION AND FILING OF THIS MAP IN THE OFFICE OF THE COUNTY RECORDER OF KINGS COUNTY, CALIFORNIA.  
 WE ALSO OFFER FOR DEDICATION TO THE PUBLIC FOR PUBLIC USE ALL PUBLIC UTILITY EASEMENTS, ALLEYS AND STREETS AND RESUBMIT TO THE CITY OF CORCORAN ALL ACCESS RIGHTS DIRECTLY OR INDIRECTLY AS SHOWN ON THIS FINAL MAP.  
 OWNER: Northstar Engineering Group, Inc. A CALIFORNIA CORPORATION  
 SIGNATURE: [Signature] DATE: 2/14/2020  
 PRINT NAME: GREG Hostetter  
 TRUSTEE: Freight National Title Company  
 SIGNATURE: [Signature] DATE: 2-20-2020  
 PRINT NAME: Diane Halpinson  
Diane Robinson, Pres. V.P.  
 PRINT NAME:

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE, VERIFIES ONLY THE IDENTITY OF THE SIGNER, AND DOES NOT GUARANTEE THE ACCURACY OF THE INFORMATION IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.  
**NOTARY'S ACKNOWLEDGEMENT:**  
 I, Merced, S.S. A NOTARY PUBLIC  
 COUNTY OF Merced BEFORE ME, A. Gonzalez, A NOTARY PUBLIC  
 on February 20, 2020 before me, Greg Hostetter who TO BE THE PERSON(S) WHOSE NAME(S) APPEAR(S) ON THE BASIS OF EXHIBITORY EVIDENCE TO ME THAT HE/SHE/IT/ THEY IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/IT/ THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/ THEIR PERSON(S) ACTED, EXECUTED THE INSTRUMENT.  
 I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.  
 WITNESS MY HAND: [Signature] PRINTED NAME: A. Gonzalez  
 PRINCIPAL COUNTY OF BUSINESS: Merced MY COMMISSION EXPIRES: 10/6/2023  
 COMMISSION NUMBER: 2312271

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE, VERIFIES ONLY THE IDENTITY OF THE SIGNER, AND DOES NOT GUARANTEE THE ACCURACY OF THE INFORMATION IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.  
**NOTARY'S ACKNOWLEDGEMENT:**  
 I, Merced, S.S. A NOTARY PUBLIC  
 COUNTY OF Merced BEFORE ME, Wm. Lopez  
 on February 20, 2020 before me, Diane Halpinson who TO BE THE PERSON(S) WHOSE NAME(S) APPEAR(S) ON THE BASIS OF EXHIBITORY EVIDENCE TO ME THAT HE/SHE/IT/ THEY IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/IT/ THEY EXECUTED THE SAME IN HIS/HER/ THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/ THEIR PERSON(S) ACTED, EXECUTED THE INSTRUMENT.  
 I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.  
 WITNESS MY HAND: [Signature] PRINTED NAME: Wm. Lopez  
 PRINCIPAL COUNTY OF BUSINESS: Merced MY COMMISSION EXPIRES: April 22, 2020  
 COMMISSION NUMBER: 21171548

**PLANNING COMMISSION CERTIFICATE:**  
 APPROVED BY THE CORCORAN PLANNING COMMISSION IN ACCORDANCE WITH THE REQUIREMENTS OF LAW IN DULY AUTHORIZED MEETING HELD February 27, 2020  
 SIGNATURE: [Signature] COMMUNITY DEVELOPMENT DIRECTOR  
 K. 1.73-1238 expires on until 2/28/2020  
 2/17/2020 6:07 AM

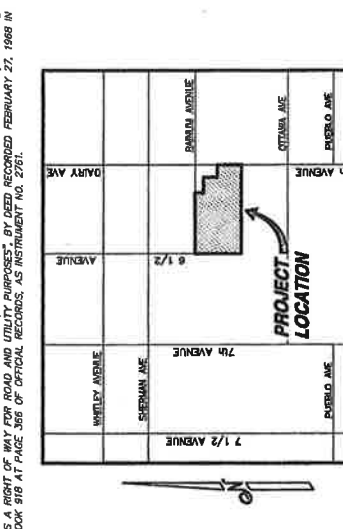
**SURVEYOR'S STATEMENT:**  
 I, NICOLE CANELLA, HEREBY STATE THAT I AM A LICENSED LAND SURVEYOR OF THE STATE OF CALIFORNIA, LICENSE NO. 17038, AND I HAVE BEEN EMPLOYED BY NORTHSTAR ENGINEERING GROUP, INC. AS A SURVEYOR SINCE OCTOBER 14, 2016. THE SURVEY IS TRUE AND COMPLETE AS SHOWN.  
 THIS MAP WAS PREPARED BY ME OR UNDER MY SUPERVISION AND IS BASED UPON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE TIME OF THE SURVEY. THE SURVEY WAS CONDUCTED ON OCTOBER 31, 2017. I HEREBY STATE THAT ALL THE MOVEMENTS AND CORRECTIONS OF THE CHAIN LINES AND CORNER MARKS ARE CORRECT AND THAT THE MOVEMENTS ARE OR WILL BE SUPPORTIVE TO THE SURVEY TO BE AVOIDED, AND THAT THIS FINAL MAP SUBSTANTIALLY CORRESPONDS TO THE CONVENTIONALLY APPROVED TENTATIVE MAP.  
 NICOLE CANELLA  
 REG. LAND SURVEYOR  
 FLS 8089  
 DATE: 2-12-20

**CITY ENGINEER'S STATEMENT:**  
 I, ORLEN MANIZ, CITY ENGINEER OF THE CITY OF CORCORAN, DO HEREBY CERTIFY THAT I HAVE EXAMINED THIS MAP, THAT THE SUBDIVISION SHOWN IS SUBSTANTIALLY THE SAME AS IT APPEARED ON THE TENTATIVE MAP, AND THAT THE SUBDIVISION MAP ACT AND LOCAL ORDINANCES APPLICABLE AT THE TIME OF APPROVAL OF THE TENTATIVE MAP HAVE BEEN COMPLIED WITH SHM 6644(2)(C).  
 Orlen Maniz, P.E. 8815  
 CITY ENGINEER, CITY OF CORCORAN  
 DATE: 03-02-20

**CITY SURVEYOR'S STATEMENT:**  
 I, RICHARD F. VALES, HEREBY STATE THAT I HAVE EXAMINED THIS MAP AND TO THE BEST OF MY KNOWLEDGE AND BELIEF I AM SATISFIED THAT THE MAP IS TECHNICALLY CORRECT.  
 Richard F. Vales, PLS 8233  
 CITY SURVEYOR, CITY OF CORCORAN  
 DATE: 03-02-20

**CITY CLERK'S STATEMENT:**  
 THIS IS TO CERTIFY THAT AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF CORCORAN HELD ON THE 19th DAY OF March, 2020, AN ORDEN WAS DULY AND REGULARLY MADE AND ENTERED APPROVING THIS MAP AND SUBDIVISION AND ACCEPTING, SUBJECT TO IMPROVEMENTS ON THE PART OF THE SUBDIVISION MAP ACT, THE BOUNDARIES OF THE SUBDIVISION SHOWN UPON THIS MAP.  
 WITNESS MY HAND AND OFFICIAL SEAL OF THE CITY OF CORCORAN THIS 20th DAY OF JUNE, 2020  
 MARGARET LOPEZ, CITY CLERK  
**TAX COLLECTOR'S / TREASURER'S STATEMENT:**  
 THIS IS TO CERTIFY THAT THE PROVISIONS OF ARTICLE 6 OF CHAPTER 4 OF THE SUBDIVISION MAP ACT HAVE BEEN COMPLIED WITH REGARDING DEPOSITS.  
 DATED THIS 29 DAY OF April, 2020.  
 JAMES P. ERB, DIRECTOR OF FINANCE  
 BY: [Signature]

**RECORDER'S CERTIFICATE:**  
 DOCUMENT NUMBER: 2010438 FEE PAID: \$ 89.02  
 RECORDED AT THE REQUEST OF TREMBO PIONEER, LLC ON THIS 17th DAY OF JUNE 2020, AT 3 MINUTES PAST 3 O'CLOCK P.M. IN VOLUME 210 OF LICENSED SURVEYOR'S PLATS, AT PAGE 10, KINGS COUNTY RECORDS  
 KRISTINE LEE-KINGS COUNTY RECORDER  
 BY: [Signature] DEPUTY COUNTY RECORDER



**SOILS REPORT STATEMENT:**  
 I HEREBY STATE THAT A SOILS REPORT WAS PREPARED BY ME ON MARCH 26, 2018, IN ACCORDANCE WITH THE PROVISIONS OF STATE AND LOCAL STATUTES.  
 WITNESS MY HAND AND OFFICIAL SEAL THIS 12 DAY OF JUNE, 2020.  
 CALVIN K. ALVARADO  
 SOILS REPORT TEST #11816418  
 PRINT NAME

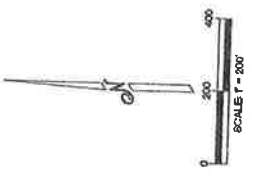




# TRACT NO. 878 THE SEQUIOIAS UNIT NO. 2, PHASE 1

BEING A SUBDIVISION OF A PORTION OF THE SOUTH HALF OF THE NORTHEAST QUARTER OF SECTION 22, TOWNSHIP 11 SOUTH, RANGE 22 EAST, COUNTY OF CORCORAN, CALIFORNIA, JANUARY, 2020

**NORTHSTAR ENGINEERING GROUP, INC.**  
620 12th Street, Modesto, CA 95354  
(209) 524-3525



### REFERENCES:

- (R1) BOOK 12 OF LICENSED SURVEYOR'S PLATS, PAGE 6A
- (R2) BOOK 13 OF LICENSED SURVEYOR'S PLATS, PAGE 6A
- (R3) THE SEQUIOIAS, COUNTY TRACT NO. 519, BOOK 13 OF LICENSED SURVEYOR'S PLATS, PAGE 6A
- (R4) BOOK 22 OF LICENSED SURVEYOR'S PLATS, PAGE 23
- (R5) GRANT DEED D.N. 9314438, K.C.R.

### BASIS OF BEARINGS:

THE BEARINGS QUANTER FOR THE EAST LINE OF THE NORTHEAST QUARTER OF SECTION 22, TOWNSHIP 11 SOUTH, RANGE 22 EAST, COUNTY OF CORCORAN, CALIFORNIA, AS SHOWN ON PLAT 519, BOOK 13 OF LICENSED SURVEYOR'S PLATS AT PAGE 6A, WAS USED AS THE BASIS FOR ALL MEASURED BEARINGS SHOWN ON THIS MAP.

### EASEMENTS NOT PLOTTABLE FROM RECORD:

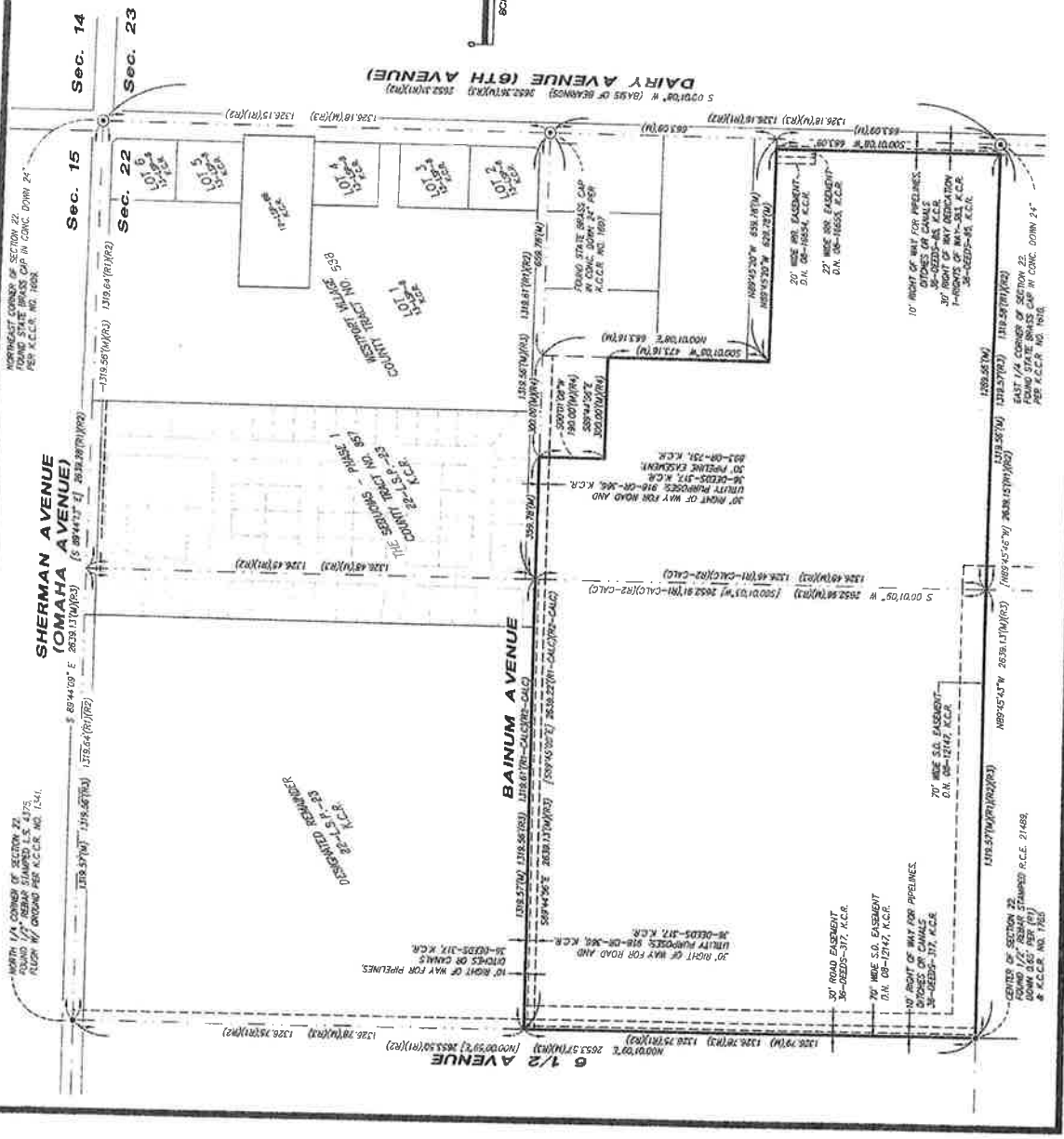
EASEMENTS FOR PIPE LINES AND WIRES FOR THE TRANSMISSION OF ELECTRICITY ARE SHOWN ON PLAT 519, BOOK 13 OF LICENSED SURVEYOR'S PLATS AT PAGE 6A, WHICH IS NOT DISCLOSED.

### NOTES:

1. ALL DIMENSIONS ARE RECORDED UNLESS OTHERWISE NOTED.
2. ALL REFERENCES ARE TO COUNTY RECORDS AND BOOK OR VOLUME PRECEDES PAGE.

### LEGEND:

- SET 3/4" x 24" IRON PIPE, TAGGED LS 9095, U.O.M.
- SET 3/4" x 24" IRON PIPE, TAGGED LS 9099 IN MONUMENT WELL U.O.M.
- FOUND STATE BRASS CAP IN CONC. AS NOTED
- FOUND STATE BRASS CAP IN CONC. AS NOTED
- RECORD BEARING
- (R) SEE REFERENCES THIS SHEET
- (M) MEASURED
- (L) LAND SURVEYOR'S PLATS
- (K.C.R.) KINGS COUNTY RECORDS
- (O.C.R.) OFFICIAL COUNTY CORNER RECORD
- (D.N.) DOCUMENT NUMBER
- (U.O.M.) UNLESS OTHERWISE NOTED
- (R) RADIAL
- (C) CALCULATED
- (S.D.) SURVEYOR'S DATA
- (S.C.) STORM DRAIN
- (S.D.) SOLID BORDER INDICATES THE BOUNDARY OF LAND SUBDIVIDED BY THIS MAP





**TRACT NO. 878**  
**THE SEQUIOAS**  
**UNIT NO. 2, PHASE 1**

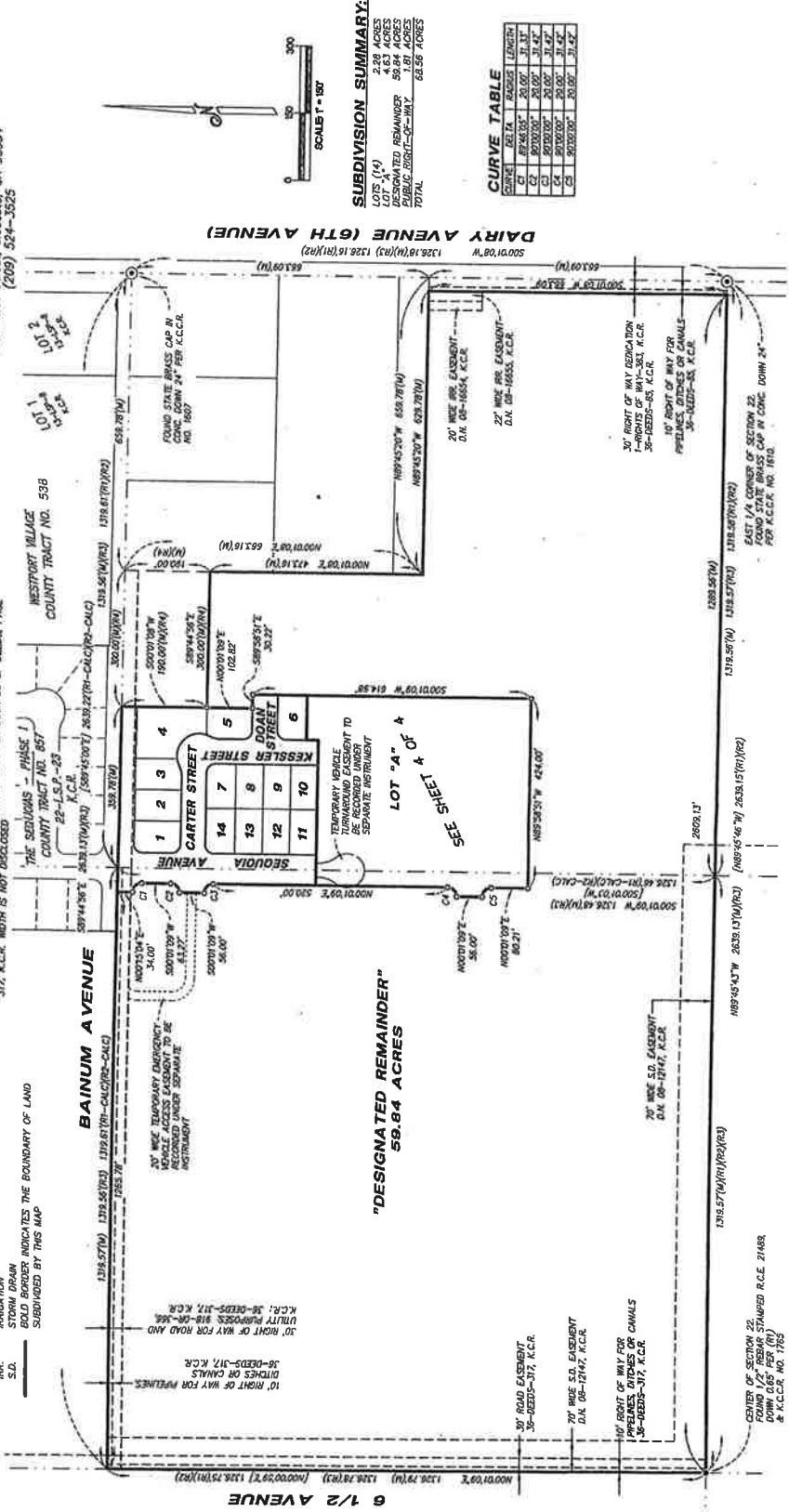
BEING A SUBDIVISION OF A PORTION OF THE SOUTH HALF OF THE NORTHWEST QUARTER OF SECTION 22, TOWNSHIP 21 SOUTH, RANGE 22 EAST, MOUNT DIABLO MERIDIAN, COUNTY OF KINGS, CALIFORNIA JANUARY, 2020

**NORTHSTAR ENGINEERING GROUP, INC.**  
 620 12th Street, Modesto, CA 95354  
 (209) 524-3525

- REFERENCES:**
- (R1) BOOK 12 OF LICENSED SURVEYOR'S PLATS, PAGE 66.
  - (R2) MAP OF THE SEQUOIA VILLAGE, COUNTY TRACT NO. 538.
  - (R3) BOOK 13 OF LICENSED SURVEYOR'S PLATS, PAGE 6.
  - (R4) THE SEQUOIAS - PHASE 1, COUNTY TRACT NO. 857.
  - (R5) BOOK 22 OF LICENSED SURVEYOR'S PLATS, PAGE 21.
  - (R6) GRANT DEED D.A. 9914A26, K.C.R.
- NOTES:**
- 1. ALL DISTANCES ARE MEASURED UNLESS OTHERWISE NOTED.
  - 2. ALL REFERENCES ARE TO KING COUNTY RECORDS AND BOOK OR VOLUME PRECEDES PAGE.

**EASEMENTS NOT PLOTTABLE FROM RECORD:**  
 EASEMENTS FOR POLE LINES AND WIRES FOR THE TRANSMISSION OF ELECTRICAL ENERGY ARE SHOWN FOR PURPOSES PER BOOK 26 OF RECORDS, PAGE 317, K.C.R. WIDTH IS NOT DISCLOSED.

- LEGEND:**
- SET 3/4" x 24" IRON PIPE, TAGGED LS 9099, U.O.M.
  - SET 3/4" IRON PIPE, TAGGED LS 9099 IN MONUMENT
  - FOUND MONUMENT AS NOTED
  - FOUND STATE BRASS CAP IN CONC. AS NOTED.
  - CONCRETE
  - RECORD BEARING THIS SHEET
  - SEE REFERENCES THIS SHEET
  - LAND SURVEYOR'S PLATS
  - L.S.P.
  - KING COUNTY RECORDS
  - K.C.R.
  - OR
  - OFFICIAL RECORDS
  - DOCUMENT NUMBER
  - D.A.
  - U.L.
  - RADIAL
  - CALCULATED
  - IRRIGATION
  - STORM DRAIN
  - SOLID BORDER INDICATES THE BOUNDARY OF LAND SUBDIVIDED BY THIS MAP.



**SUBDIVISION SUMMARY:**

LOTS (14)	228 ACRES
LOT "A"	4.63 ACRES
DESIGNATED REMAINDER	59.84 ACRES
PUBLIC UTILITIES-60'-100'	63.55 ACRES
TOTAL	

**CURVE TABLE**

CURVE	BETA	RADIUS	LENGTH
C1	87°44'30"	20.00'	31.31'
C2	87°02'00"	20.00'	31.41'
C3	89°00'00"	20.00'	31.47'
C4	89°00'00"	20.00'	31.47'
C5	89°02'00"	20.00'	31.47'

1/22/2020 11:14 AM  
 1/22/2020 11:14 AM









City of

# CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

## MATTERS FOR MAYOR AND COUNCIL

ITEM #: 8

### MEMORANDUM

**MEETING DATE:** June 22, 2021  
**TO:** Corcoran City Council  
**FROM:** Reuben Shortnacy, Chief of Police / Acting City Manager  
**SUBJECT:** Matters for Mayor and Council

#### UPCOMING EVENTS / MEETINGS

- July 5, 2021 (Monday) City Offices Closed in Observance of Memorial Day
- July 13, 2021 (Tuesday) City Council Meeting – 5:30 PM
- July 27, 2021 (Tuesday) City Council Meeting – 5:30 PM
- August 10, 2021 (Tuesday) City Council Meeting – 5:30 PM

- A. City Manager's Report:
- B. Council Comments – *This is the time for council members to comment on matters of interest.*
1. Staff Referral Items
- C. Committee Reports
1. Kings Waste and Recycling Agency (KWRA)
  2. Kings County Association of Governments (KCAG)
  3. Kings Community Action Organization

City Offices





**COUNCIL REQUESTS OR REFERRAL ITEMS  
PENDING FURTHER ACTION or RESOLUTION BY STAFF**

<b>DATE:</b> Sent to Council/ Request made	<b>REQUEST</b>	<b>STATUS</b>	<b>DEPARTMENT RESPONSIBLE</b> Dept/Division
01/20/21  09/06/20	Staff has been in contact with several members of the Corcoran Cemetery District Board. Effort is being made to coordinate a time for the requested meeting.  Council requested informal meeting with two members of the Corcoran Cemetery District Board.	In progress	City Manager
06/13/20	Council directed Staff to begin preparing a public nuisance ordinance.	In progress	Community Development/Police Department
03/12/19	Council requested that Staff prepare ordinance specifically prohibiting smoking in public parks. It was recommended that the City also consider an ordinance prohibiting dogs in public parks.	In progress	Community Development

